

# **FINANCE COMMITTEE AGENDA**

## **February 24, 2025**

### **Finance Committee (6:00 p.m.)**

1. Assignment of Requests for Council Action
2. 25-042-2/10 – 2024 Carryforward Request
3. 25-045-2/24 – Fund Advance Request
4. 25-046-2/24 – Budget Amendments
  - a. #2025-007
5. 25-047-2/24 – Feasibility Study / Proposal – Fanning Howey – MCRC
6. 25-048-2/24 – Expenditure - Replacement of Scale Cluster – Municipal Court
7. 25-049-2/24 – Expenditure – TEGOH – IT Dept.
8. 25-050-2/24 – PY25 CHIP Partnership Agreement
9. 25-051-2/24 – Bids – W. Liberty/S. Elmwood/W. Washington Water Line Improve
10. 25-052-2/24 – Needs Assessment/Feasibility Study – Medina Municipal Complex
11. 25-053-2/24 – Municipal Court Renovation – Guaranteed Maximum Price Agreement No. 2
12. 25-054-2/24 – ODOT Brownfield Remediation Grant Application
13. 25-055-2/24 – Discussion/Possible Amendment to Ord. 162-22, Re: Hunting
14. 25-056-2/24 – Cyber Security Liability Insurance Renewal
15. Executive Session: (land acquisition)

## **REQUESTS FOR COUNCIL ACTION/DISCUSSION**

### **Finance Committee**

- 25-045-2/24 – Advance Request
- 25-046-2/24 – Budget Amendments
- 25-047-2/24 – Expenditure – Fanning Howey – MCRC
- 25-048-2/24 – Replacement of Scale Cluster – Municipal Court
- 25-049-2/24 – Expenditure – TEGOH – IT Dept.
- 25-050-2/24 – PY25 CHIP Partnership Agreement
- 25-051-2/24 – Bids, W. Liberty/S. Elmwood/W. Washington Water Line Improvements
- 25-052-2/24 – Needs Assessment/Feasibility Study – Medina Municipal Complex
- 25-053-2/24 – Municipal Court Renovation – Guaranteed Maximum Price Agreement No. 2
- 25-054-2/24 – ODOT Brownfield Remediation Program – Grant Application
- 25-055-2/24 – Discussion / Possible Amendment to Ord. No. 162-22 – Hunting
- 25-056-2/24 – Cyber Security Liability Insurance Renewal

2/24/25

## REQUEST FOR COUNCIL ACTION

No. RCA 25 -042 - 2/10

FROM: Keith Dirham, Finance Director  
Lori Bowers, Deputy Finance Director  
DATE: February 6, 2025  
SUBJECT: Carryforward Request

Committee: Finance

### **SUMMARY AND BACKGROUND:**

The Finance Department respectfully requests Council to authorize the amendment to the 2025 budget for the amount of the 2024 Carryforward. Please see the attached for the amounts of the carryforward.

Estimated Cost: \$13,847,457.40

Suggested Funding: Please see the attached

Sufficient funds in Account No.:

Transfer needed: From Account No.:  
To Account No.:

NEW APPROPRIATION needed in Account No.:

Emergency Clause Requested: No

Reason:

---

### **COUNCIL USE ONLY:**

Committee Action/Recommendation:

Council Action Taken: 2/10/25 ~~YES~~ HOLD

Ord./Res.  
Date:

Ord. 40-25  
2-24-25

ORD. 40-25  
Exh. A

Account	Carryforward Request
<b>Grand Total</b>	<b>13,847,457.40</b>
<b>001 GENERAL FUND</b>	<b>2,230,996.00</b>
<b>0101 POLICE DEPARTMENT</b>	<b>1,547.00</b>
001-0101-53321 POLICE - MAINT OF EQUIP	1,547.00
<b>0140 STREET LIGHTING</b>	<b>54,933.00</b>
001-0140-52212 ST LIGHTING-UTILITIES/COMMUNIC	34,933.00
001-0140-52213 ST LIGHTING-INSURANCE & TAXES	5,000.00
001-0140-53322 ST LIGHTING-MAINT OF FACILITY	15,000.00
<b>0210 CEMETERY</b>	<b>86,512.00</b>
001-0210-52212 CEMETERY - UTILITIES / COMMUNICATIONS	4,000.00
001-0210-52226 CEMETERY - PROFESSIONAL SERVICES	200.00
001-0210-52232 CEMETERY - EQUIPMENT RENTAL	1,000.00
001-0210-53313 CEMETERY - OPERATING SUPPLIES	12,000.00
001-0210-53314 CEMETERY - GASOLINE AND OIL	2,500.00
001-0210-53315 CEMETERY - TOOLS / MINOR EQUIPMENT	2,000.00
001-0210-53322 CEMETERY - MAINT OF FACILITIES	7,000.00
001-0210-54413 CEMETERY - EQUIPMENT	3,812.00
001-0210-54417 CEMETERY - VEHICLES	54,000.00
<b>0410 PLANNING/ZONING COMMISSION</b>	<b>154,033.00</b>
001-0410-50111 P&Z COMM - SALARIES & WAGES	12,000.00
001-0410-50112 P&Z COMM-OVERTIME	1,000.00
001-0410-50114 P&Z COMM - HOLIDAY	3,000.00
001-0410-50115 P&Z COMM - VACATION	4,000.00
001-0410-50116 P&Z COMM - SICK TIME	5,000.00
001-0410-50141 P&Z COMM - BDS & COMMISSIONS	1,000.00
001-0410-51121 P&Z COMM - EMPLOYEE RETIREMENT	3,000.00
001-0410-51124 P&Z COMM-UNEMPLOYMENT COMP	1,500.00
001-0410-51126 P&Z COMM - MEDICARE	2,500.00
001-0410-51127 P&Z COMM - SOCIAL SECURITY / FICA	1,000.00
001-0410-51131 P&Z COMM - UNIFORM ALLOWANCE	1,000.00
001-0410-52211 P&Z COMM - EDUCATION / TRAVEL	4,000.00
001-0410-52212 P&Z COMM - UTIL / COMMUNICATIONS	3,000.00
001-0410-52213 P&Z COMM - INSURANCE AND TAXES	3,000.00
001-0410-52214 P&Z COMM - ADVERTISING EXPENSE	5,000.00
001-0410-52215 P&Z COMM - CONTRACTUAL SERVICES	50,033.00
001-0410-52225 P&Z COMM - LEGAL SERVICES	3,000.00
001-0410-52226 P&Z COMM - PROFESSIONAL SERVICES	36,000.00
001-0410-53311 P&Z COMM - OFFICE SUPPLIES	3,000.00
001-0410-53313 P&Z COMM - OPERATING SUPPLIES	2,000.00
001-0410-53314 P&Z COMM - GASOLINE AND OIL	4,000.00
001-0410-53315 P&Z COMM - TOOLS / MINOR EQUIPMENT	3,000.00
001-0410-53321 P&Z COMM - MAINT OF EQUIPMENT	3,000.00
<b>0420 SHADE TREE COMMISSION</b>	<b>67,009.00</b>
001-0420-50112 SHADE TREE - OVERTIME	5,000.00
001-0420-51131 SHADE TREE - UNIFORM / CLOTHING ALLOWANCE	350.00
001-0420-52211 SHADE TREE - TRAVEL / EDUCATION	1,500.00
001-0420-52212 SHADE TREE - UTILITIES / COMMUNICATIONS	1,200.00
001-0420-52215 SHADE TREE- CONTRACTUAL SVC	10,000.00

001-0420-52226	SHADE TREE - PROF SVCS	200.00
001-0420-52232	SHADE TREE - RENTAL OF EQUIPMENT	1,500.00
001-0420-53313	SHADE TREE - OPERATING SUPPLIES	7,000.00
001-0420-53314	SHADE TREE - GASOLINE / OIL	4,500.00
001-0420-53315	SHADE TREE - TOOLS / MINOR EQUIPMENT	2,000.00
001-0420-53321	SHADE TREE - MAINT OF EQUIPMENT	7,000.00
001-0420-54411	SHADE TREE - LAND IMPROVEMENTS	9,259.00
001-0420-54417	SHADE TREE - VEHICLES	17,500.00
<b>0430</b>	<b>BUILDING INSP DEPARTMENT</b>	<b>381,110.00</b>
001-0430-50111	BLDG - SALARIES & WAGES	83,999.00
001-0430-50112	BLDG - OVERTIME	897.00
001-0430-50114	BLDG - HOLIDAY	2,876.00
001-0430-50115	BLDG - VACATION	17,167.00
001-0430-50116	BLDG - SICK TIME	13,469.00
001-0430-50117	BLDG - LONGEVITY	2,316.00
001-0430-51121	BLDG - EMPLOYEE RETIREMENT	22,117.00
001-0430-51124	BLDG-UNEMPLOYMENT COMPENSATION	1,000.00
001-0430-51126	BLDG - MEDICARE	1,147.00
001-0430-51131	BLDG - UNIFORM / CLOTHING ALLOWANC	2,681.00
001-0430-52211	BLDG - EDUCATION / TRAVEL	6,932.00
001-0430-52212	BLDG - UTILITIES / COMMUNICATIONS	11,165.00
001-0430-52213	BLDG - INSURANCE / TAXES	15,326.00
001-0430-52214	BLDG - ADVERTISING EXPENSES	1,600.00
001-0430-52215	BLDG - CONTRACTUAL SERVICES	23,592.00
001-0430-52226	BLDG - PROF SVCS	10,869.00
001-0430-53311	BLDG - OFFICE SUPPLIES	8,513.00
001-0430-53313	BLDG - OPERATING SUPPLIES	2,296.00
001-0430-53314	BLDG - GASOLINE / OIL	8,600.00
001-0430-53315	BLDG - TOOLS / MINOR EQUIPMENT	87,295.00
001-0430-53321	BLDG - MAINT OF EQUIPMENT	20,271.00
001-0430-54417	BLDG - VEHICLES	34,732.00
001-0430-56612	BLDG - REFUNDS	2,250.00
<b>0701</b>	<b>COUNCIL</b>	<b>41,550.00</b>
001-0701-51129	COUNCIL - MISC PERSONAL SERVICES	2,000.00
001-0701-52211	COUNCIL - EDUCATION / TRAVEL	2,000.00
001-0701-52212	COUNCIL - UTIL / COMMUNICATIONS	1,000.00
001-0701-52214	COUNCIL - ADVERTISING EXPENSES	10,000.00
001-0701-52215	COUNCIL - CONTRACTUAL SVCS	12,550.00
001-0701-53311	COUNCIL - OFFICE SUPPLIES	5,000.00
001-0701-53313	COUNCIL - OPERATING SUPPLIES	1,000.00
001-0701-53315	COUNCIL - TOOLS / MINOR EQUIP	4,000.00
001-0701-53321	COUNCIL - MAINT OF EQUIPMENT	4,000.00
<b>0702</b>	<b>MAYOR</b>	<b>5,000.00</b>
001-0702-50111	MAYOR - SALARIES & WAGES	400.00
001-0702-50114	MAYOR - HOLIDAY	500.00
001-0702-52215	MAYOR-CONTRACTUAL SVCS	1,000.00
001-0702-52226	MAYOR - PROFESSIONAL SVCS	100.00
001-0702-53311	MAYOR - OFFICE SUPPLIES	1,000.00
001-0702-53313	MAYOR - OPERATING SUPPLIES	1,000.00
001-0702-53315	MAYOR - TOOLS / MINOR EQUIPMENT	1,000.00
<b>0703</b>	<b>FINANCE DEPARTMENT</b>	<b>79,579.00</b>

001-0703-50112	FINANCE - OVERTIME	29,479.00
001-0703-50115	FINANCE - VACATION	5,000.00
001-0703-51121	FINANCE - EMPLOYEE RETIREMENT	5,000.00
001-0703-51125	FINANCE - OTH INSURANCE BENEFITS	2,000.00
001-0703-51126	FINANCE - MEDICARE	500.00
001-0703-52211	FINANCE - EDUCATION / TRAVEL	2,000.00
001-0703-52213	FINANCE - INSURANCE / TAXES	500.00
001-0703-52215	FINANCE - CONTRACTUAL SVCS	10,000.00
001-0703-52226	FINANCE - PROFESSIONAL SVCS	100.00
001-0703-53311	FINANCE - OFFICE SUPPLIES	5,000.00
001-0703-53313	FINANCE - OPERATING SUPPLIES	5,000.00
001-0703-53315	FINANCE - TOOLS / MINOR EQUIPMENT	10,000.00
001-0703-53321	FINANCE - MAINT OF EQUIPMENT	5,000.00
<b>0704</b>	<b>LAW DEPARTMENT</b>	<b>89,865.00</b>
001-0704-50111	LAW - SALARIES & WAGES	5,365.00
001-0704-51121	LAW - EMPLOYEE RETIREMENT	5,000.00
001-0704-51126	LAW - MEDICARE	500.00
001-0704-52211	LAW - EDUCATION AND TRAVEL	12,000.00
001-0704-52215	LAW - CONTRACTUAL SERVICES	10,000.00
001-0704-52225	LAW - LEGAL SERVICES	20,000.00
001-0704-52226	LAW - PROFESSIONAL SERVICES	25,000.00
001-0704-53311	LAW - OFFICE SUPPLIES	2,000.00
001-0704-53313	LAW - OPERATING SUPPLIES	2,000.00
001-0704-53321	LAW - MAINT OF EQUIPMENT	8,000.00
<b>0705</b>	<b>MUNICIPAL COURT</b>	<b>442,794.00</b>
001-0705-50111	MUNI CT - SALARIES & WAGES	184,294.00
001-0705-50112	MUNI CT - OVERTIME	9,000.00
001-0705-50114	MUNI CT - HOLIDAY	15,000.00
001-0705-50116	MUNI CT - SICK TIME	5,000.00
001-0705-50117	MUNI CT - LONGEVITY	5,000.00
001-0705-51125	MUNI CT - OTH INSURANCE BENEFITS	1,000.00
001-0705-51129	MUNI CT - MISC PERSONAL SERVICES	1,000.00
001-0705-51131	MUNI CT - UNIFORM / CLOTHING	12,000.00
001-0705-52211	MUNI CT - EDUCATION & TRAVEL	5,000.00
001-0705-52212	MUNI CT - UTILITIES / COMMUNICATIONS	25,000.00
001-0705-52215	MUNI CT - CONTRACTUAL SERVICES	7,000.00
001-0705-52226	MUNI CT - PROFESSIONAL SERVICES	25,000.00
001-0705-52234	MUNI CT - RENTAL OF FACILITIES	500.00
001-0705-53311	MUNI CT - OFFICE SUPPLIES	5,000.00
001-0705-53313	MUNI CT - OPERATING SUPPLIES	12,000.00
001-0705-53314	MUNI CT - GASOLINE AND OIL	3,000.00
001-0705-53315	MUNI CT - TOOLS / MINOR EQUIPMENT	4,000.00
001-0705-53321	MUNI CT - MAINT OF EQUIPMENT	25,000.00
001-0705-53322	MUNI CT - MAINT OF FACILITIES	10,000.00
001-0705-54413	MUNI CT-EQUIPMENT	59,000.00
001-0705-54417	MUNI CT-VEHICLE	30,000.00
<b>0707</b>	<b>GENERAL ADMINISTRATION</b>	<b>121,000.00</b>
001-0707-51123	GEN ADM - WORKERS COMP	1,000.00
001-0707-51129	GEN ADM - MISC PERSONAL SVCS	5,000.00
001-0707-52212	GEN ADM - UTILITY & COMMUNICATIONS	10,000.00
001-0707-52215	GEN ADM-CONTRACTUAL SERVICES	50,000.00

001-0707-52221	GEN ADM-STATE EXAMINERS EXP	5,000.00
001-0707-52226	GEN ADM-PROFESSIONAL SERVICES	10,000.00
001-0707-52232	GEN ADM-RENTAL OF EQUIPMENT	5,000.00
001-0707-52234	GEN ADM-RENTAL OF FACILITIES	5,000.00
001-0707-53315	GEN ADM-TOOLS/MINOR EQUIPMENT	5,000.00
001-0707-53321	GEN ADM-MAINT OF EQUIPMENT	25,000.00
001-0707-54412	GEN ADM-BUILDINGS/STRUCTURES	1,000.00
<b>0708</b>	<b>CASH CONTROL</b>	<b>25,384.00</b>
001-0708-50111	CASH CONTROL - SALARIES & WAGES	7,684.00
001-0708-50116	CASH CONTROL-SICK TIME	1,000.00
001-0708-51121	CASH CONTROL-EMP RETIREMENT	1,000.00
001-0708-51126	CASH CONTROL-MEDICARE	200.00
001-0708-52211	CASH CONTROL-EDUCATION/TRAVEL	500.00
001-0708-52215	CASH CONTROL-CONTRACTUAL SERV	10,000.00
001-0708-53311	CASH CONTROL-OFFICE SUPPLIES	2,000.00
001-0708-53313	CASH CONTROL-OPERAT SUPPLIES	1,000.00
001-0708-53315	CASH CONTROL-TOOLS/MINOR EQUIP	1,000.00
001-0708-53321	CASH CONTROL-MAINT OF EQUIP	1,000.00
<b>0710</b>	<b>CLERK MUNICIPAL COURT</b>	<b>217,845.00</b>
001-0710-50111	MUNI CT CLERK - SALARIES & WAGES	66,545.00
001-0710-50112	MUNI CT CLERK - OVERTIME	5,000.00
001-0710-50114	MUNI CT CLERK - HOLIDAY	10,000.00
001-0710-50115	MUNI CT CLERK-VACATION	5,000.00
001-0710-50116	MUNI CT CLERK-SICK TIME	15,000.00
001-0710-51121	MUNI CT CLERK-EMPLOYEE RETIREMENT	10,000.00
001-0710-51124	MUNI CT CLERK-UNEMPLOYMENT COMPENSAT	800.00
001-0710-51125	MUNI CT CLERK-INSURANCE BENEFITS	600.00
001-0710-51126	MUNI CT CLERK-MEDICARE	1,500.00
001-0710-52215	MUNI CT CLERK-CONTRACTUAL SERVICES	5,000.00
001-0710-52232	MUNI CT CLERK-RENTAL OF EQUIPMENT	8,000.00
001-0710-53311	MUNI CT CLERK-OFFICE SUPPLIES	75,400.00
001-0710-53313	MUNI CT CLERK-OPERATING SUPPLIES	5,000.00
001-0710-53315	MUNI CT CLERK-TOOLS/MINOR EQUIP	5,000.00
001-0710-53321	MUNI CT CLERK-MAINT OF EQUIPMENT	5,000.00
<b>0723</b>	<b>CIVIL SERVICE COMMISSION</b>	<b>13,223.00</b>
001-0723-50111	CSC - SALARIES & WAGES	2,500.00
001-0723-50115	CSC-VACATION	4,000.00
001-0723-52214	CSC-ADVERTISING EXPENSE	3,000.00
001-0723-52215	CSC-CONTRACTUAL SERVICES	2,000.00
001-0723-52226	CSC-PROFESSIONAL SERVICES	1,623.00
001-0723-53313	CSC-OPERATING SUPPLIES	100.00
<b>0741</b>	<b>SERVICE DIRECTOR OFFICE</b>	<b>15,150.00</b>
001-0741-50111	SVC DIR - SALARIES & WAGES	(10,000.00)
001-0741-50116	SVC DIR-SICK TIME	10,650.00
001-0741-52214	SVC DIR-ADVERTISING EXPENSE	1,500.00
001-0741-52215	SVC DIR-CONTRACTUAL SERVICES	3,000.00
001-0741-53313	SVC DIR-OPERATING SUPPLIES	3,000.00
001-0741-53314	SVC DIR-GASOLINE AND OIL	1,500.00
001-0741-53321	SVC DIR-MAINT OF EQUIPMENT	5,000.00
001-0741-53322	SVC DIR-MAINT OF FACILIITES	500.00
<b>0742</b>	<b>ENGINEERING</b>	<b>178,314.00</b>

001-0742-50111	ENG - SALARIES & WAGES	94,000.00
001-0742-50112	ENG - OVERTIME	25,000.00
001-0742-50115	ENG-VACATION	15,000.00
001-0742-50116	ENG-SICK TIME	10,000.00
001-0742-51121	ENG-EMPLOYEE RETIREMENT	5,000.00
001-0742-51126	ENG-MEDICARE	1,000.00
001-0742-52234	ENG - RENTAL OF FACILITIES	720.00
001-0742-54417	ENG-VEHICLE	27,594.00
<b>0743</b>	<b>PUBLIC BUILDING MAINTENANCE</b>	<b>174,073.00</b>
001-0743-50111	PBLC BLDG - SALARIES & WAGES	20,000.00
001-0743-50112	PBLC BLDG - OVERTIME	10,000.00
001-0743-51121	PBLC BLDG-EMPL RETIREMENT	10,000.00
001-0743-51126	PBLC BLDG-MEDICARE	1,000.00
001-0743-51131	PBLC BLDG-UNIFORM/CLOTHING	1,500.00
001-0743-52215	PBLC BLDG-CONTRACTUAL SERVICES	10,000.00
001-0743-53311	PBLC BLDG-OFFICE SUPPLIES	500.00
001-0743-53313	PBLC BLDG-OPERATING SUPPLIES	5,000.00
001-0743-53315	PBLC BLDG-TOOLS/MINOR EQUIP	6,073.00
001-0743-53321	PBLC BLDG-MAINT OF EQUIPMENT	10,000.00
001-0743-53322	PBLC BLDG-MAINT OF FACILITIES	100,000.00
<b>0748</b>	<b>ECONOMIC DEVELOPMENT</b>	<b>81,075.00</b>
001-0748-50111	ECON DEV - SALARIES & WAGES	25,000.00
001-0748-50112	ECON DEV - OVERTIME	1,000.00
001-0748-50117	ECON DEV-LONGEVITY	162.00
001-0748-51121	ECON DEV-EMPLOYEE RETIREMENT	5,000.00
001-0748-51126	ECON DEV-MEDICARE	200.00
001-0748-51129	ECON DEV-MISC PERSONAL SERVICE	3,000.00
001-0748-52211	ECON DEV-EDUCATION/TRAVEL	8,000.00
001-0748-52212	ECON DEV-UTILITIES/COMMUNICAT	500.00
001-0748-52215	ECON DEV-CONTRACTUAL SERVICES	23,123.00
001-0748-52225	ECON DEV-LEGAL SERVICES	10,000.00
001-0748-52226	ECON DEV-PROFESSIONAL SERVICE	100.00
001-0748-53311	ECON DEV-OFFICE SUPPLIES	500.00
001-0748-53313	ECON DEV-OPERATING SUPPLIES	1,000.00
001-0748-53315	ECON DEV-TOOLS/MINOR EQUIP	2,490.00
001-0748-53321	ECON DEV-MAINT OF EQUIPMENT	1,000.00
<b>102</b>	<b>STREET M&amp;R FUND</b>	<b>814,878.00</b>
<b>0145</b>	<b>TRAFFIC CONTROL</b>	<b>76,962.00</b>
102-0145-52215	TRAFFIC CONT-CONTRACTUAL SERV	2,500.00
102-0145-53313	TRAFFIC CONT-OPERATING SUPPLIES	25,000.00
102-0145-53315	TRAFFIC CONT-TOOLS/MINOR EQUIP	20,000.00
102-0145-53321	TRAFFIC CONT-MAINT OF EQUIP	29,462.00
<b>0190</b>	<b>WEIGH STATION</b>	<b>4,182.00</b>
102-0190-52212	WEIGH STATION-UTILITIES/COMMUNICATIONS	3,182.00
102-0190-52215	WEIGH STATION-CONTRACTUAL SVCS	1,000.00
<b>0545</b>	<b>LEAF COLLECTION</b>	<b>116,519.00</b>
102-0545-50111	LEAF PRGM - SALARIES & WAGES	30,019.00
102-0545-50112	LEAF PRGM - OVERTIME	20,000.00
102-0545-51121	LEAF PRGM-EMPLOYEE RETIREMENT	5,000.00
102-0545-51126	LEAF PRGM-MEDICARE	500.00
102-0545-53314	LEAF PRGM-GASOLINE & OIL	1,000.00

102-0545-53315	LEAF PRGM-TOOLS/MINOR EQUIP	10,000.00
102-0545-53321	LEAF PRGM-MAINT OF EQUIPMENT	50,000.00
<b>0610</b>	<b>STREET MAINTENANCE/REPAIR</b>	<b>145,796.00</b>
102-0610-50112	ST REPAIR - OVERTIME	5,000.00
102-0610-51121	ST REPAIR-EMP RETIREMENT	2,000.00
102-0610-51126	ST REPAIR-MEDICARE	500.00
102-0610-51131	ST REPAIR-UNIFORM/CLOTHING	5,000.00
102-0610-52211	ST REPAIR-EDUCATION/TRAVEL	1,000.00
102-0610-52212	ST REPAIR-UTILITIES/COMMUNICATION	2,000.00
102-0610-52213	ST REPAIR-INSURANCE/TAXES	10,000.00
102-0610-52215	ST REPAIR-CONTRACTUAL SERVICES	1,000.00
102-0610-52232	ST REPAIR-RENTAL OF EQUIPMENT	3,000.00
102-0610-53311	ST REPAIR-OFFICE SUPPLIES	1,500.00
102-0610-53313	ST REPAIR-OPERATING SUPPLIES	55,000.00
102-0610-53315	ST REPAIR-TOOLS/MINOR EQUIP	35,000.00
102-0610-53321	ST REPAIR-MAINT OF EQUIPMENT	24,796.00
<b>0615</b>	<b>STREET CLEANING</b>	<b>312,239.00</b>
102-0615-50111	ST CLEANING - SALARIES & WAGES	10,739.00
102-0615-50112	ST CLEANING - OVERTIME	15,000.00
102-0615-51121	ST CLEANING-EMP RETIREMENT	5,000.00
102-0615-51126	ST CLEANING-MEDICARE	500.00
102-0615-52215	ST CLEANING-CONTRACTUAL SVC	20,000.00
102-0615-53312	ST CLEANING-CHEMICALS	90,000.00
102-0615-53313	ST CLEANING-OPERATING SUPPLIES	20,000.00
102-0615-53314	ST CLEANING-GASOLINE AND OIL	1,000.00
102-0615-53315	ST CLEANING-TOOLS/MINOR EQUIP	50,000.00
102-0615-53321	ST CLEANING-MAINT OF EQUIPMENT	100,000.00
<b>0620</b>	<b>STORM SEWER MAINTENANCE</b>	<b>159,180.00</b>
102-0620-53313	STRM SWR-OPERATING SUPPLIES	60,000.00
102-0620-53315	STRM SWR-TOOLS/MINOR EQUIPMENT	40,000.00
102-0620-53319	STRM SWR - STRM SWR MAINTENANCE	50,000.00
102-0620-53321	STRM SWR-MAINT OF EQUIPMENT	9,180.00
<b>103</b>	<b>STATE HIGHWAY FUND</b>	<b>13,868.00</b>
<b>0610</b>	<b>STREET MAINTENANCE/REPAIR</b>	<b>13,868.00</b>
103-0610-50111	ST HWY - SALARIES & WAGES	13,868.00
<b>104</b>	<b>PARKS &amp; RECREATION FUND</b>	<b>675,539.00</b>
<b>0301</b>	<b>PARK MAINTENANCE</b>	<b>436,011.00</b>
104-0301-50112	PK MAINT - OVERTIME	10,000.00
104-0301-51131	PK MAINT-UNIFORM/CLOTHING	2,000.00
104-0301-52212	PK MAINT-UTILIT/COMMUNICATIONS	10,000.00
104-0301-52215	PK MAINT-CONTRACTUAL SERVICES	10,000.00
104-0301-52224	PK MAINT-ENGINEERING SERVICES	4,000.00
104-0301-52226	PK MAINT-PROFESSIONAL SERVICES	5,000.00
104-0301-52232	PK MAINT-RENTAL OF EQUIPMENT	3,000.00
104-0301-52234	PK MAINT-RENTAL OF FACILITIES	10,000.00
104-0301-53315	PK MAINT-TOOLS & MINOR EQUIP	10,000.00
104-0301-53321	PK MAINT-MAINT OF EQUIPMENT	5,000.00
104-0301-53322	PK MAINT-MAINT OF FACILITIES	10,000.00
104-0301-54411	PK MAINT-LAND IMPROVEMENTS	120,500.00
104-0301-54412	PK MAINT-BLDGS & STRUCTURES	146,511.00
104-0301-54413	PK MAINT-EQUIPMENT	30,000.00

104-0301-54417	PK MAINT-VEHICLES	60,000.00
<b>0303</b>	<b>MUNICIPAL POOL</b>	<b>54,269.00</b>
104-0303-50112	SPLASHPADS- OVERTIME	1,000.00
104-0303-52212	SPLASHPADS - UTILITIES/COMMUNICATIONS	500.00
104-0303-52215	SPLASHPADS - CONTRACTUAL SERVICES	10,000.00
104-0303-53312	SPLASHPADS - CHEMICALS	4,000.00
104-0303-53313	SPLASHPADS - OPERATING SUPPLIES	2,000.00
104-0303-53315	SPLASHPADS - TOOLS/MINOR EQUIPMENT	500.00
104-0303-53321	SPLASHPADS - MAINT OF EQUIPMENT	7,000.00
104-0303-53322	SPLASHPADS - MAINT OF FACILITIES	29,269.00
<b>0305</b>	<b>UPTOWN PARK MAINTENANCE</b>	<b>102,261.00</b>
104-0305-50111	UPTOWN PK - SALARIES & WAGES	3,261.00
104-0305-50112	UPTOWN PK - OVERTIME	4,000.00
104-0305-52215	UPTOWN PK-CONTRACTUAL SERVICES	30,000.00
104-0305-53313	UPTOWN PK-OPERATING SUPPLIES	5,000.00
104-0305-53322	UPTOWN PK-MAINT OF FACILITIES	60,000.00
<b>0309</b>	<b>SPORT FIELD MAINTENANCE</b>	<b>82,998.00</b>
104-0309-52212	SPORT FIELD MAINT-UTILITIES/COMMUNICAT	10,000.00
104-0309-52215	SPORT FIELD MAINT-CONTRACTUAL SERVICES	5,000.00
104-0309-52232	SPORT FIELD MAINT-RENTAL EQUIPMENT	1,000.00
104-0309-53315	SPORT FIELD MAINT-TOOLS/MINOR EQUIPMENT	15,000.00
104-0309-53322	SPORT FIELD MAINT-MAINT OF FACILITIES	30,000.00
104-0309-54413	FIELD MAINT-EQUIPMENT	21,998.00
<b>105</b>	<b>LOCAL LICENSE FEE FUND</b>	<b>1,248,887.00</b>
<b>0610</b>	<b>STREET MAINTENANCE/REPAIR</b>	<b>1,248,887.00</b>
105-0610-52213	LOCAL LICENSE-INSURANCE/TAXES	5,000.00
105-0610-54413	LOCAL LICENSE-EQUIPMENT	843,887.00
105-0610-54417	LOCAL LICENSE-VEHICLES	400,000.00
<b>106</b>	<b>POLICE SPECIAL FUND</b>	<b>1,570,803.00</b>
<b>0101</b>	<b>POLICE DEPARTMENT</b>	<b>1,009,865.00</b>
106-0101-50111	POLICE - SALARIES & WAGES	300,000.00
106-0101-50112	POLICE - OVERTIME	20,000.00
106-0101-50114	POLICE - HOLIDAY	30,000.00
106-0101-50115	POLICE-VACATION	45,000.00
106-0101-50116	POLICE-SICK TIME	30,000.00
106-0101-50117	POLICE-LONGEVITY	5,000.00
106-0101-50118	POLICE-SHIFT PREMIUM	5,000.00
106-0101-51121	POLICE-EMPLOYEE RETIREMENT	3,000.00
106-0101-51126	POLICE-MEDICARE	5,000.00
106-0101-52211	POLICE-EDUCATION/TRAVEL	30,000.00
106-0101-52212	POLICE-UTILITIES/COMMUNICATIONS	65,000.00
106-0101-52215	POLICE-CONTRACTUAL SERVICES	50,000.00
106-0101-52226	POLICE-PROFESSIONAL SERVICES	20,000.00
106-0101-53314	POLICE-GASOLINE/OIL	25,000.00
106-0101-53315	POLICE-TOOLS/MINOR EQUIPMENT	30,000.00
106-0101-53321	POLICE-MAINT OF EQUIPMENT	25,969.81
106-0101-53322	POLICE-MAINT OF FACILITIES	10,000.00
106-0101-54413	POLICE-EQUIPMENT	202,230.22
106-0101-54417	POLICE-VEHICLES	108,664.97
<b>0102</b>	<b>POLICE COMMUNICATIONS</b>	<b>553,986.00</b>
106-0102-50111	MPD COMM CTR - SALARIES & WAGES	87,319.96

106-0102-50112	MPD COMM CTR - OVERTIME	65,604.83
106-0102-50114	MPD COMM CTR - HOLIDAY TIME	5,000.00
106-0102-50115	MPD COMM CTR-VACATION	7,000.00
106-0102-50116	MPD COMM CTR-SICK TIME	15,000.00
106-0102-50117	MPD COMM CTR-LONGEVITY	3,000.00
106-0102-51121	MPD COMM CT-EMPLOYEE RETIREMENT	10,000.00
106-0102-51124	MPD COMM CTR-UNEMPLOYMENT	27.40
106-0102-51126	MPD COMM CTR-MEDICARE	10,000.00
106-0102-52211	MPD COMM CTR-EDUCATION/TRAVEL	6,264.00
106-0102-52213	MPD COMM CTR-INS/TAXES	12,899.00
106-0102-52215	MPD COMM CTR-CONTRACTURAL SVCS	14,090.14
106-0102-52226	MPD COMM CTR-PROF SVCS	7,400.00
106-0102-53315	MPD COMM CTR-TOOLS/MINOR EQP	4,690.00
106-0102-53321	MPD COMM CTR-MAINT OF EQUIP	5,690.67
106-0102-54413	MPD COMM CTR-EQUIPMENT	300,000.00
<b>0103</b>	<b>SPECIAL POLICE UNIT</b>	<b>6,952.00</b>
106-0103-51131	SPEC POL-UNIFORM/CLOTHING ALLOWANCE	4,952.00
106-0103-52211	SPEC POL-EDUCATION & TRAVEL	1,000.00
106-0103-52213	SPEC POL-INSURANCE/TAXES	1,000.00
<b>107</b>	<b>FIRE SPECIAL FUND</b>	<b>425,106.00</b>
<b>0110</b>	<b>FIRE DEPARTMENT</b>	<b>425,106.00</b>
107-0110-50111	FIRE - SALARIES & WAGES	220,000.00
107-0110-50112	FIRE - OVERTIME	20,000.00
107-0110-50114	FIRE - HOLIDAY	2,000.00
107-0110-50115	FIRE-VACATION	2,500.00
107-0110-51121	FIRE-EMPLOYEE RETIREMENT	(35,000.00)
107-0110-51125	FIRE-OTHER INSURANCE BENEFITS	3,500.00
107-0110-51126	FIRE-MEDICARE	1,500.00
107-0110-51127	FIRE-SOCIAL SECURITY/FICA	35,000.00
107-0110-51129	FIRE-MISC PERSONAL SERVICES	500.00
107-0110-51131	FIRE-UNIFORM/CLOTHING ALLOW	4,548.96
107-0110-52211	FIRE-EDUCATION/TRAVEL	5,000.00
107-0110-52212	FIRE-UTILITIES/COMMUNICATIONS	6,000.00
107-0110-52215	FIRE-CONTRACTUAL SERVICES	5,000.00
107-0110-52226	FIRE-PROFESSIONAL SERVICES	28,000.00
107-0110-53311	FIRE-OFFICE SUPPLIES	2,000.00
107-0110-53313	FIRE-OPERATING SUPPLIES	55,000.00
107-0110-53314	FIRE-GASOLINE/OIL	1,000.00
107-0110-53315	FIRE-TOOLS/MINOR EQUIPMENT	15,000.00
107-0110-53321	FIRE-MAINT OF EQUIPMENT	48,000.00
107-0110-53322	FIRE-MAINT OF FACILITIES	5,557.04
<b>108</b>	<b>STORMWATER/STREET FUND</b>	<b>1,353,490.88</b>
<b>0610</b>	<b>STREET MAINTENANCE/REPAIR</b>	<b>1,348,463.00</b>
108-0610-52214	ST REPAIR-ADVERTISING EXPENSE	10,000.00
108-0610-52215	ST REPAIR-CONTRACTUAL SVC	20,000.00
108-0610-52226	ST REPAIR-PROFESSIONAL SVCS	20,000.00
108-0610-53311	ST REPAIR-OFFICE SUPPLIES	1,000.00
108-0610-53321	ST REPAIR - MAINT OF EQUIPMENT	50,000.00
108-0610-54411	ST REPAIR-LAND/IMPROVEMENTS	247,463.00
108-0610-54414	ST REPAIR-ST RESURFACE/BRIDGES	1,000,000.00
<b>0668</b>	<b>GENERAL-ST/STRM SEWER</b>	<b>4,198.00</b>

108-0668-52215	ST/STRM SEWER-CONTRACT SVCS	2,000.00
108-0668-54411	GEN-ST/STRM SEWER-LAND/IMPROVEMENTS	2,198.00
<b>0676</b>	<b>CMAQ-SIGNAL PROJECT</b>	<b>829.88</b>
108-0676-54414	ST RECONSTRUCTION - W SMITH RD PH 4 - PID 112	829.88
<b>109</b>	<b>GRANTS FUND</b>	<b>180,340.80</b>
<b>0631</b>	<b>CITY HALL WORKOUT ROOM</b>	<b>618.59</b>
109-0631-53315	CITY HALL WORK OUT ROOM - TOOLS / MINOR EQUIP	618.59
<b>0705</b>	<b>MUNICIPAL COURT</b>	<b>146,287.15</b>
109-0705-50111	PROB SUPER - SALARIES & WAGES	85,452.45
109-0705-50112	PROB SUPER - OVERTIME	1,000.00
109-0705-50114	PROB SUPER - HOLIDAY TIME	2,000.00
109-0705-50115	PROB SUPER-VACATION TIME	1,500.00
109-0705-50116	PROB SUPER-SICK TIME	5,000.00
109-0705-50117	PROB SUPER-LONGEVITY	1,180.00
109-0705-51121	PROB SUPER-EMPLOYEE RETIREMNT	7,000.00
109-0705-51122	PROB SUPER-HOSPITALIZATION	13,000.00
109-0705-51123	PROB SUPER-WORKERS COMPENSAT	500.00
109-0705-51126	PROB SUPER-MEDICARE	1,000.00
109-0705-51131	PROB SUPER - UNIFORM / CLOTHING	11,244.00
109-0705-52211	PROB SUPER-EDUCATION/TRAVEL	2,309.10
109-0705-53315	PROB SUPER-TOOLS/EQUIPMENT	15,101.60
<b>0755</b>	<b>JRIG</b>	<b>(30.00)</b>
109-0755-51123	JRIG-WORKERS COMP	(30.00)
<b>0757</b>	<b>SPECIALIZED DOCKET - VETERANS GRANT</b>	<b>33,465.06</b>
109-0757-50111	VETERANS COURT - SALARIES & WAGES	7,015.06
109-0757-50114	VETERANS COURT - HOLIDAY	1,300.00
109-0757-50115	VETERANS COURT - VACATION	1,750.00
109-0757-50116	VETERANS COURT - SICK	500.00
109-0757-51121	VETERANS COURT - EMPLOYEE RETIREMENT	3,000.00
109-0757-51122	VETERANS COURT - EMPLOYEE HOSPITALIZATION	5,000.00
109-0757-51123	VETERANS COURT - WORKERS COMPENSATION	100.00
109-0757-51126	VETERANS COURT - MEDICARE	300.00
109-0757-51129	VETERANS COURT - PERSONAL SERVICES	2,500.00
109-0757-52226	VETERANS COURT - PROFESSIONAL SVCS	12,000.00
<b>115</b>	<b>CNTY LOCAL LICENSE FEE FUND</b>	<b>230,487.00</b>
<b>0610</b>	<b>STREET MAINTENANCE/REPAIR</b>	<b>230,487.00</b>
115-0610-53313	ST REPAIR-OPERATING SUPPLIES	80,487.00
115-0610-53315	ST REPAIR-TOOLS/MINOR EQUIP	75,000.00
115-0610-53321	ST REPAIR-MAINT OF EQUIPMENT	75,000.00
<b>125</b>	<b>CDBG ALLOCATION-CFDA 14.228</b>	<b>57,253.96</b>
<b>0452</b>	<b>23 CDBG ALLOCATION GRANT</b>	<b>57,253.96</b>
125-0452-50111	SALARIES / WAGES - PY23 ALLOCATION	14,253.96
125-0452-51121	EMPLOYEE RETIREMENT - PY23 ALLOCATION	1,500.00
125-0452-51126	MEDICARE - PY23 ALLOCATION	200.00
125-0452-52211	EDUCATION/TRAVEL - PY23 ALLOCATION	300.00
125-0452-52215	CONTRACTUAL SVCS - PY23 ALLOCATION	41,000.00
<b>126</b>	<b>POLICE &amp; FIRE DISABILITY/PENS</b>	<b>3,500.00</b>
<b>0120</b>	<b>POLICE PENSION</b>	<b>3,500.00</b>
126-0120-52213	POL PENS-INSURANCE AND TAXES	3,500.00
<b>127</b>	<b>CHIP GRANTS</b>	<b>30,000.00</b>
<b>0463</b>	<b>PY23 CHIP-LAP</b>	<b>30,000.00</b>

127-0463-52215	CONTRACTUAL SVCS - PY23 CHIP-LAP	30,000.00
<b>135</b>	<b>EMERGENCY MEDICAL SVC FUND</b>	<b>9,442.00</b>
0130	EMERGENCY MEDICAL SERVICE	9,442.00
135-0130-52215	EMS-CONTRACTUAL SERVICES	9,442.00
<b>137</b>	<b>CHIP REVOLVING LOAN FUND</b>	<b>1,106.21</b>
0406	CHIP RLF	1,106.21
137-0406-52215	CONTRACTUAL SVCS-CHIP RLF	1,106.21
<b>138</b>	<b>CDBG-CHIP CFDA 14.228</b>	<b>484.55</b>
0462	PY22 CDBG AND OHTF STATE GRANT	484.55
138-0462-50111	SALARIES & WAGES - PY22 CDBG - CHIP	65.50
138-0462-51121	EMPLOYEE RETIREMENT - PY22 CDBG - CHIP	44.70
138-0462-51123	WORKERS COMP - PY22 CDBG - CHIP	100.00
138-0462-51126	MEDICARE - PY22 CDBG - CHIP	76.78
138-0462-52215	CONTRACTUAL SVCS - PY22 CDBG - CHIP	187.00
138-0462-53311	OFFICE SUPPLIES - PY22 CDBG - CHIP	10.57
<b>139</b>	<b>HOME-CHIP CFDA 14.239</b>	<b>5,920.00</b>
0462	PY22 CDBG AND OHTF STATE GRANT	5,920.00
139-0462-52215	CONTRACTUAL SVCS - PY22 HOME - CHIP	5,920.00
<b>143</b>	<b>ECON DEV-INCOME TAX</b>	<b>81,262.00</b>
0748	ECONOMIC DEVELOPMENT	81,262.00
143-0748-50111	ECON DEV - SALARIES AND WAGES	10,000.00
143-0748-50115	ECON DEV - VACATION	662.00
143-0748-51121	ECON DEV - EMPLOYEE RETIREMENT	1,000.00
143-0748-51126	ECON DEV - MEDICARE	100.00
143-0748-52211	ECON DEV-EDUCATION/TRAVEL	2,000.00
143-0748-52214	ECON DEV-ADVERTISING	30,000.00
143-0748-52215	ECON DEV-CONTRACTUAL SVCS	30,000.00
143-0748-52225	ECON DEV-LEGAL SERVICES	2,000.00
143-0748-53311	ECON DEV - OFFICE SUPPLIES	500.00
143-0748-53321	ECON DEV - MAINT OF EQUIP	5,000.00
<b>144</b>	<b>CABLE TV FUND</b>	<b>274,874.00</b>
0730	CABLE TV	274,874.00
144-0730-50111	CABLE TV - SALARIES & WAGES	5,000.00
144-0730-50112	CABLE TV - OVERTIME	25,000.00
144-0730-50114	CABLE TV - HOLIDAY TIME	1,674.00
144-0730-50115	CABLE TV-VACATION TIME	10,000.00
144-0730-50116	CABLE TV-SICK TIME	3,000.00
144-0730-50117	CABLE TV-LONGEVITY	4,000.00
144-0730-51121	CABLE TV-EMPLOYEE RETIREMENT	500.00
144-0730-51126	CABLE TV-MEDICARE	500.00
144-0730-52211	CABLE TV-EDUCATION & TRAVEL	1,000.00
144-0730-52212	CABLE TV-UTILITIES/COMMUNICATIONS	3,000.00
144-0730-52213	CABLE TV-INSURANCE AND TAXES	5,000.00
144-0730-52214	CABLE TV-LEGAL ADVERTISING	500.00
144-0730-52215	CABLE TV-CONTRACTUAL SERVICES	10,000.00
144-0730-52226	CABLE TV-PROFESSIONAL SERVICES	500.00
144-0730-53311	CABLE TV-OFFICE SUPPLIES	15,000.00
144-0730-53313	CABLE TV-OPERATING SUPPLIES	72,000.00
144-0730-53314	CABLE TV-GASOLINE AND OIL	200.00
144-0730-53315	CABLE TV-TOOLS & EQUIPMENT	60,000.00
144-0730-53321	CABLE TV - MAINTENANCE OF EQUIPMENT	8,000.00

144-0730-54413 CABLE TV-EQUIPMENT	50,000.00
<b>145 RAILROAD RENOVATION FUND</b>	<b>88,461.00</b>
0630 RAILROAD RENOVATION	88,461.00
145-0630-52212 R/R-UTILITY & COMMUNICATIONS	5,000.00
145-0630-54411 R/R-LAND IMPROVEMENTS	83,461.00
<b>147 FEDERAL AIRPORT GRANT FUND</b>	<b>150,000.00</b>
0659 FY15-20 AIRPORT	150,000.00
147-0659-56615 FY20 FY25 FY30 AIRPORT - ADVANCE OUT	150,000.00
<b>151 FED EQUITABLE SHARING PROG CFD</b>	<b>877.00</b>
0101 POLICE DEPARTMENT	877.00
151-0101-53313 OPERATING - FED EQUITABLE SHARING	877.00
<b>152 POLICE TRAINING FUND</b>	<b>42,717.00</b>
0101 POLICE DEPARTMENT	42,717.00
152-0101-52211 EDUCATION-POLICE OPOTA TRAINING	42,717.00
<b>157 PRE-TRIAL DRUG TESTING</b>	<b>8,750.00</b>
0705 MUNICIPAL COURT	8,750.00
157-0705-52226 PRE-TRIAL DRUG TESTING - PROFESSIONAL SERV	6,750.00
157-0705-53313 PRE-TRIAL DRUG TESTING - OPERATING SUPPLIES	1,000.00
157-0705-53321 PRE-TRIAL DRUG TESTING - MAINT OF EQUIPMENT	1,000.00
<b>159 PRESENTENCE INVESTIGATIONS FEE</b>	<b>6,500.00</b>
0705 MUNICIPAL COURT	6,500.00
159-0705-52226 PRESENTENCE INVESTIGATIONS - PROFESSIONAL	500.00
159-0705-53313 PRESENTENCE INVESTIGATIONS - OPERATING SUP	500.00
159-0705-53315 PRESENTENCE INVESTIGATIONS - TOOLS / MINOR	500.00
159-0705-53321 PRESENTENCE INVESTIGATIONS - MAINT OF EQUIP	5,000.00
<b>160 COMPUTER LEGAL RESEARCH FUND</b>	<b>28,407.00</b>
0705 MUNICIPAL COURT	28,407.00
160-0705-50111 MUNI CT - SALARIES & WAGES	9,407.00
160-0705-50114 MUNI CT - HOLIDAY	1,000.00
160-0705-50115 MUNI CT-VACATION	1,000.00
160-0705-50116 MUNI CT-SICK TIME	1,000.00
160-0705-51121 MUNI CT-EMPLOYEE RETIREMENT	5,000.00
160-0705-51126 MUNI CT-MEDICARE	1,000.00
160-0705-53315 MUNI CT-TOOLS/MINOR EQUIPMENT	10,000.00
<b>161 MUNI CT PROBATION FUND</b>	<b>10,000.00</b>
0705 MUNICIPAL COURT	10,000.00
161-0705-51131 PROBATION SVC - UNIFORM / CLOTHING	5,000.00
161-0705-53321 PROBATION SVC-MAINT OF EQUIPMENT	5,000.00
<b>167 COURT CLERK COMPUTER FUND</b>	<b>30,181.00</b>
0705 MUNICIPAL COURT	30,181.00
167-0705-52215 CT CLERK COMPUTER-CONTRACTUAL SERVICES	5,181.00
167-0705-53321 CT CLERK COMPUTER-MAINT/EQUIPMENT	25,000.00
<b>168 CASE MGMT SYSTEM &amp; SUPPORT FEE</b>	<b>19,868.00</b>
0705 MUNICIPAL COURT	19,868.00
168-0705-52215 CASE MGT SYSTEM-CONTRACTUAL SVC	(25,000.00)
168-0705-52226 CASE MGT-PROFESSIONAL SVCS	15,000.00
168-0705-53315 CASE MGT SYSTEM - TOOLS / MINOR EQUIP	21,868.00
168-0705-53321 CASE MGT - MAINT OF EQUIP	8,000.00
<b>169 COURT SPECIAL PROJECTS</b>	<b>23,000.00</b>
0705 MUNICIPAL COURT	23,000.00
169-0705-52213 CT SPEC PROJ-INSURANCE/TAXES	8,000.00

169-0705-52215	CT SPEC PROJ-CONTRACTUAL	15,000.00
<b>388</b>	<b>COMPUTER/ELECTRONIC TECHNOLOGY</b>	<b>71,707.00</b>
<b>0714</b>	<b>COMPUTER/ELECTRONIC TECHNOLOGY</b>	<b>71,707.00</b>
388-0714-52212	COMPUTER CAP-UTILITIES/COMMUNICATIONS	5,000.00
388-0714-52214	COMPUTER CAP - ADVERTISING EXP	5,000.00
388-0714-52226	COMPUTER CAP / PROFESSIONAL SVCS	35,000.00
388-0714-53311	COMPUTER CAP-OFC SUPPLIES	500.00
388-0714-53313	COMPUTER CAP-OPER SUPPLIES	500.00
388-0714-53315	COMPUTER CAP-TOOLS/MINOR EQUIPMENT	65,707.00
388-0714-53321	COMPUTER CAP-EQUIP MAINT	75,000.00
388-0714-54413	COMPUTER CAP-EQUIPMENT	(115,000.00)
<b>389</b>	<b>UNANTICIPATED CAP CONTINGENCY</b>	<b>52,221.00</b>
<b>0301</b>	<b>PARK MAINTENANCE</b>	<b>52,221.00</b>
389-0301-54412	BLDGS / STRUCTURES - UNANTICIPATED CAP	52,221.00
<b>513</b>	<b>WATER FUND</b>	<b>3,140,276.00</b>
<b>0531</b>	<b>WATER OFFICE</b>	<b>66,779.00</b>
513-0531-50111	WTR OFFICE - SALARIES & WAGES	16,279.00
513-0531-50115	WTR OFFICE-VACATION	1,000.00
513-0531-50116	WTR OFFICE-SICK TIME	1,000.00
513-0531-51121	WTR OFFICE-EMP RETIREMENT	1,000.00
513-0531-51126	WTR OFFICE-MEDICARE	500.00
513-0531-52212	WTR OFFICE-UTILITIES/COMMUNICA	500.00
513-0531-52213	WTR OFFICE-INSURANCE & TAXES	1,000.00
513-0531-52215	WTR OFFICE-CONTRACTUAL SERVICE	5,000.00
513-0531-53311	WTR OFFICE-OFFICE SUPPLIES	500.00
513-0531-53313	WTR OFFICE-OPERATING SUPPLIES	5,000.00
513-0531-53315	WTR OFFICE-TOOLS/MINOR EQUIP	15,000.00
513-0531-53321	WTR OFFICE-MAINT OF EQUIPMENT	20,000.00
<b>0533</b>	<b>WATER TREATMENT PLANT</b>	<b>3,000,287.00</b>
513-0533-50111	WTP - SALARIES & WAGES	75,000.00
513-0533-50112	WTP - OVERTIME	75,000.00
513-0533-51121	WTP-EMP RETIREMENT	5,000.00
513-0533-51126	WTP-MEDICARE	500.00
513-0533-51129	WTP - MISC PERSONAL SERVICES	1,000.00
513-0533-51131	WTP-UNIFORM/CLOTHING	1,000.00
513-0533-52213	WTP-INSURANCE & TAXES	20,000.00
513-0533-52214	WTP-ADVERTISING	500.00
513-0533-52215	WTP-CONTRACTUAL SERVICES	125,000.00
513-0533-52224	WTP-ENGINEERING SERVICES	5,000.00
513-0533-52226	WTP-PROFESSIONAL SERVICES	500.00
513-0533-52232	WTP-EQUIPMENT RENTAL	10,000.00
513-0533-53312	WTP-CHEMICALS	8,000.00
513-0533-53313	WTP-OPERATING SUPPLIES	150,000.00
513-0533-53314	WTP-GASOLINE & OIL	20,000.00
513-0533-53315	WTP-TOOLS/MINOR EQUIPMENT	70,000.00
513-0533-53321	WTP-MAINT OF EQUIPMENT	75,000.00
513-0533-53322	WTP-MAINT OF FACILITIES	50,000.00
513-0533-54412	WTP-BLDGS & STRUCTURES	1,750,000.00
513-0533-54413	WTP-EQUIPMENT	75,000.00
513-0533-54414	WTR-STREET RESURFACING	75,000.00
513-0533-54417	WTP-VEHICLES	300,000.00

513-0533-54418	WTP-WATER SYSTEM/LINES	108,787.00
<b>0708</b>	<b>CASH CONTROL</b>	<b>73,210.00</b>
513-0708-50112	UTIL BILLING - OVERTIME	500.00
513-0708-50116	UTIL BILLING-SICK TIME	5,000.00
513-0708-51121	UTIL BILLING-EMP RETIREMENT	2,000.00
513-0708-51126	UTIL BILLING-MEDICARE	500.00
513-0708-52211	UTIL BILLING-EDUCATION/TRAVEL	5,000.00
513-0708-52212	UTIL BILLING-UTIL/COMMUNICATIONS	500.00
513-0708-52213	UTIL BILLING-INSURANCE/TAXES	500.00
513-0708-52215	UTIL BILLING-CONTRACTUAL SERVICES	35,000.00
513-0708-53311	UTIL BILLING-OFFICE SUPPLIES	18,710.00
513-0708-53313	UTIL BILLING-OPERATING SUPPLIES	500.00
513-0708-53321	UTIL BILLING-MAINT EQUIPMENT	5,000.00
514-0541-50112	SAN OFFICE-OVERTIME	250.00
514-0541-52213	SAN OFFICE-INSURANCE/TAXES	(250.00)
514-0708-52215	UTIL BILLING-CONTRACTUAL SVC	15,000.00
514-0708-53311	UTIL BILLING-OFFICE SUPPLIES	(15,000.00)
<b>546</b>	<b>WATER CAP IMPROVEMENT FUND</b>	<b>4,416.00</b>
<b>0530</b>	<b>WATER CAPITAL IMPROVEMENT</b>	<b>4,416.00</b>
546-0530-55511	PRINCIPAL PMT-WTR CAP	4,416.00
<b>547</b>	<b>AIRPORT</b>	<b>142,817.00</b>
<b>0650</b>	<b>MUNICIPAL AIRPORT</b>	<b>127,817.00</b>
547-0650-50111	AIRPORT-SALARIES/WAGES	10,000.00
547-0650-51121	AIRPORT-EMPLOYEE RETIREMENT	1,500.00
547-0650-51126	AIRPORT-MEDICARE	100.00
547-0650-52214	AIRPORT-ADVERTISING	1,000.00
547-0650-52215	AIRPORT-CONTRACTUAL SVC	25,000.00
547-0650-53313	AIRPORT-OPERATING SUPPLIES	1,000.00
547-0650-53314	AIRPORT-GASOLINE/FUEL	7,000.00
547-0650-53315	AIRPORT - TOOLS / MINOR EQUIP	10,000.00
547-0650-53321	AIRPORT-MAINT OF EQUIP	25,000.00
547-0650-53322	AIRPORT-MAINT OF FACILITIES	25,000.00
547-0650-54411	AIRPORT-LAND IMPROV	4,217.00
547-0650-54413	AIRPORT-EQUIPMENT	5,000.00
547-0650-56613	AIRPORT-REIMBURSEMENTS	13,000.00
<b>0656</b>	<b>FY17-22 AIRPORT</b>	<b>15,000.00</b>
547-0656-54411	FY17 AIRPORT-LAND IMPROVEMENTS	15,000.00
<b>574</b>	<b>REC CENTER ADMINISTRATION</b>	<b>280,709.00</b>
<b>0303</b>	<b>MUNICIPAL POOL</b>	<b>22,251.00</b>
574-0303-50111	MUNI POOL - SALARIES & WAGES	10,700.00
574-0303-51121	MUNI POOL-EMP RETIREMENT	1,411.00
574-0303-51126	MUNI POOL-MEDICARE	140.00
574-0303-52212	MUNI POOL-UTILITIES/COMMUNICATIONS	5,000.00
574-0303-53312	MUNI POOL-CHEMICALS	3,000.00
574-0303-53313	MUNI POOL-OPERATING SUPPLIES	2,000.00
<b>0350</b>	<b>CENTER ADMINISTRATION</b>	<b>85,000.00</b>
574-0350-52211	REC CNTR ADM-EDUCATION/TRAVEL	2,000.00
574-0350-52214	REC CNTR ADM-LEGAL ADVERTISING	8,000.00
574-0350-52226	REC CNTR ADM-PROFESSIONAL SERVICES	46,000.00
574-0350-53311	REC CNTR ADM-OFFICE SUPPLIES	4,000.00
574-0350-53315	REC CNTR ADM-TOOLS/MINOR EQUIPMENT	10,000.00

574-0350-53321	REC CNTR ADM-MAINT OF EQUIPMENT	15,000.00
<b>0351</b>	<b>FACILITY/COMMUNITY CENTER</b>	<b>45,500.00</b>
574-0351-53311	FACILITY-OFFICE SUPPLIES	500.00
574-0351-53313	FACILITY-OPERATING SUPPLIES	5,000.00
574-0351-53315	FACILITY-TOOLS/MINOR EQUIPMENT	40,000.00
<b>0353</b>	<b>CAFE / CONCESSIONS</b>	<b>3,207.00</b>
574-0353-52215	COMMUNITY EVENTS / CONCESSIONS - CONTRACT	2,457.00
574-0353-53313	COMMUNITY EVENTS / CONCESSIONS - OPERATING	750.00
<b>0356</b>	<b>AQUATICS</b>	<b>37,500.00</b>
574-0356-53312	AQUATICS-CHEMICALS	20,000.00
574-0356-53313	AQUATICS-OPERATING SUPPLIES	10,000.00
574-0356-53315	AQUATICS-MINOR EQUIPMENT	5,000.00
574-0356-53322	AQUATICS-MAINT FACILITY	2,500.00
<b>0357</b>	<b>PROGRAMS</b>	<b>45,695.00</b>
574-0357-50111	PROGRAMS - SALARIES & WAGES	19,500.00
574-0357-50112	PROGRAMS-OVERTIME	300.00
574-0357-51121	PROGRAMS-EMPLOYEE RETIREMENT	3,000.00
574-0357-51126	PROGRAMS-MEDICARE	150.00
574-0357-52215	PROGRAMS-CONTRACTUAL SERVICES	17,245.00
574-0357-53313	PROGRAMS-OPERATING SUPPLIES	5,000.00
574-0357-53314	PROGRAMS- GASOLINE & OIL	500.00
<b>0358</b>	<b>COMMUNITY WELLNESS</b>	<b>41,556.00</b>
574-0358-50111	COMMUNITY WELLNESS - SALARIES & WAGES	5,000.00
574-0358-51121	EMPLOYEE RETIRE-COMMUNITY WELLNESS	700.00
574-0358-51126	MEDICARE-COMMUNITY WELLNESS	100.00
574-0358-52215	CONTRACTUAL SVCS-COMMUNITY WELLNESS	5,000.00
574-0358-52232	EQUIPMENT RENTAL-COMMUNITY WELLNESS	3,000.00
574-0358-53313	OPERATING SUPPLIES-COMMUNITY WELLNESS	12,756.00
574-0358-53315	TOOLS/MINOR EQUIP-COMMUNITY WELLNESS	15,000.00
<b>625</b>	<b>PAYROLL FUND</b>	<b>446,000.00</b>
<b>0915</b>	<b>PAYROLL</b>	<b>446,000.00</b>
625-0915-59911	P/R-NET PAYROLL	100,000.00
625-0915-59912	P/R-FED WITHHOLDING TAXES	50,000.00
625-0915-59913	P/R-POLICE DISABILITY/PENSION	50,000.00
625-0915-59916	P/R-HEALTH INSURANCE	200,000.00
625-0915-59918	P/R-OML GROUP ACCIDENT INSUR	1,000.00
625-0915-59919	P/R-GARNISHMENTS	10,000.00
625-0915-59929	P/R-MEDICARE-EMPLOYEE SHARE	10,000.00
625-0915-59932	P/R-SCHOOL DIST INCOME TAX	5,000.00
625-0915-59935	P/R-EMPLOYEE SHARE-FICA	5,000.00
625-0915-59938	P/R-SECTION 125 PLANS	15,000.00
<b>676</b>	<b>MECHANICS REVOLVING FUND</b>	<b>59,996.00</b>
<b>0746</b>	<b>AUTOMOTIVE MECHANIC</b>	<b>59,996.00</b>
676-0746-50112	MECHANIC - OVERTIME	6,000.00
676-0746-51121	MECHANIC-EMPLOYEE RETIREMENT	1,000.00
676-0746-51126	MECHANIC-MEDICARE	500.00
676-0746-51131	MECHANIC-UNIFORM/CLOTHING ALLOWANCE	1,000.00
676-0746-52211	MECHANIC-EDUCATION/TRAVEL	1,000.00
676-0746-52212	MECHANIC-UTILITIES/COMMUNICATIONS	1,000.00
676-0746-53313	MECHANIC-OPERATING SUPPLIES	8,000.00
676-0746-53314	MECHANIC-GASOLINE & OIL	10,000.00

676-0746-53315	MECHANIC-TOOLS/MINOR EQUIPMENT	16,496.00
676-0746-53321	MECHANIC-MAINT OF EQUIPMENT	10,000.00
676-0746-53322	MECHANIC-MAINT OF FACILITIES	5,000.00
<b>688</b>	<b>INFORMATION TECHNOLOGY FUND</b>	<b>22,000.00</b>
<b>0714</b>	<b>COMPUTER/ELECTRONIC TECHNOLOGY</b>	<b>22,000.00</b>
688-0714-50111	INFO TECH - SALARIES & WAGES	10,000.00
688-0714-50112	INFO TECH - OVERTIME	2,000.00
688-0714-51121	INFO TECH - EMPLOYEE RETIREMENT	5,000.00
688-0714-51126	INFO TECH - MEDICARE	1,000.00
688-0714-52211	INFO TECH - EDUCATION / TRAVEL	1,000.00
688-0714-52212	INFO TECH - UTILITIES / COMMUNICATIONS	1,000.00
688-0714-52213	INFO TECH - INSURANCE / TAXES	1,000.00
688-0714-53311	INFO TECH - OFFICE SUPPLIES	1,000.00
<b>821</b>	<b>CEMETERY IMPROVEMENT FUND</b>	<b>10,316.00</b>
<b>0230</b>	<b>CEMETERY MAUSOLEUM</b>	<b>10,316.00</b>
821-0230-52214	CEMETERY MAUS-ADVERTISING EXP	176.00
821-0230-53311	CEMETERY MAUSOLEUM-OFFICE SUPPLIES	95.00
821-0230-54412	CEMETERY MAUSOLEUM-BLDG&STRUCTURES	10,045.00

## REQUEST FOR COUNCIL ACTION

No. RCA 25-045-2/24  
Committee: Finance

FROM: Keith Dirham, Finance Director  
Lori Bowers, Deputy Finance Director  
DATE: February 18, 2025  
SUBJECT: Advance Request

### **SUMMARY AND BACKGROUND:**

The Finance Department respectfully requests Council to authorize the Finance Director to make the following fund advances:

Advance From:	Advance To:	Amount	Purpose
General Fund (#001)	Grants(#109)	\$300,000	ODOD Brownfield Remediation Grant – 426 W Liberty

These advances (loans) are necessary to cover expenditures until the City receives reimbursement from the grantor agency.

Estimated Cost: \$300,000 from the General Fund. General Fund to be reimbursed once grant funds are received.

Suggested Funding: See above.

Sufficient funds in Account No.:

Transfer needed: From Account No.:  
To Account No.:

NEW APPROPRIATION needed in Account No.: \$300,000 increase to account 001-0707-56615  
Refer to Appropriation Adjustment #2025-007

Emergency Clause Requested: No

Reason:

---

COUNCIL USE ONLY:  
Committee Action/Recommendation:

Council Action Taken:

Ord./Res.  
Date:

Ord. 46-25  
2-24-25


RCA 2.5-046-2/24

## Finanzen

NO. **2025-007**  
(Finance use only)

X
X

REASON

[illegible]

--

DATE: 2/18/2025

DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
 DENIED: \_\_\_\_\_  
 RETURNED FOR EXPLANATION: \_\_\_\_\_  
 RETURNED TO USE EXISTING ACCOUNT FUNDS: \_\_\_\_\_

ORD. NO. 47.25

ROUTING: ORIGINAL TO FINANCE  
COPY TO DEPT. HEAD  
COPY TO COUNCIL

RCA 25-047-2/24  
Finance

**City of Medina**  
**Board of Control/Finance Committee Approval**  
**Administrative Code: 141**

- Department Heads can authorize expenditures up to \$2,000.00 (requisition)
- Board of Control authorizes expenditures from \$2,000.01 to \$20,000.00 (BOC form).
- Finance Committee authorizes expenditures from \$20,000.01 to \$35,000.00 (BOC form).
- Council authorizes expenditures/bids over \$35,000.00 (RCA form). Board of Control awards all bids, unless otherwise specified in authorizing ordinance. (Ord. 77-23)

Date: 2/5/2025

Department: MCRC

Amount: \$7,500.00

B.O.C. Approval Date: \_\_\_\_\_  
(Finance Use Only)

Account Number: 574-0350-52226

Vendor: Fanning Howey

Department head/Authorized signature: 

Item/Description:

Feasibility Study for Potential Field House Expansion Project:

Creation of an indoor recreation area with artificial turf flooring.

BOC authorization for Mayor to sign the Proposal, contingent on Law Director approval.

-----  
**FINANCE COMMITTEE APPROVAL: (expenditures from \$20,000.01 to \$35,000.00)**

Date Approved/Denied by Finance Committee: \_\_\_\_\_

\_\_\_\_\_  
Clerk of council

Date to Finance: \_\_\_\_\_

- Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.
- Please have all Finance Committee items for the agenda to the Clerk of Council's Office before 5 p.m. on Tuesday before the scheduled Finance Committee meeting.

Thank you.

January 29, 2025

Christy Moats  
Recreation Center Superintendent  
Medina Community Recreation Center  
855 Weymouth Road  
Medina, OH 44256

Re: Recreation Center Expansion Study  
Indoor Turf Practice Facility  
Medina Community Recreation Center  
Medina High School  
Medina, OH

Dear Ms. Moats;

Fanning Howey is pleased to submit a Proposal for Professional Services for a Feasibility Study of an expansion of the existing Medina Community Recreation Center located within the Medina High School Facility. Based upon our initial meeting discussion, our understanding is the City wishes to construct an indoor recreation area adjacent to and connected with the existing field house area of the community center. The proposed addition would be approximately 3,500 to 4,000sf and have an artificial turf flooring to support indoor recreation field activities.

**Scope of Basic Services:**

1. Assess the existing building plumbing, fire protection, mechanical, and electrical systems to confirm these systems can accommodate the planned expansion, with an intent to fully utilize existing system capacities before adding new supplemental equipment.
2. Perform a preliminary code analysis of the existing building and proposed addition to determine the impact of the addition in conjunction with current building code requirements.
3. Create a conceptual site layout and floor plan for the building expansion.
  - a. Total square footage to be developed is estimated at 3,500 to 4,000 square feet and will be based upon the available area to place the new addition in the lawn area immediately adjacent to the existing field house. Building placement is not to disturb the existing retaining wall, sidewalk, or pavement areas.
4. Additional documents will include:
  - i. Preliminary site grade grading and drainage concept plan.
  - ii. Roof plan.
  - iii. Preliminary exterior elevations.
  - iv. Basic 3D exterior perspective rendering.
5. Provide a narrative for mechanical, electrical, plumbing and fire protection systems.

6. Develop a Basic Opinion of Probable Cost for the conceptual design scheme.
  - a. An itemized detailed estimate from a professional estimator can be provided at an additional cost.

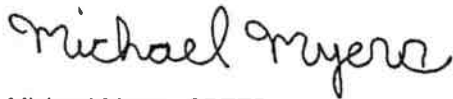
Fanning/Howey proposed to provide all of the above-noted services for a lump-sum fee of Seven Thousand and Five Hundred and no/100 Dollars (\$7,500.00). We propose to invoice on a monthly basis the percentage of work completed as services are provided.

The conceptual plans will be provided in digital format or in printed color presentation format.

If the provisions of this Proposal are agreeable, please sign this Proposal and return by email to our office. This document will serve as an agreement between the City of Medina and the firm of Fanning/Howey Associates, Inc. to provide the services outlined.

We look forward to hearing from you regarding your consideration of our Proposal. Should you have any questions or require additional information, please contact me at (419) 305-3376 or via email at [mmvers@fhai.com](mailto:mmvers@fhai.com)

Sincerely,  
FANNING HOWEY



Michael Myers, CPTED  
Project Manager

msm/msm

Attachment: 2025 hourly rates

**CITY OF MEDINA ACCEPTANCE**

Accepted by:

\_\_\_\_\_  
Signature

Name and Title

\_\_\_\_\_

Date:

\_\_\_\_\_

## REQUEST FOR COUNCIL ACTION

No. RCA 25-048-2/24  
Committee: Finance

FROM: MEDINA MUNICIPAL COURT

DATE: FEBRUARY 5, 2025

SUBJECT: REPLACEMENT OF SCALE CLUSTER

**SUMMARY AND BACKGROUND:** Medina Municipal Court respectfully requests City Council to approve the purchase of 3 scale clusters, hardware, software maintenance, and licensing from TEG. The new cluster of servers will have a 5 year life span. Total replacement is \$58,293.75.

Our current servers that were purchased in 2020 are approaching their 5 year life span. The existing cluster of servers can be used as a disaster recovery units until no longer supported.

Estimated Cost: \$58,293.75

Suggested Funding:

- sufficient funds in Account No. 001-0705-54413
- transfer needed from Account No.  
to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: NO

Reason:

---

**COUNCIL USE ONLY:**

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.  
Date:

## Cindy Lastuka

---

**From:** Balas, Harvey M. <hbalas@tegoh.com>  
**Sent:** Monday, January 27, 2025 1:48 PM  
**To:** Cindy Lastuka  
**Subject:** SERVER REFRESH QUOTE  
**Attachments:** TEG QUOTE 1774 MMC SCALE REFRESH.pdf

Hi Cindy – Here's the quote.

### Highlights:

This is a refresh for the Hyperconverged SCALE CLUSTER that was installed in 2020. The new cluster will also have a 5 year life span, with all hardware and software maintenance included for the 5 year life span. This covers all hardware failures and all software upgrades as well as Scale Support Services based in Indianapolis.

The existing cluster may be used as a Disaster Recovery unit it is no longer supported.

This is a simple replacement without a lot of IT support hours to migrate existing machines to the new servers.

--

Harvey Balas  
3593 Medina Rd. #239  
Medina, Oh 44256  
O:330-974-1248 C:330-416-0454 F: 440-484-2199  
[hbalas@tegoh.com](mailto:hbalas@tegoh.com)



ESTIMATE

Technology Engineering Group  
3593 Medina Rd, #239  
Medina, OH 44256

info@tegoh.com  
+1 (330) 974-1249  
www.tegoh.com



Bill to  
Medina Municipal Court  
135 N Elmwood Ave  
Cindy Lastuka  
Medina, OH 44256

Ship to  
Medina Municipal Court  
135 N Elmwood Ave  
Medina, OH 44256  
Cindy Lastuka

Estimate details

Estimate no.: 1774  
Estimate date: 01/27/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Misc Hardware	XEON SP CPU 3X HDD HC1350 CPNT CHASSIS * (3) XEON SILVER 4309Y 2.8G 8C/16T CHIP 2666MT/S * (24) 16GB DDR4 3200 MHZ RDIMM 16GB MEM DDR4 RDIMM * (3) 1.92TB 3.5IN SATA SSD 1.92TB INT 3.5IN SATA SSD * (9) 8TB 3.5IN SAS HDD 8TB 3.5IN SASCPNT HDD * (3) 2-PORT INTEL X550 RJ45 LOM CPNT 2-PORT INTEL X550-T2 RJ45	3	\$8,630.00	\$25,890.00
2.		MISC Services	5YR LICS AND SW SC//HYPERCORE -LICS 8C STANDARD	3	\$9,573.75	\$28,721.25
3.		MISC Services	NODE INSTALL NETWORK CONFIG SVCS REMOTE INSTALLATION	3	\$566.25	\$1,698.75
4.		MISC Services	ZERO DOWNTIME REFRESH SVCS ADVANCED HARDWARE REFRESH	3	\$661.25	\$1,983.75

Total \$58,293.75

Note to customer  
2024/25 Scale Cluster Refresh

Accepted date Accepted by

RCA 25-049-2/24

Finance  
Only

**City of Medina**  
**Board of Control/Finance Committee Approval**  
**Administrative Code: 141**

- Department Heads can authorize expenditures up to \$2,000.00 (requisition)
- Board of Control authorizes expenditures from \$2,000.01 to \$20,000.00 (BOC form).
- Finance Committee authorizes expenditures from \$20,000.01 to \$35,000.00 (BOC form).
- Council authorizes expenditures/bids over \$35,000.01 (RCA form). Board of Control awards all bids, unless otherwise specified in authorizing ordinance. (Ord. 101-05)

Date: 2/18/2025

Department: IT

Amount: \$32,010.00

B.O.C. Approval Date: \_\_\_\_\_

(Finance Use Only)

Account Number: 388-0714-53321

Vendor: TEGOH

Department head/Authorized signature: D. Z

Item/Description:

2 Year Software and Server Maintenance for the entire city server farm and server DR farm  
6 physical servers/19 servers/b/u servers and 2 servers and 5 b/u servers

-----  
**FINANCE COMMITTEE APPROVAL: (expenditures from \$20,000.01 to \$35,000.00)**

Date Approved/Denied by Finance Committee: \_\_\_\_\_

\_\_\_\_\_  
Clerk of council

Date to Finance: \_\_\_\_\_

- Please have all BOC items for the agenda to the Mayor's Office before 5 p.m. on Friday before the scheduled BOC meeting.
  - Please have all Finance Committee items for the agenda to the Clerk of Council's Office before 5 p.m. on Tuesday before the scheduled Finance Committee meeting.
- Thank you.

Revised: 3/11/2015

## ESTIMATE

Technology Engineering Group  
3593 Medina Rd, #239  
Medina, OH 44256

info@tegoh.com  
+1 (330) 974-1249  
www.tegoh.com



**Bill to**  
Mr. Darin Zaremba  
City of Medina  
150 W. Friendship  
Medina, OH 44256

**Ship to**  
Mr. Darin Zaremba  
City of Medina  
150 W. Friendship  
Medina, OH 44256

### Estimate details

Estimate no.: 1846  
Estimate date: 02/14/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>MISC Services</b>	Scale Cluster 2 year software and hardware maintenance	1	\$32,010.00	\$32,010.00
<b>Total</b>						<b>\$32,010.00</b>

Accepted date

Accepted by

# REQUEST FOR COUNCIL ACTION

No. RCA 25-050-2/24  
Committee Finance

FROM: Andrew Dutton

DATE: 2/18/25

SUBJECT: PY25 Community Housing Impact and Preservation Program (CHIP) Initial Partnership Agreement

## SUMMARY AND BACKGROUND:

In recent years, the cities of Brunswick and Medina have formed a partnership for the purpose of submitting one single Community Housing Impact and Preservation (CHIP) application. Unfortunately, for the most recent CHIP application in Program Year 2024 (PY24), the Brunswick and Medina partnership was not awarded funding.

Medina County currently partners with the City of Wadsworth for their CHIP program. A long term goal of the Community Development Department has been to approach Medina County, Brunswick, and Wadsworth to partner for a single countywide CHIP application. After discussion, all cities and the county were in favor of a single CHIP application in PY25, which would have the following benefits:

- Medina County would serve as the Grantee for the PY25 CHIP responsible for administration, record keeping, finances, and coordination. This would be beneficial to the City of Medina by saving considerable staff time in the Community Development, Finance, and Law Departments.
- Medina County has been successful in obtaining CHIP funding in recent years and currently works with the same consultant as the City of Medina.
- The City of Medina is expected to continue to receive the same amount of CHIP funds (\$350k) as in recent years.
- A single county format is preferred by the Ohio Department of Development (ODOD), which increases the chance that the partnership will be awarded funding, and is easier for a CHIP consultant to administer.
- Residents are often unclear on when CHIP funds are available and which government agency to contact. A countywide CHIP would be more straightforward for residents.

This is a request to authorize and direct the Mayor to enter into the attached Partnership Agreement with Brunswick, Wadsworth, and Medina County for the purpose of filing a countywide application for the PY25 CHIP.

The proposed Partnership Agreement is necessary to initiate the countywide PY25 CHIP application process. A second a more detailed Partnership Agreement will be proposed in the upcoming months once the ODOD has released more information and the application has been further formulated.

Estimated Cost: \$0

Suggested Funding:

- sufficient funds in Account No.
- transfer needed from Account No. to Account No.
- NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: Yes

Reason: The PY25 application process is underway and the agreement between the County/Cities is the first step to establish countywide cooperation.

---

## COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:

Program Year 2025 (PY25)  
Community Housing Impact and Preservation (CHIP) Program  
Partnership Agreement to Submit a Medina County Partnership Application

THIS PARTNERSHIP AGREEMENT (the “Agreement”) is entered into by and between Medina County (the “County”), the City of Brunswick (“Brunswick”), the City of Medina (“Medina”) and the City of Wadsworth (“Wadsworth”).

WHEREAS, the County is eligible to submit a PY25 CHIP Application (the “Application”) to the Ohio Department of Development (“ODOD”) due June 2025;

WHEREAS, funds for this program are financed with federal Community Development Block Grant Program (CDBG) funds from the US Department of Housing and Urban Development (HUD) as administered by the Ohio Department of Development (ODOD); and

WHEREAS, ODOD prefers communities to partner within their respective county as part of a CHIP Grant Application to allow for more efficient administration and monitoring; and

WHEREAS, the parties hereto agree to partner for the purpose of applying for the PY25 CHIP Grant (the “Grant”) and provide feedback to consider consultants that will submit the application and administer the Grant, if received, as detailed in the RFQ/P distributed in January 2025; and

WHEREAS, the County has agreed to be the grantee and fiscal agent for the entire Grant and be responsible for the preparation of the Application and for the administration of the Grant in accordance with the CHIP rules and regulations to be determined by ODOD.

NOW, THEREFORE, the County, in partnership with Brunswick, Medina and Wadsworth, agrees to submit a PY25 CHIP Medina County Partnership Application on or before the application due date to be established by the ODOD at which time this agreement ends.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties to this Partnership Agreement have executed same as of the dates indicated below.

**MEDINA COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Aaron M. Harrison, President Date

Approved as to form:

\_\_\_\_\_  
Michael Lyons, Medina County Prosecutor Date

**CITY OF BRUNSWICK**

---

Carl S. DeForest, City Manager Date

Approved as to form:

---

Dennis A. Navar, Law Director Date

**CITY OF MEDINA**

---

Dennis Hanwell, Mayor Date

Approved as to form:

---

Gregory A. Huber, Law Director Date

**CITY OF WADSWORTH**

\_\_\_\_\_  
Robyn L. Laubaugh, Mayor

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
Bradley J. Proudfoot, Law Director

\_\_\_\_\_  
Date

OK *Handwritten*  
2-18-25  
**REQUEST FOR COUNCIL ACTION**

NO. REA 25-051-2/24

FROM: Patrick Patton

COMMITTEE REFERRAL: Finance

DATE: February 18, 2025

SUBJECT: Bid: Job #1140 – W. Liberty-S. Elmwood-W. Washington Water Line Improvements

This request is for permission to advertise, bid and award Job #1140 —S. Elmwood-W. Washington Water Line. This project will consist of the following:

Base Bid:

- West Washington Street between Vine Street and S. Elmwood: Replace approximately 985 feet of existing undersized water line with new 12-inch water line.
- West Liberty Street between S. Elmwood and S. Court: Replace approximately 570 feet of existing undersized water line with new 12-inch water line
- South Elmwood Between W. Smith and Lafayette Road: Transfer existing water services from the old 4-inch water line to the newer 8-inch water line. The old 4-inch line will then be abandoned.

Add Alternate:

- South Elmwood Ave between W. Liberty and W. Washington: Replace approximately 370 feet of existing undersized water line with new 8-inch water line.

The engineer's estimate for this project is as follows:

- Base Bid: \$ 892,000
- Add Alternate: \$ 146,500
  - TOTAL: \$1,038,500

The City previously secured approval for a \$510,000 interest free loan from the Ohio Public Works Commission (OPWC) for this project. If the City awards the base bid and the add alternate bid, the funding split will be as follows:

- OPWC Loan: \$ 510,000 ( 49.1%)
- City (108): \$ 528,500 ( 50.9%)
  - TOTAL \$1,038,500 (100.0%)

Thank you for your consideration.

ESTIMATED COST: \$1,038,500

SUGGESTED FUNDING: 380-0682-54418 (OPWC Loan): \$510,000  
108-0610-54414 (City share): \$528,500

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No  
Reason:

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:

**REQUEST FOR COUNCIL ACTION**

FROM: Chief Ed Kinney  
Patrick Patton

DATE: February 18, 2025

SUBJECT: Needs Assessment/Feasibility Study – Medina Municipal Complex

NO. RCA 25-052-2/24

COMMITTEE  
REFERRAL: Finance

This request is to ask for Council's authorization to complete a Qualification Based Selection process to select an architect to perform a Needs Assessment/Feasibility Study for future Police Department and City Hall facilities.

It is anticipated that the Study will review existing facilities for both the Police Department and City Hall, it will determine future needs of each facility, and will review potential long-term solutions for both facilities.

The State of Ohio requires that a Qualification Based Selection process be utilized when selecting an architect when fees are anticipated to exceed \$25,000. If authorized by Council we will prepare a Request for Qualifications for this project. That request will be advertised, and interested architects will submit a qualification statement for review. All statements received will be reviewed and ranked. We anticipate that the review Committee will consist of members of the administration along with members of Council as determined by the Council President or the Council of the Whole.

The City will then work with the architect determined to be the most qualified to develop a detailed scope of work. Once the scope of work is finalized, the City will negotiate fees with the architect. Once the selection process is completed, we will submit a Request for Council Action recommending that the City enter into an agreement with the selected architect.

Thank you for your consideration.

ESTIMATED COST: No cost to complete the selection process. Once an architect has been selected, an RCA will be submitted to Council recommending an agreement with that architect.

**SUGGESTED FUNDING:**

Sufficient Funds in Account Number:

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: No  
Reason:

**COUNCIL USE ONLY:**

**COMMITTEE RECOMMENDATION:**

Council Action Taken:

Ord./Res. Number:

Date:

**REQUEST FOR COUNCIL ACTION**

NO. RCA 25-053-2/24

FROM: Patrick Patton

DATE: February 18, 2025

COMMITTEE

REFERRAL: Finance

SUBJECT: Medina Municipal Court Renovation- Guaranteed Maximum Price Agreement No. 2

In September, 2024 Council selected The Ruhlin Company (Ruhlin) to perform Construction Manager at Risk duties for the Medina Municipal Court Renovation project. At that time, Council entered into an agreement with Ruhlin where they would complete various pre-construction duties related to the project. That work is ongoing.

The next steps in this process is for Council to enter into Guaranteed Maximum Price (GMP) contracts at various stages of the plan development. GMP #1 was authorized on January 13, 2025. This request asks Council to approve the attached amendment to the base agreement to complete concrete and steel work, install the elevators and elevator shafts, and electrical gear. This amendment is known as the Guaranteed Maximum Price #2 (GMP #2).

The cost for GMP #2 is \$1,342,430. As an FYI, see below for a summary of the current project budget:

#1104 Muni Court Budget vs Actual Cost Summary			
ITEM	ORIGINAL BUDGET AMOUNT	CURRENT AMOUNT	DIFFERENCE
CMAR Pre-Construction Services	\$40,000	\$38,335	(\$1,665)
GMP #1	\$2,170,970	\$1,366,156	(\$804,814)
GMP #2	\$1,460,270	\$1,342,430	(\$117,840)
GMP #3*	\$8,438,380	\$8,166,400	(\$271,980)
Design Contingency*	\$883,880	\$229,459	(\$654,421)
TOTAL	\$12,993,500	\$11,142,780	(\$1,850,720)
*Current amounts shown are ESTIMATED. Actual final GMP #3 and Design Contingency Amounts TBD			

Thank you for your consideration.

ESTIMATED COST: \$1,342,430

SUGGESTED FUNDING: Gen Purpose Cap and Court Special Projects

Sufficient Funds in Account Number: 301-0716-54412: \$671,215  
169-0716-54412: \$671,215

Transfer Needed from: to:

New Appropriation Account Number:

Emergency Clause Requested: Yes – the base agreement with Ruhlin was approved by Council on September 9, 2024. Work on GMP #1 (authorized 1/13/25) has commenced. Passing with the emergency clause will lock in costs and allow the project to continue without delay.

Reason:

---

COUNCIL USE ONLY:

COMMITTEE RECOMMENDATION:

Council Action Taken:

Ord./Res. Number:

Date:



*Great People. Proven Results.*



## **GMP AMENDMENT #2**

**Structure, Elevator and Switchgear**

***City of Medina***

***Medina Municipal Court Renovation***

***Project No. 24023***



**February 10, 2025**



## TABLE OF CONTENTS

### MEDINA MUNICIPAL COURTHOUSE

### GMP AMENDMENT #2

### Structure, Elevator and Switchgear

**Form of Guaranteed Maximum Price Amendment - Exhibit A**

**Project Cost Breakdown – Exhibit B**

Project Budget and Cost Breakdown

**Drawings & Specifications – Exhibit C**

GMP Basis Document(s)

**Assumptions & Clarifications – Exhibit D**

**Construction Schedule – Exhibit E**

**Allowances – Exhibit F**

**Alternates – Exhibit G not used**

**Unit Prices – Exhibit H not used**

**Staffing Plan – Exhibit I**

***Great People, Proven Results***





## **EXHIBIT A – FORM OF AGREEMENT**

### **MEDINA MUNICIPAL COURTHOUSE**

#### **GMP AMENDMENT #2**

#### **Structure, Elevator and Switchgear**

#### **Form of Guaranteed Maximum Price Amendment #2**

## **EXHIBIT A**

### **FORM OF GUARANTEED MAXIMUM PRICE AMENDMENT**

#### **GUARANTEED MAXIMUM PRICE AMENDMENT**

Pursuant to Article 6 of the Standard Form of Agreement Between Owner and Construction Manager as Constructor (AIA® Document A133™ – 2019), dated as of August 26, 2024 (the "**Agreement**") between The City of Medina, ("**Owner**"), and The Ruhlin Company, an Ohio corporation ("**Construction Manager**" or "**CMR**"), Owner and Construction Manager desire to enter into this Guaranteed Maximum Price Amendment (this "**Amendment**") and establish a guaranteed maximum price for the Work (as defined in the Agreement and further herein). Therefore, Owner and Construction Manager agree as follows:

#### **ARTICLE 1. GUARANTEED MAXIMUM PRICE**

1. This Amendment covers the following Work: Enabling Work, Asbestos Abatement and Selective Demolition to accommodate future renovation activities
2. Capitalized words and phrases used but not defined herein shall have the same meanings as are ascribed to such words in the Agreement.
3. The Architect on the project is Brandstetter Carroll, Inc. ("Architect").
4. Construction Manager's guaranteed maximum price for the Work described herein and the GMP Documents attached hereto, including the Cost of the Work, Construction Manager's Fee and the Construction Contingency with respect to such work is One Million, Three Hundred Forty-Two Thousand Four Hundred Thirty Dollars (\$1,342,430.00).
5. The attached Exhibits are a part of the Agreement as if each were physically incorporated therein.

<b>EXHIBIT</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>PAGES</b>
A	Form of Guaranteed Maximum Price Amendment	02.10.25	2
B	Project Cost Breakdown	02.10.25	1
C	Drawings and Specifications upon which GMP #2 is based	12.20.24	6
D	Qualifications and Assumptions	02.10.25	4
E	GMP Schedule	01.06.25	1
F	Allowances	02.10.25	1
G	Alternates – not used	n/a	n/a
H	Unit Prices – not used	n/a	n/a
I	Staffing Plan	02.10.25	1

6. This Amendment may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute but one and the same instrument.
7. Except as specifically amended herein, all the provisions of the Agreement remain in full force and effect and all terms and conditions of the Agreement shall apply. In the event of an irreconcilable conflict between the terms of the Agreement and those of this Amendment, the terms of this Amendment shall control.
8. By execution of this Amendment, Construction Manager acknowledges that, as of the date of this Amendment, Construction Manager is not aware of, and has not reserved, any claim against the Owner.

This Amendment is entered as of the \_\_\_\_ day of \_\_\_\_\_, 2025.

OWNER:

CONSTRUCTION MANAGER:

**THE CITY OF MEDINA, OHIO**

**THE RUHLIN COMPANY,**  
An Ohio corporation

By: \_\_\_\_\_  
Dennis Hanwell  
Mayor

By: \_\_\_\_\_  
Jim Ruhlin Jr.  
President & COO



## **EXHIBIT B – PROJECT COST BREAKDOWN**

### **MEDINA MUNICIPAL COURTHOUSE**

#### **GMP AMENDMENT #2**

#### **Structure, Elevator and Switchgear**

**The Project Cost Breakdown** incorporates the fully itemized general conditions, construction contingency, reimbursables, and associated fee in line with the basis documents.

## SUMMARY OF PROBABLE COST

Project: **CITY OF MEDINA  
MEDINA MUNICIPAL COURT RENOVATION**

Design: **Brandstetter Carroll Inc.**  
Phase: **GMP #2 - CONCRETE, MASONRY, STEEL, ELEVATORS, ELECT GEAR**  
Date: **2/10/2025**



*The Ruhlin Company*

Overall Area: 26,222 SF				
BP	DESCRIPTION - SCOPE OF WORK		SF COST	ESTIMATE
3	CONCRETE & WATERPROOFING Allowance 1 - Concrete Overage for Excavation Includes added pier for Column D7 rework	26,222 SF	\$9.75	\$255,789 \$25,000
4	MASONRY - ELEVATOR SHAFTS & INFILLS	26,222 SF	\$10.24	\$268,640
5	STRUCTURAL STEEL & MISC METALS Includes supply of lintels, deduct for hoistway & ladder	26,222 SF	\$4.59	\$120,450
14	ELEVATORS - 3 TOTAL Includes added reinspection fee and temporary use fee KONE is basis of design, but Otis proposal very close for \$35k savings	26,222 SF	\$15.58	\$408,538
15A	ELECTRIC GEAR - PRE PURCHASE	26,222 SF	\$1.01	\$26,400
	Allowance for "1841" Building Structural - Lintels, Concrete, Masonry Openings			\$30,000
7	GENERAL REQUIREMENTS	26,222 SF	\$2.59	\$67,933
	SUBTOTAL OF ABOVE COSTS - TRADES WORK	26,222 SF	\$45.87	\$1,202,750
TOTAL DIRECT CONSTRUCTION		26,222 SF	\$46	\$1,202,750
CONSTRUCTION STAGE COMPENSATION				
	Ruhlin Staff	1 LS	\$152,265	\$59,653
	General Conditions			\$40,642
	CM Contingency	1.5%		\$19,546
	CM Fee	1.5%		\$19,839
TOTAL CONSTRUCTION COSTS		26,222 SF	\$51	\$1,342,430
PROJECT SOFT COSTS (to be included by Owner)				
a.	Owner Contingency - Scope Changes or Unforeseen Conditions			Not Included
b.	A/E Design Costs			Not Included
c.	Testing and Inspections			Not Included
d.	Costs for Relocating Owner's Salvage Furniture, Books, Etc..			Not Included
e.	Temporary Power Consumption			Not Included
f.	Temporary Water & Fuel Consumption			Not Included



## **EXHIBIT C – BASIS DOCUMENTS - DRAWINGS**

### **MEDINA MUNICIPAL COURTHOUSE**

#### **GMP AMENDMENT #2**

#### **Structure, Elevator and Switchgear**

**This GMP #2 is based on the following documents and specifications:**

- Medina Municipal Courthouse Renovation  
GMP #2 & #3 Package  
Prepared by: Brandstetter Carroll, Inc.
- Date: 12/20/2024

***See full detail attached***



# Exhibit C



## CITY OF MEDINA COURTHOUSE RENOVATION

75% CONSTRUCTION DOCUMENTS GMP 2

PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION

	NUMBER	DESCRIPTION	DATE / ISSUED
<b>GENERAL</b>			
	G-000	COVER SHEET	12/20/24
	G-001	GENERAL INFO, DRAWING INDEX & CODE DATA	12/20/24
	G-101	FIRST AND SECOND FLOOR CODE PLANS	12/20/24
	G-102	THIRD FLOOR CODE PLAN AND DETAILS	12/20/24
<b>CIVIL</b>			
	C-100	SITE DEMOLITION PLAN	
	C-101	SITE UTILITY PLAN	
<b>LANDSCAPE</b>			
	L-101	LANDSCAPE PLAN	
<b>STRUCTURAL</b>			
	S-001	GENERAL NOTES	12/20/24
	S-002	GENERAL NOTES	12/20/24
	S-101	FOUNDATION PLAN	12/20/24
	S-102	SECOND FLOOR FRAMING PLAN	12/20/24
	S-103	THIRD FLOOR FRAMING PLAN	12/20/24
	S-104	ROOF FRAMING PLAN	12/20/24
	S-105	PENTHOUSE FRAMING PLAN	12/20/24
	S-310	TYPICAL FOUNDATION DETAILS	12/20/24
	S-320	TYPICAL CONCRETE DETAILS	12/20/24
	S-330	TYPICAL MASONRY DETAILS	12/20/24
	S-340	TYPICAL STEEL DETAILS	12/20/24
<b>ARCHITECTURAL</b>			
	A-100	FIRST FLOOR LIMITED CONSTRUCTION PLAN	12/20/24
	A-101	FIRST FLOOR PLAN	01/09/24
	A-102	FIRST FLOOR DIMENSION PLAN	01/09/24
	A-103	SECOND FLOOR PLAN	01/09/24
	A-104	SECOND FLOOR DIMENSION PLAN	01/09/24
	A-105	THIRD FLOOR PLAN	01/09/24
	A-106	THIRD FLOOR DIMENSION PLAN	01/09/24
	A-107	ROOF / PENTHOUSE PLAN	12/20/24
	A-110	FIRST FLOOR RCP LIMITED CONSTRUCTION PLAN	12/20/24
	A-111	FIRST FLOOR REFLECTED CEILING PLAN	01/09/24
	A-112	SECOND FLOOR REFLECTED CEILING PLAN	01/09/24
	A-113	THIRD FLOOR REFLECTED CEILING PLAN	01/09/24
	A-201	EXTERIOR ELEVATIONS	12/20/24
	A-202	EXTERIOR ELEVATIONS	12/20/24
	A-211	INTERIOR ELEVATIONS	12/20/24
	A-301	BUILDING SECTIONS	12/20/24
	A-302	BUILDING SECTIONS	12/20/24
	A-401	ENLARGED COURTROOM PLANS AND DETAILS	12/20/24
	A-402	ENLARGED TOILET PLANS AND DETAILS	12/20/24
	A-403	ENLARGED TOILET PLANS AND DETAILS	12/20/24
	A-404	TOILET ELEVATIONS	12/20/24
	A-405	TOILET ELEVATIONS	12/20/24
	A-501	PLAN DETAILS	12/20/24
	A-502	SECTION DETAILS	12/20/24
	A-601	DOOR SCHEDULE	12/20/24
	A-602	DOOR TYPES & DETAILS	12/20/24
	A-603	DOOR DETAILS	12/20/24

### THE RUHLIN COMPANY

6931 RIDGE ROAD • PO BOX 190 • SHARON CENTER, OHIO 44274 • P: 330-239-2800 • RUHLIN.COM • EOE • GREAT PEOPLE. PROVEN RESULTS.

# Exhibit C

## CITY OF MEDINA COURTHOUSE RENOVATION

75% CONSTRUCTION DOCUMENTS GMP 2

PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION



NUMBER	DESCRIPTION	DATE / ISSUED
<b>GENERAL</b>		
G-000	COVER SHEET	12/20/24
G-001	GENERAL INFO, DRAWING INDEX & CODE DATA	12/20/24
A-606	WINDOW TYPES & DETAILS	12/20/24
A-701	CASEWORK ELEVATIONS & DETAILS	12/20/24
A-702	CASEWORK WINDOW ELEVATIONS	12/20/24
A-703	FIRST FLOOR TERRAZZO FINISH PLAN	12/20/24
A-704	SECOND FLOOR TERRAZZO FINISH PLAN	12/20/24
A-705	FIRST FLOOR	12/20/24
A-801	IN-CUSTODY ELEVATOR PLANS AND DETAILS	01/09/24
A-802	STAFF AND PUBLIC ELEVATOR PLANS AND DETAILS	01/09/24
A-901	ROOM FINISH SCHEDULE	12/20/24
A-905	FIRST FLOOR FURNITURE PLAN	12/20/24
A-906	SECOND FLOOR FURNITURE PLAN	12/20/24
A-907	THIRD FLOOR acad FURNITURE PLAN	12/20/24
<b>FIRE PROTECTION</b>		
FP-001	FIRE PROTECTION SYMBOL LEGEND AND NOTES	12/20/24
FP-101	FIRST FLOOR FIRE PROTECTION PLAN	12/20/24
FP-102	SECOND FLOOR FIRE PROTECTION PLAN	12/20/24
FP-103	THIRD FLOOR FIRE PROTECTION PLAN	12/20/24
FP-104	ROOF FIRE PROTECTION PLAN	12/20/24
<b>PLUMBING</b>		
P-001	PLUMBING SYMBOL LEGAND AND NOTES	12/20/24
P-100	UNDERSLAB PLUMBING PLAN	12/20/24
P-101	FIRST FLOOR SANITARY, STORM AND VENT PLAN	12/20/24
P-102	SECOND FLOOR SANITARY, STORM AND VENT PLAN	12/20/24
P-103	THIRD FLOOR SANITARY, STORM AND VENT PLAN	12/20/24
P-104	PENTHOUSE/ROOF SANITARY, STORM AND VENT PLAN	12/20/24
P-201	FIRST FLOOR DOMESTIC WATER AND GAS PLAN	12/20/24
P-202	SECOND FLOOR DOMESTIC WATER PLAN	12/20/24
P-203	THIRD FLOOR DOMESTIC WATER PLAN	12/20/24
P-401	ENLARGED RESTROOM PLUMBING PLANS	12/20/24
P-402	ENLARGED RESTROOM PLUMBING PLANS	12/20/24
P-403	ENLARGED RESTROOM PLUMBING PLANS	12/20/24
P-501	PLUMBING DETAILS	12/20/24
P-701	PLUMBING SCHEDULES	12/20/24
P-901	PLUMBING ISOMETRICS	12/20/24
<b>MECHANICAL</b>		
M-001	MECHANICAL SYMBOL LEGENDS AND NOTES	12/20/24
M-101	FIRST FLOOR MECHANICAL PLAN	12/20/24
M-102	SECOND FLOOR MECHANICAL PLAN	12/20/24
M-103	THIRD FLOOR MECHANICAL PLAN	12/20/24
M-104	PENTHOUSE/ROOF MECHANICAL PLAN	12/20/24
M-201	FIRST FLOOR MECHANICAL PIPING PLAN	12/20/24
M-202	SECOND FLOOR MECHANICAL PIPING	12/20/24
M-203	THIRD FLOOR MECHANICAL PIPING PLAN	12/20/24
M-204	PENTHOUSE MECHANICAL PIPING PLAN	12/20/24
M-301	MECHANICAL SECTION PLANS	12/20/24
M-401	ENLARGED MECHANICAL PLANS	12/20/24
M-501	MECHANICAL DETAILS	12/20/24
M-502	MECHANICAL DETAILS	12/20/24
M-601	MECHANICAL CONTROLS	12/20/24
M-602	MECHANICAL CONTROLS	12/20/24
M-701	MECHANICAL SCHEDULES	12/20/24

### THE RUHLIN COMPANY

6931 RIDGE ROAD • PO BOX 190 • SHARON CENTER, OHIO 44274 • P: 330-239-2800 • RUHLIN.COM • EOE • GREAT PEOPLE. PROVEN RESULTS.

## Exhibit C

### CITY OF MEDINA COURTHOUSE RENOVATION

75% CONSTRUCTION DOCUMENTS GMP 2

PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION



NUMBER	DESCRIPTION	DATE / ISSUED
<b>GENERAL</b>		
G-000	COVER SHEET	12/20/24
G-001	GENERAL INFO, DRAWING INDEX & CODE DATA	12/20/24
<b>ELECTRICAL</b>		
E-001	ELECTRICAL SYMBOL LEGEND	12/20/24
E-002	ELECTRICAL GENERAL NOTES	12/20/24
E-101	FIRST FLOOR LIGHTING PLAN	12/20/24
E-102	SECOND FLOOR LIGHTING PLAN	12/20/24
E-103	THIRD FLOOR LIGHTING PLAN	12/20/24
E-104	ROOF LIGHTING PLAN	12/20/24
E-200	OVERALL BUILDING POWER PLAN	12/20/24
E-201	FIRST FLOOR POWER PLAN	12/20/24
E-202	SECOND FLOOR POWER PLAN	12/20/24
E-203	THIRD FLOOR POWER PLAN	12/20/24
E-204	ROOF POWER PLAN	12/20/24
E-300	FIRE ALARM NOTES, LEGEND AND DETAILS	12/20/24
E-301	FIRST FLOOR FIRE ALARM PLAN	12/20/24
E-302	SECOND FLOOR FIRE ALARM PLAN	12/20/24
E-303	THIRD FLOOR FIRE ALARM PLAN	12/20/24
E-304	ROOF FIRE ALARM PLAN	12/20/24
E-305	FIRE ALARM RISER AND SEQUENCE OF OPERATIONS	12/20/24
E-401	ENLARGED ELECTRICAL PLANS	12/20/24
E-501	LIGHTING CONTROL DETAILS	12/20/24
E-511	POWER DETAILS AND DIAGRAMS	12/20/24
E-601	ELECTRICAL ONE LINE DIAGRAM - NORMAL NEW WORK	12/20/24
E-602	ELECTRICAL ONE LINE DIAGRAM - EMERG. NEW WORK	12/20/24
E-701	LUMINAIRE SCHEDULE	12/20/24
E-711	ELECTRICAL PANEL SCHEDULES	12/20/24
E-712	ELECTRICAL PANEL SCHEDULES	12/20/24
E-713	ELECTRICAL PANEL SCHEDULES	12/20/24
E-721	EQUIPMENT CONNECTION SCHEDULES	12/20/24
<b>TECHNOLOGY</b>		
T-001	TECHNOLOGY SYMBOL LEGEND AND NOTES	12/20/24
T-100	OVERALL BUILDING PATHWAYS AND SPACES PLAN	12/20/24
T-201	FIRST FLOOR TECHNOLOGY PLAN	12/20/24
T-202	SECOND FLOOR TECHNOLOGY PLAN	12/20/24
T-203	THIRD FLOOR TECHNOLOGY PLAN	12/20/24
T-401	TECHNOLOGY ENLARGED PLANS	12/20/24
T-501	TECHNOLOGY DETAILS	12/20/24
T-601	TECHNOLOGY RISER DIAGRAMS	12/20/24
T-602	TECHNOLOGY RISER DIAGRAMS	12/20/24
T-603	TECHNOLOGY RISER DIAGRAMS	12/20/24
T-604	TECHNOLOGY RISER DIAGRAMS	12/20/24
T-605	TECHNOLOGY RISER DIAGRAMS	12/20/24

#### THE RUHLIN COMPANY

6931 RIDGE ROAD • PO BOX 190 • SHARON CENTER, OHIO 44274 • P: 330-239-2800 • RUHLIN.COM • EOE • GREAT PEOPLE. PROVEN RESULTS.

# Exhibit C

## CITY OF MEDINA COURTHOUSE RENOVATION

75% CONSTRUCTION DOCUMENTS GMP 2

PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION



SPEC. NO.	DESCRIPTION	DATE
<b>DIVISION 01 - SPECIFICATIONS - not provided</b>		
<b>DIVISION 03 - CONCRETE - not provided</b>		
329200	Turf & Grasses	January 2025
329300	Plants	January 2025
<b>DIVISION 04 - MASONRY - not provided</b>		
042000	Unit Masonry	December 2024
<b>DIVISION 05 - METALS</b>		
054000	Cold-Form Metal Framing	December 2024
055000	Metal Fabrications	January 2025
<b>DIVISION 06 - WOODS, PLASTICS, AND COMPOSITES</b>		
061600	Sheathing	December 2024
064023	Interior Architectural Woodwork	December 2024
064116	Plastic-Laminate-Clad Architectural Cabinets	December 2024
064216	Flush Wood Paneling	December 2024
066400	Plastic Paneling	December 2024
<b>DIVISION 07 - THERMAL AND MOISTURE CONTROL</b>		
071416	Cold Fluid Applied Waterproofing	
072100	Thermal Insulation	December 2024
075323	Ethylene-Propylene-Diene-Monomer (EPDM) Roofing	December 2024
076200	Sheet Metal Flashing and Trim	December 2024
078413	Pentrated Firestopping	December 2024
079200	Joint Sealants	December 2024
<b>DIVISION 08 - OPENINGS</b>		
081113	Hollow Metal Doors and Frames	December 2024
081416	Flush Wood Doors	December 2024
085200	Wood Windows	
088000	Glazing	December 2024
<b>DIVISION 09 - FINISHES</b>		
092900	Gypsum Board	December 2024
093005	Floor Transitions	December 2024
093013	Tiling	December 2024
095123	Acoustical Tile Ceilings	December 2024
096513	Resilient Base & Accessories	December 2024
096519	Resilient Tile Flooring	December 2024
096813	Tile Carpeting	December 2024
099123	Interior Painting	December 2024
099300	Staining and Transparent Finishing	December 2024
<b>DIVISION 10 - SPECIALTIES</b>		
101400	Signage	December 2024
102113.17	Phenolic- Core Toilet Compartments	December 2024
102800	Toilet, Bath & Laundry Accessories	December 2024
104413	Fire Extinguisher Cabinets	December 2024
104416	Fire Extinguisher	December 2024
<b>DIVISION 11 - EQUIPMENT</b>		
111900	Detention Equipment	December 2024
<b>DIVISION 12 - FURNISHINGS</b>		
122413	Roller Window Shades	December 2024
123661.16	Solid Surfacing Countertops	December 2024
<b>DIVISION 13 - SPECIAL CONSTRUCTION</b>		
130700	Bullet Resistant Fiberglass	December 2024

### THE RUHLIN COMPANY

6931 RIDGE ROAD • PO BOX 190 • SHARON CENTER, OHIO 44274 • P: 330-239-2800 • RUHLIN.COM • EOE • GREAT PEOPLE. PROVEN RESULTS.

## Exhibit C

### CITY OF MEDINA COURTHOUSE RENOVATION

75% CONSTRUCTION DOCUMENTS GMP 2

PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION



SPEC. NO.	DESCRIPTION	DATE
<b>DIVISION 14 - CONVEYING EQUIPMENT</b>		
142123.16	Machine Room-less Electric Traction Passenger Elevators	December 2024
<b>DIVISION 21 - FIRE SUPPRESSION</b>		
210500	Common Work Results for Fire Suppression	December 2024
211313	Wet-Pipe Sprinkler System	December 2024
211316	Dry-Pipe Sprinkler System	December 2024
<b>DIVISION 22 - PLUMBING</b>		
220500	Common Work Results for Plumbing	December 2024
230513	Common Motor Requirements for Plumbing Equipment	December 2024
220519	Meters and Gages for Plumbing Piping	December 2024
220523	General Duty Valves for Plumbing Piping	December 2024
220529	Hangers and Supports for Plumbing	December 2024
220553	Identification for Plumbing Piping and Equipment	December 2024
220700	Plumbing Isolation	December 2024
221116	Domestic Water Piping	December 2024
221123	Domestic Water Pumps	December 2024
221316	Sanitary Waste and Vent Piping	December 2024
221319	Sanitary Waste Piping Specialties	December 2024
221429	Sump Pumps	December 2024
223400	Fuel-Fired, Domestic Water Heaters	December 2024
224000	Plumbing Fixtures	December 2024
<b>DIVISION 23 - HEATING, VENTILATING, AND AIR CONDITIONING</b>		
230500	Common Work Results for HVAC	December 2024
230513	Common Motor Requirements for Plumbing Equipment	December 2024
230514	Variable Frequency Motor Controllers	December 2024
230516	Expansion Fittings and Loops for HVAC Piping	December 2024
230519	Meters and Gages for HVAC	December 2024
230523	General-Duty Valves for HVAC	December 2024
230529	Hangers and Supports for HVAC	December 2024
230553	Identification for HVAC	December 2024
230593	Testing, Adjusting, and Balancing	December 2024
230700	HVAC Insulation	December 2024
232113	Hydronic Piping	December 2024
232123	Hydronic Pumps	December 2024
232300	Refrigerant Piping	December 2024
232500	HVAC Water Treatment	December 2024
233113	Metal Ducts	December 2024
233423	HVAC Power Ventilators	December 2024
233600	Air Terminal Units	December 2024
233713	Diffusers, Registers & Grilles	December 2024
235216	Condensing Boilers	December 2024
237413	Packaged, Outdoor, Air-Handling Units	December 2024
238239	Unit Heaters	December 2024
<b>DIVISION 25 - INTEGRATED AUTOMATION - not provided</b>		
<b>DIVISION 26 - ELECTRICAL</b>		
260101	Electrical Demolition	December 2024
260126	Testing of Electrical Systems	December 2024
260500	Common Work Results for Electrical	December 2024
260519	Low-Voltage Electrical Power Conductors and Cables	December 2024
260523	Control-Voltage Electrical Power Cables	December 2024

### THE RUHLIN COMPANY

6931 RIDGE ROAD • PO BOX 190 • SHARON CENTER, OHIO 44274 • P: 330-239-2800 • RUHLIN.COM • EOE • GREAT PEOPLE. PROVEN RESULTS.

## Exhibit C

### CITY OF MEDINA COURTHOUSE RENOVATION

#### 75% CONSTRUCTION DOCUMENTS GMP 2

#### PROJECT: MEDINA MUNICIPAL COURTHOUSE RENOVATION



SPEC. NO.	DESCRIPTION	DATE
260526	Grounding and Bonding for Electrical Systems	December 2024
260529	Hangers and Supports for Electrical Systems	December 2024
260533	Raceways and Boxes for Electrical Systems	December 2024
260543	Underground Ducts and Raceways for Electrical Systems	December 2024
260544	Sleeves and Sleeve Seals for Electrical Raceways and Cabling	December 2024
260553	Identification for Electrical Systems	December 2024
260573	Electrical Systems Studies	December 2024
260923	Lighting Control Devices	December 2024
262200	Low-Voltage Transformers	December 2024
262416	Panelboards	December 2024
262726	Wiring Devices	December 2024
262813	Fuses	December 2024
262816	Enclosed Switches and Circuit Breakers	December 2024
262913	Enclosed Controllers	December 2024
264113	Lighting Protection for Structures	December 2024
264313	Surge Protecting Devices	December 2024
265100	Interior Lighting	December 2024
265600	Exterior Lighting	December 2024
<b>DIVISION 27 - COMMUNICATIONS</b>		
270526	Grounding and Bonding for Communication Systems	December 2024
270528	Pathways for Communications Systems	December 2024
271100	Communications for Equipment Room Fittings	December 2024
271513	Communications Copper Horizontal Cabling	December 2024
<b>DIVISION 28 - ELECTRONIC SAFETY AND SECURITY</b>		
281300	Access Control System	December 2024
282000	Video Surveillance	December 2024
284621.11	Addressable Fire-Alarm Systems	December 2024
<b>DIVISION 31 - EARTHWORK - not provided</b>		
<b>DIVISION 32 - EXTERIOR IMPROVEMENTS - not provided</b>		
<b>DIVISION 33 - UTILITIES - not provided</b>		

#### THE RUHLIN COMPANY

6931 RIDGE ROAD • PO BOX 190 • SHARON CENTER, OHIO 44274 • P: 330-239-2800 • RUHLIN.COM • EOE • GREAT PEOPLE. PROVEN RESULTS.

## Exhibit D



### EXHIBIT D - ASSUMPTIONS & CLARIFICATIONS

#### General Assumptions / Clarifications

1. The GMP is based upon the terms and conditions of these Assumptions and Clarifications. These assumptions and clarifications shall be read in the context of the other Contract Documents and shall be interpreted to be consistent with other Contract Documents, if possible, but these clarifications and assumptions take precedence over any other Contract Documents in the event of a clear and irreconcilable conflict.
2. It is assumed the Contract Documents issued by Brandstetter Carroll, Inc. comply with all applicable laws, codes (including the latest City, State, or Federal Approved Building Codes), and regulations of various governmental entities having jurisdiction over this project. The GMP excludes the cost of correcting any code violations or requests from building inspectors should they be encountered during construction, unless detailed in the contract documents.
3. GMP schedule is based on Medina City Council providing Ruhlin with a signed Contract on or before February 25, 2025.
4. Applicable performance and payment bonds and Builder's Risk Insurance costs are included on the GMP as being provided by The Ruhlin Company.
5. The GMP is based on the Project Schedule with Date of January 6, 2025 and attached as Exhibit E to the GMP Amendment. The schedule is a baseline project schedule. Modifications and refinement to this schedule will be made based on Owner, Architect and Subcontractor coordination. Any work performed or contracted directly by the Owner, will be coordinated with Ruhlin in sufficient time to avoid impacting the overall Construction Progress Schedule or affecting specific Subcontract activities.
6. The GMP is based upon receiving all document deliverables from the Owner and Architect per the Project Schedule. A/E review period of Submittals shall not exceed (14) calendar days, A/E response time to Requests for Information shall not exceed (7) calendar days. Change Order pricing, change order proposal reviews and other deliverables that may have schedule implications; critical items requiring compressed review timeframes, will be identified on the submittal register and discussed during the weekly project team meetings.
7. The GMP is based on cooperation of the City of Medina Building Department, EPA and other AHJ's to allow continuation of the Work per the Project Schedule. Any impacts to the Project Schedule associated with the aforementioned entities may require time extensions and will be addressed on a case-by-case basis.
8. Ruhlin reserves the right to optimize the sequence of construction at any time. This may include re-arranging construction activities, adjustment of activity durations, and any other changes which will not affect the final delivery dates.

## Exhibit D

9. The GMP assumes that design changes will not be allowed on shop drawings/submittals or RFI responses without also issuing a Bulletin to the GMP basis documents. This is required so that all trade contractors are also made aware of the design changes that may impact on their work. In addition, this will ensure final design documents include subsequent design revisions for Medina City's records.
10. This GMP is based on all specified equipment and materials fitting within the dimensioned spaces identified on the documents, including all required tolerances and clearances.
11. The following items are to be provided by Owner and/or A/E:
  - a. CAD files, Drawings and Specifications in electronic format suitable for distribution at no cost.
  - b. All project related Professional Services, including environmental testing, third party Commissioning, air sampling for LEED, Special Inspections and Testing Services (soils, concrete, steel, masonry, curtain wall, fireproofing, Fire stopping, chamber testing, roofing, etc.).
  - c. Plan review fees, permitting and inspection costs.
  - d. All site, SWPPP, grading, building permit fees.
  - e. Utility tap, inspection fees, and capacity fees.
12. No shift work or overtime has been included based on the Project Schedule.
13. In the event, The Ruhlin Company needs to perform additional work to recover days, the following guidelines will be utilized for CMr Contingency:
  - a. Hours performed by the contractor greater than 40 cumulative hours for the week shall be considered overtime hours.
  - b. Hours worked by the contractor on a Saturday, regardless of total accumulated hours from the given work week are considered overtime hours.
14. All extended Subcontractor and Manufacturer warranties shall be "pass-through" warranties from the appropriate party; extended warranties by Ruhlin are not included in the GMP.
15. All contract and project documentation between the CM and the Owner will be electronically delivered. This includes all closeout documents, as-builts, O&M manuals, warranties, etc.
16. GMP is per the stated scope of work. However, this and any future GMP's will be cumulative, not mutually exclusive. The costs associated with items such as staffing, GC's, General Requirements, Contingency, etc. for the current GMP can be used in future GMP's. For example, contingency identified in this GMP can be utilized for items covered under future GMP Scope of Work.
17. All costs associated with Winter Weather Conditions, to include but not limited to: temporary heaters, fuel, admixtures, accelerators, hot water, blankets, tarps shall be covered under an allowance within GMP.
18. If add alternates are selected after the GMP approval, the completion date for the project will be reviewed on a case-by-case basis as some alternates could impact the schedule. All costs for alternates not accepted at the time of the GMP submission will need to be reevaluated after GMP approval if accepted.
19. The GMP Proposal pricing is based on the understanding that the entire project is sales tax-exempt as allowable under Ohio Revised Code and per Owner-issued certificate.

## Exhibit D

20. All loose furnishings or other items the Owner wants to salvage from the building shall be completed no later than February 25, 2025.

### General Exclusions

1. Costs for any additional requirements, taxes, tariffs, or fees imposed under any statute, becoming effective after the date of the GMP Amendment.
2. The GMP does not assume any responsibility for the current conditions or integrity of the existing storm, sanitary, water, gas, or other existing utilities within or adjacent to the project.
3. The GMP does not include unforeseen impacts that may result from the COVID-19 or similar Coronavirus pandemic-like scenarios. We will take steps to minimize the cost or schedule impacts. This could include material lead times increasing, specific items becoming unavailable, availability of labor forces or other unknown impacts.
4. The GMP assumes that all items outside of the proposed work are code compliant. We do not include work to correct any deficiencies on site or in the existing structures beyond what has been identified in the basis documents of this GMP.
5. Private utility locating services are excluded. Ruhlin will contact OUPS to locate the existing utilities. Relocation, repairs or replacement of existing unidentified or unknown underground utilities, not shown to be performed within the basis documents, will be performed as change order work.
6. The GMP assumes the cost to eliminate any underground obstructions present on the site as unforeseen conditions, to be paid by the Owner.
7. No mock-ups are included in the GMP. Mock-up design drawings are to be prepared and provided by the Brandstetter Carroll, Inc. Change order pricing will be prepared for review/approval once mock-ups are identified.
8. No Pre-Construction Testing has been included in the GMP. Brandstetter Carroll, Inc. is to generate a list of desired systems that require pre-construction tests, with associated ASTM, ANSI, SMACNA, etc., industry standard and references.
9. Photographic Documentation of the Work is excluded.
10. Dumpsters for any Owner vendors and furnishings, fixtures and equipment.
11. The cost of the building permit is not included. It is assumed that any required demo and building permits will be in place to allow for the start of construction per the schedule.

### Structural Steel, Concrete & Masonry Clarifications

1. Concrete contractor will excavate, form, pour and backfill elevator pits as shown. Clarification that elevator pits are to be poured concrete up to grade, not masonry as shown on architectural drawings.

## Exhibit D

2. Scope and quantities for abatement are those as defined within HZW Consultants Asbestos Survey, dated April 27, 2020.
3. Hauling excavation spoils for elevator pits will be brought out through the east connecting corridor, off hours or on weekend. Protection of existing floors and surfaces is included.
4. No rock excavation of any kind is included. Any materials encountered below the surface determined to be unsuitable will be considered out of scope work.
5. Utility relocation is not included in this package.
6. Structural steel modification for column D7 removal is included. Added concrete sawcutting is included in GMP 1, and additional column pier as shown is included.
7. No masonry lintel schedule was provided. \$3,600 of loose lintel steel was included for this work at masonry openings.
8. No masonry mockup is included in this package.
9. No metal door frames are included in this package. To be furnished and provided by others in subsequent GMP packages.
10. No third-party testing is included. Concrete samples and other quality control testing is by owner.
11. Assumes water will be available at the project site for masonry and concrete operations.
12. Concrete washout pit will be established on site in conjunction with standard practices.
13. Elevator proposal in this GMP is by KONE, which was the basis of design in project specifications. Otis elevator proposal is very close to meeting the specifications and may be further evaluated for project savings.
14. The elevator contractor has included cost for preliminary inspection ahead of full building inspection, in order to certify the elevator for temporary construction use. This does not include any elevator operator costs, training, or staffing.
15. Exclusions:
  - a. Trucking in water, providing water tanks.
  - b. Any rock or unsuitable material where excavation to occur.



## EXHIBIT E – CONSTRUCTION SCHEDULE

### MEDINA MUNICIPAL COURTHOUSE

### GMP AMENDMENT #2

### Structure, Elevator and Switchgear

The Construction Progress Schedule includes anticipated and projected Finish Milestone dates at this time. The dates and time periods pertinent to this GMP Amendt #2:

- Ruhlin to Deliver GMP to Medina City Council ..... February 10, 2025
- Medina City Council to sign GMP, NTP ..... February 24, 2025
- GMP 2 Work to Commence..... April 28, 2025

\*No Liquidated Damages Part of this Package

Activity Name	Work Days	Projected Start	Projected Finish	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
---------------	-----------	-----------------	------------------	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

Data Date: 26-Nov-24  
Layout: Medina\_1  
Issue: GMP #1

**MEDINA MUNICIPAL COURTHOUSE**  
2025 RENOVATIONS  
GMP #1 Abate & Demo Schedule  
January 6, 2025





## **GMP AMENDMENT #2**

### **Concrete, Masonry, Structural Steel, Elevators & Electrical Gear**

Below is a list of ALLOWANCES included within this Guaranteed Maximum Price Amendment submission.

All allowance expenditures require the review and prior approval of the Owner. CMR agrees to track, document, and communicate to Owner, all allowances included in this GMP, used and unused. Any unused Allowances shall be credited back to the Owner in the form of a deduct change order prior to request for final payment. Any costs to provide the listed services more than the amounts listed below will result in an increase change order to Ruhlin.

Allowances included within the Construction Manager's scope of work:

1. Concrete overage for removal of slabs larger than indicated on plans. Excavation of the elevator pits will require concrete removal ~ (5) five feet larger in each direction than the actual elevator pit, to accommodate setting concrete forms. This will require added concrete slab removal and concrete slab infills, more than what is shown. An allowance of \$25,000 is in place for this added labor, material, and disposal.
2. Allowance for structural modifications necessary to create "in-custody corridor" through existing 1841 Courthouse building. These include structural modifications to create concrete ramps, raise floor heights, demolish existing masonry walls, add steel lintels, and any new foundations below new walls. An allowance of \$30,000 is in place for this added labor, material and disposal. This does not include any utility relocations such as fire sprinkler lines, sanitary runs, electrical conduit or fire alarm wiring & devices.

The Ruhlin Company		2024												2025												Total		
Employee	Position Title	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Nov	Dec	Jan	Feb	Mar	Apr	Job Hours	Rate *(\$/Hr)	Labor Cost				
Brady Oaks	Project Executive				5% 9	5% 9	5% 9	5% 9	5% 9	5% 9	5% 9	5% 9										72		w/OH				
CONSTRUCTION																												
Mike Schumaker	Senior Project Manager							0%	0%	0%	0%	50%	40%									156	\$100.00	\$ 15,600				
Lee Chesner	Superintendent							0%	0%	0%	0%	100%	80%									312	\$87.00	\$ 27,144				
Ed Walker	Project Engineer							0%	0%	0%	0%	100%	80%									312	\$55.00	\$ 17,160				
Bill Whitaker	Safety Director							0%	0%	0%	0%	5%	4%									16	\$0.00	\$ w/OH				
																										Subtotal		\$ 59,653
																												*Rates not increased for 2026
																										868 Hours		\$ 59,653
		This Project's Total Staff Costs for Construction Key Personnel \$ 69,663																										

**This Project's Total Staff Costs for Construction Key Personnel \$ 59,653**

OK  
D. Hannon  
2-19-25

## REQUEST FOR COUNCIL ACTION

No. RCA 25-054-2/24

FROM: Kimberly Marshall, Economic Development Director Committee: Finance

DATE: February 18, 2025

SUBJECT: ODOT Brownfield Remediation Program – Remediation Grant Application

### SUMMARY AND BACKGROUND:

This request is to authorize the Mayor to apply for an Ohio Department of Development Brownfield Remediation Program – Remediation Grant to cover the cost of Environmental Remediation for the former Yost Sunoco site located at 426 W Liberty St and execute any and all documents. If approved, the City will need to enter into a Subrecipient Grant agreement with the Medina County Port Authority.

The Medina County Commissioners have appointed the Medina County Port Authority as Lead Entity for the program funding. Grant applications are due to the State of Ohio by March 19, 2025 but the Port Authority needs our application ASAP as the applications are reviewed on a first come first serve basis.

Budget Estimate for the project is estimated at \$1,250,000.00

GRANT - \$ 1,000,000.00

CITY MATCH - \$ 250,000.00 (Cash and/or In Kind)

Estimated Cost: \$250,000 (Can be cash and In-Kind)

Suggested Funding:) TBD

Sufficient funds in Account No.

- Transfer needed from Account No. \_\_\_\_\_ to Account No. \_\_\_\_\_

NEW APPROPRIATION needed in Account No. \_\_\_\_\_

Emergency Clause Requested: **YES**

Reason: Applications due to Port Authority ASAP

---

### COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.

Date:



## Brownfield Remediation Program

### Fiscal Year (FY) 2024-2025 Second Award Period Program Guidelines

The Brownfield Remediation Program awards grants for the remediation of brownfield sites throughout Ohio, to assist in the remediation of hazardous substances or petroleum at industrial, commercial, or institutional properties. Remediation includes the acquisition of a brownfield, demolition performed at a brownfield, and the installation or upgrade of the minimum amount of infrastructure necessary to make a brownfield site operational for economic development activity.

These program guidelines expand on statutory terms and requirements included in Ohio Revised Code (O.R.C.) 122.65 and 122.6511, as amended by House Bill 33 (HB33).

#### Availability of Funding

In the second award period, approximately \$50 million will become available on Feb. 19, 2025, for eligible statewide projects. These funds will be available on a first-come, first-served basis for eligible projects. No county set-aside funding is available in the second award period.

The application portal will be open for 30 days or until Development receives funding requests that total \$125 million in applications. Additionally, applications will be reviewed as they are received in the application portal.

#### Grant Period

FY 2025: July 1, 2024, to June 30, 2026

#### Eligible Applicants

A "Lead Entity" must be designated for each county. If funded, the Lead Entity will be the award recipient and the responsible party with whom Development will execute a grant agreement for the grant funds. There shall be only one Lead Entity per county.

For the second award period Lead Entities selected in FY 2024 will be the Lead Entity of record unless a county requests a change. If a county requests a Lead Entity change, please submit a justification to [Redevelopment@development.ohio.gov](mailto:Redevelopment@development.ohio.gov). Potential changes to lead entities are subject to the selection requirements of O.R.C. 122.6511(B)(4).

Entities that caused or contributed to the contamination of the property cannot be an eligible partner. If the entity that caused or contributed to the contamination is the property owner, a purchase agreement transferring the property to the applicant or non-liable third party must be included in the application.

## Subrecipient Agreement

The Lead Entity of each county shall submit all grant applications for that county. If applicable, the Lead Entity shall submit with a grant application any agreements executed between the Lead Entity with other recipients that will receive grant money through the Lead Entity. Such recipients may include local governments, nonprofit organizations, community development corporations, regional planning commissions, county land reutilization corporations, and community action agencies.

For-profit entities will work directly with lead entities or eligible subrecipients.

## Eligible Properties

Eligible properties are those which meet the definition of a brownfield, as provided in O.R.C. 122.6511(A)(1). A "brownfield" is defined as an abandoned, idled, or under-used industrial, commercial, or institutional property where expansion or redevelopment is complicated by known or potential releases of hazardous substances or petroleum. The contamination to be remediated is required at the subsurface level, unless remediation is needed to gain access to the subsurface contamination (i.e. building demolition) to contain the contaminant (i.e. asbestos abatement). If no known or potential releases of hazardous substances or petroleum are identified by a Phase I property assessment, but a building or structure with documented asbestos is present, the property is eligible to prevent a future release during planned demolition or rehabilitation activities.

The applicant must specify which applicable remediation program they intend to comply with/achieve i.e. Voluntary Action Program (VAP), Bureau of Underground Storage Tank Regulations (BUSTR), Resource Conservation and Recovery Act (RCRA).

Properties that contain more than one parcel are eligible to apply as one property. The parcels must be contiguous. Parcels separated only by a street, alley or railroad track are considered contiguous. Additional parcels must meet the eligibility criteria outlined above.

The applicant must demonstrate that it possesses all necessary legal access to the property to complete the project. If the property or any portions of the property are subject to a lease agreement, the application must include a copy of the lease agreement or other agreement that provides the applicant with legal access to complete the project. An asbestos survey needs to be completed and included in an application if any demolition is intended to occur on the property.

## Grant Categories

Applicants may apply for funds for "Assessment" or for "Cleanup/remediation."

"Assessment" is defined as phase I and phase II property assessments, BUSTR TIER I/II assessments, RCRA assessments, and asbestos abatement surveys conducted in accordance with applicable remedial program laws and regulations. The maximum award available for assessment costs is \$300,000.

“Cleanup/remediation” is defined as any action to contain, remove, or dispose of hazardous substances at a brownfield. This includes the acquisition (limited to 10% of the total request, not to exceed the county auditor property value) of a brownfield, demolition performed at a brownfield and the installation or upgrade of the minimum amount of infrastructure that is necessary to make a brownfield operational for economic development activity. Eligible cleanup/remediation projects can receive a maximum grant amount of \$2.5 million.

Total project awards are determined at Development’s discretion.

## Eligible Costs

- Infrastructure costs, which shall not exceed 20% of the total request. For purposes of this program, “infrastructure” means utilities such as:
  - Water
  - Sewer
  - Electric
  - Gas
- Engineering controls— for projects that use engineering controls as the sole remedy, justification is required. Per Ohio Administrative Code (O.A.C.) section 3745-300-01. (3), an "Engineering control" is any structure, system, or barrier, which is protective of human health, safety, and the environment, that effectively and reliably eliminates or mitigates human or important ecological resource exposure to hazardous substances or petroleum on, underlying, or emanating from a property.
- Costs associated with the crafting and submittal of a “No Further Action Letter,” or fee for a “Covenant Not to Sue,” or other submittal for regulatory review.
- Administrative costs, which shall not exceed a maximum of 10% of the total request; administrative costs are those related to submitting reimbursement requests and submitting reporting information, as requested by Development. Administrative costs must adhere to all uniform cost guidance.
- Costs related to employing a certified professional. Applicants will comply with the provisions of O.R.C. Sections 4115.03 to 4115.16, inclusive, as applicable, with respect to the payment of state prevailing wages for all mechanics and laborers employed in construction work financed with grant funds. For questions on Ohio’s Prevailing Wage Law, applicants must consult the Department of Commerce’s Bureau of Wage and Hour Administration to receive a determination.

## Ineligible Costs

- Administrative costs related to application preparation and legal counsel related to the application or project implementation.
- Costs incurred prior to the grant agreement commencement date.
- Costs related to site clearance (i.e. clearing, grubbing, removing solid waste).
- Payment of delinquent utility costs.

## Matching Funds

Development can award up to 75% of the total project cost, with a maximum award of \$2.5 million. All projects will require a 25% match. Ineligible costs cannot be used as match funds.

## Sources of Match

Acceptable sources of match funds may include local government, state government, federal government and by for-profit or nonprofit entities. When applicable, applicants must maintain the required minimum percent match throughout the project. For example, at 50% of the project expenditure, the applicant should submit around 50% of their total committed match. If at the conclusion of the project, financial accounting indicates that the actual cost is less than the estimated cost, the applicant shall refund the amount necessary to maintain funding percentages in the grant agreement.

For the purposes of this program, future in-kind costs can be considered as an eligible expense for match. For FY 2025, eligible expenses that were incurred on or after July 1, 2022 may be used as match.

## Application Evaluation Criteria

Applicants shall submit one application per project site. Upon submission of a complete application, the applicant will receive an email from Development confirming that the application has been received. Submission of an application does not ensure the applicant will be awarded funds. Each application will be reviewed based on information received and will be screened for completeness and eligibility. If an application is determined to be incomplete, Development will contact the Lead Entity and the Lead Entity will have 10 business days to provide additional information. The 10-business-day cure period will not be extended. If after the 10-business-day cure period Development determines that an application is ineligible, the Lead Entity will be notified that the application has not been accepted for funding.

## Application Process

Projects will be awarded on a first-come first-served basis per O.R.C. 122.6511.

Lead Entities must submit an application for each project. The application portal will be open for 30 days or until Development receives funding requests that total \$125 million in applications. Additionally, applications will be reviewed as they are received in the application portal.

Applications must include match funding within the application. Development can only award up to 75% of the total costs for these projects. Awards will be made until funds are depleted. Awarded projects should commence activities within six months of receiving a fully executed agreement

To access the application, individuals will be required to login using an existing OH|ID or create a new OH|ID, which provides users with secure access to state of Ohio services and programs. For more information on creating an OH|ID, please click [here](#). Please note that Chrome is the preferred web browser when making the online application submission.

Eligible applicants will be required to provide the following on each application:

- Federal Employer Identification Number (FEIN)
- Application type: assessment or cleanup/remediation
- Applicant contact information (indicate a primary contact)
- Project name
- Former project name(s)
- Name of property owner (if not applicant)
- Project address
- County(ies) to be served
  - If more than one county, indicate primary county
- Indicate if the applicant has access to the property
- Description of current ownership access
- Indicate if the Median Household Income for the area is less than the state-wide average
- Indicate if the community unemployment rate is greater than the current state-wide average
- Indicate any other economically distressed criteria impacting the community served
- Project history
- Number of vacant structures
- Number of occupied structures
- Current conditions of structures
- Description of known or potential project impediments including VAP program eligibility
- Information on property boundaries
- Identify if property boundaries are governed by a regulatory program other than VAP
- Description of demolition and/or cleanup activities proposed
- Project readiness including start and end date and project timeline
- Description of the redevelopment activities planned
- Specify which applicable remediation program(s) the project intends to comply with/achieve
- Property acreage
- Number of anticipated new jobs
- Number of anticipated jobs retained
- Total project costs
- Total requested amount
- Project budget and match budget including sources. Project Assumption and Cost Estimate (PACE)
- Documentation (as applicable)
  - Supporting resolution, ordinance, or letter of support
  - Survey or plat map
  - Access or purchase agreement
  - Clean hands affidavit
  - Environmental assessment reports
  - Project match documentation
  - Remediation plans
  - Other

## Grant Agreement

To the extent the awarded applicant is found to be non-compliant with the terms and conditions of the executed agreement, Development may exercise any and all remedial actions available to it, including reallocating project funds to other eligible applicants.

## Reimbursement Requests

Upon execution of a grant agreement, Development will provide access to a disbursement request portal. An Ohio Supplier ID is required for disbursement. If the eligible applicant does not currently have an Ohio Supplier ID, the entity will be required to register for an Ohio Supplier ID at [OhioPays.ohio.gov](https://ohiopays.ohio.gov). Lead Entities will only be able to receive an award once a valid Ohio Supplier ID matching the FEIN/SSN provided in the application has been obtained and is verified by Development. Lead Entities that need assistance obtaining an Ohio Supplier ID or need to make changes to an existing Ohio Supplier ID should visit [OhioPays.ohio.gov](https://ohiopays.ohio.gov).

Lead Entities may submit one reimbursement request per month through the *Reimbursement Request Tool* for the Brownfield Remediation Program grant. In no event shall a request for payment be submitted to obtain funds for activities until the applicable grant conditions, if any, have been satisfied, the satisfaction of which is determined within the sole discretion of Development. Failure to comply with this provision and the procedures as outlined in the reimbursement manual, the grant agreement, or all applicable laws, may result in delayed payments or the suspension of the applicable award. Such an action will be rescinded upon satisfactory proof that the conditions and procedures are satisfied. Supporting documentation must be provided to receive a reimbursement of funds. Supporting documentation may include contracts, invoices, proof of proper disposal of waste and asbestos containing materials, timesheets, etc. Development may request additional documentation in support of the reasonable and necessary costs.

If the entity is requesting funds for costs not yet paid, a rationale must be provided for the upfront payment. Documentation demonstrating the amount of the requested costs (i.e., signed contract) must be provided before Development will determine if those costs can be reimbursed. Approval of upfront payments may be limited to 20% of the total grant amount.

Please ensure all submitted invoices are dated.

## Reporting

If awarded, grantees must submit quarterly progress reports and a final performance report.

Quarterly report due dates:

Quarter 1 is due April 21

Quarter 2 is due July 21

Quarter 3 is due Oct. 21

Quarter 4 is due Jan. 21 of the next calendar year

### Final Performance Report and Project Deliverables

If a project is awarded a grant, certain project deliverables are required before closeout. Documentation of these deliverables depends on the type of award and project scope; therefore, grantees may not be required to provide everything listed below. Development may request additional documentation as is reasonable and necessary to demonstrate project completion. These deliverables should be included in the final report as applicable:

#### Assessment Grants:

- a) Asbestos Survey
- b) VAP Phase I/II
- c) BUSTR Tier I/II
- d) RCRA assessments

#### Cleanup/Remediation Grants:

- a) VAP No Further Action Letter (NFA)
- b) Covenant Not to Sue
- c) Other applicable standards documentation as approved by Development.
- d) Updated Phase II with confirmation sampling
- e) RCRA corrective action
- f) Asbestos Compliance Form

## Updates to Program Guidelines

Changes and/or corrections to any part of the program guidelines may be made at any time and will be provided by Development to the Lead Entities and/or posted on Development's website. Development reserves the right to make exceptions to these guidelines on a case-by-case basis for any reason.

## Indemnification

Unless otherwise exempted by law, any Lead Entity and subrecipient shall indemnify and hold harmless the State of Ohio and the Department of Development, including its agents, officers, and employees against any and all claims, liabilities, and costs for any personal injury or property damage, or other damages that may arise out of or in connection with the Lead Entity's or subrecipient's performance of a contract.

## Definitions

The term "brownfield" means an abandoned, idled, or under-used industrial, commercial, or institutional property where expansion or redevelopment is complicated by known or potential releases of hazardous substances or petroleum.

"Lead Entity" means the award recipient and the responsible party with whom the department of development executes a grant agreement for the grant funds.

"Remediation" means any action to contain, remove, or dispose of hazardous substances or petroleum at a brownfield. "Cleanup or remediation" includes the acquisition of a brownfield, demolition performed at a brownfield, and the installation or upgrade of the minimum amount of infrastructure that is necessary to make a brownfield operational for economic development activity.

"County land reutilization corporation" has the same meaning as in section 1724.01 of the Revised Code.

OK Hanwell  
2-19-25

## REQUEST FOR COUNCIL ACTION

No. RCA 25-055-2/24  
Committee: Finance

FROM: Mayor Dennis Hanwell

DATE: February 19, 2025

SUBJECT: Discussion / Possible Amendment to Ordinance No. 162-22

### SUMMARY AND BACKGROUND:

Respectfully request Council to discuss and consider amending the above referenced ordinance to permit the city administration to allow archery hunting of white-tailed deer on city properties deemed safe through an inspection process. The archery program on private properties did not result in a significant reduction of white-tailed deer in the city, as well as seeing a substantial increase in vehicle crashes involving white-tailed deer in the city. These recommended changes will hopefully increase the desired reduction of white-tailed deer in the city and make the process more streamlined for those interested in taking part in the city archery program.

Estimated Cost: None

Suggested Funding:

- Sufficient funds in Account No.
- Transfer needed from Account No.  
to Account No.

NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: No

Reason:

---

### COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.  
Date:

## Dennis Hanwell

---

**From:** Jansen Wehrley  
**Sent:** Monday, February 3, 2025 8:47 AM  
**To:** Scott Marcum; Edward Kinney; Dennis Hanwell; Bryan Wagner; Nino Piccoli  
**Subject:** RE: Final Deer Results  
**Attachments:** 2024 Deer Management Trend Data Report.pdf

Attached is the completed trend data report for 2024. Thanks!

**From:** Scott Marcum <[smarcum@medinaoh.org](mailto:smarcum@medinaoh.org)>  
**Sent:** Monday, February 3, 2025 8:26 AM  
**To:** Edward Kinney <[ekinney@medinaoh.org](mailto:ekinney@medinaoh.org)>; Dennis Hanwell <[dhanwell@medinaoh.org](mailto:dhanwell@medinaoh.org)>; Jansen Wehrley <[jwehrley@medinaoh.org](mailto:jwehrley@medinaoh.org)>; Bryan Wagner <[bwagner@medinaoh.org](mailto:bwagner@medinaoh.org)>; Nino Piccoli <[npiccoli@medinaoh.org](mailto:npiccoli@medinaoh.org)>  
**Subject:** Final Deer Results

Deer season ended yesterday. Here are the final numbers for the bow hunting program.

There were a total of 13 permits issued.

A total of 18 deer were harvested.

2 Bucks, 3 button bucks, and 13 does.

Thanks,

Lieutenant Scott Marcum  
Medina Police Department  
150 W Friendship St  
Medina OH 44256  
330-725-7777  
[smarcum@medinaoh.org](mailto:smarcum@medinaoh.org)



## The City of Medina

### 2024 Deer Management Trend Data Report

**\*As of 2/3/2025**

The following data was collected:

- a. **Deer Vehicle Accidents-** The police department recorded **20** deer vehicle accidents within the city limits in 2024.

*2023 data: 19, 2022 data: 23, 2021 data: 17, 2020 data: 13, 2019 data: 20, 2018 data: 19, 2017 data: 25, 2016 data: 14*

- b. **Deer Carcass Pick Up-** The streets department and parks department collected **141** deer carcasses along roadways and in city parkland.

*2023 data: 102, 2022 data: 86, 2021 data: 55, 2020 data: 29, 2019 data: 38, 2018 data: 26, 2017 data: 24, 2016 data: 17*

- c. **Community Surveys-** An online Zoho survey was set up in 2016. A total of 1,330 responses have been completed. Of the 1,330 total responses, **10** were completed in 2024. The survey has 4,805 views. **163** views were from 2024.

*2023 data: 1,320 responses, 314 views, 2022 data: 1,219 responses, 2,910 views, 2021 data: 11 responses, 96 views, 2020 data: 7 responses, 83 views, 2019 data: 8 responses, 314 views, 2018 data: 7 responses, 372 views, 2017 data: 8 responses, 277 views, 2016 data: 39 responses, 276 survey views*

- d. **Deer Damage Complaints-** The parks department documented **6** formal deer damage complaints. *Formal Deer Damage Complaints include only those who contacted the parks department office.*

*2023 data: 4, 2022 data: 10, 2021 data: 8, 2020 data: 4, 2019 data: 7, 2018 data: 3, 2017 data: 0, 2016 data: 6*

- e. **Visual Deer Survey-** The parks department performed four visual deer surveys on October 22, October 24, November 19, and November 21 of 2024. The average number of deer spotted during the four visual deer surveys was **167.75**. The average during the two survey days were 194.5 deer in October and 141 deer in November.

*2023 data: 149.75, 2022 data: 185.5, 2021 data: 161.75, 2020 data: 171, 2019 data: 100.5, 2018 data: 94.25, 2017 data: 98.25, 2016 data: 92*

- f. **Municipal Deer Control Permits-** The police department issued **13** archery hunting permits in 2024. A total of **18** deer were harvested during the 2024-2025 deer season. **2** Bucks, **3** button bucks, and **13** does.

ORDINANCE NO. 162-22

*Referendum  
Filed 9-15-22  
Passed by voters  
11-9-22  
5605 Yes  
4071 No*

**AN ORDINANCE AMENDING SECTION 505.11 OF CHAPTER 505 OF THE CODIFIED ORDINANCES OF THE CITY OF MEDINA AUTHORIZING A NUISANCE ABATEMENT INITIATIVE FOR BOTH SHORT-TERM AND LONG-TERM CONTROL AND REDUCTION OF THE WHITE-TAILED DEER POPULATION IN COORDINATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES AND CONTIGUOUS, ADJOINING, POLITICAL SUBDIVISIONS THAT OPT TO ADOPT A SIMILAR PLAN FOR NUISANCE ABATEMENT.**

- WHEREAS:** White-tailed deer are considered a keystone species, known for affecting other organisms in an ecosystem. They are browser, meaning they eat all forms of plant material including seedlings, leaves, buds, flowers, fruit, bark, young trees and branches. Without the presence of keystone predators, like mountain lions, wolves, and black bears, the uncontrolled overpopulation of deer threatens the natural environment. Left unchecked, the forest and other property become over-browsed of favorite deer species, such as Oak trees, flowers, and other plants degrading yards for property owners and forests for park patrons to enjoy now and into the future. The white-tailed deer population in urban areas has grown to unmanageable numbers; and
- WHEREAS:** As a consequence thereof great financial loss has been suffered by public and private property owners, in the destruction of plants, flowers, trees and other edible landscaping; and
- WHEREAS:** Deer/vehicle accidents increase annually and threaten the lives and property of all those who travel by vehicle on our streets and highways; and
- WHEREAS:** While hunting in the City of Medina is prohibited, the exploding regional deer population requires deer management efforts; and
- WHEREAS:** This Council finds that the existing circumstances constitute an ongoing and serious nuisance which must be abated for the public health, safety and welfare; and
- WHEREAS:** The Mayor and Administration, working in conjunction with ODNR and in coordination with other similarly situated municipalities, seek to establish a "nuisance abatement initiative" to allow for the liberal issuance of permits from both the ODNR and the municipal police department (deer damage control permits) with the consent of an upon the application of property owners seeking relief; and

**WHEREAS:** It is therefore necessary to amend the Codified Ordinances of the City of Medina, Part Five General Offenses Code, Chapter 505 Animals, Section 505.11 Hunting Prohibited to permit the limited hunting of white-tailed deer by cross bow or long bow under terms and conditions established by the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

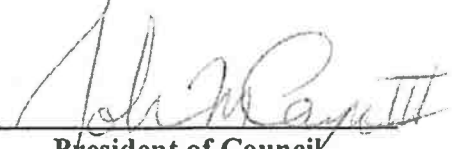
**SEC. 1:** That notwithstanding any other provision of this code to the contrary, Section 505.11 of the Codified Ordinances of the City of Medina is amended as follows:

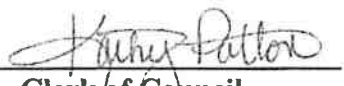
**505.11 HUNTING PROHIBITED**


~~The hunting of animals or fowl within the Municipality is prohibited. No person shall hunt, kill or attempt to kill any animal or fowl by the use of firearms or any other means.~~

- (a) The hunting of animals or fowl within the Municipality is prohibited. No person shall hunt, kill or attempt to kill any animal or fowl by the use of any other means, except as follows:
  - (1) The limited hunting of white-tailed deer by crossbow or longbow may be permitted within the City under the following terms and conditions:
    - (a) The Mayor or his designated representative may, in his sole discretion, issue a Municipal Deer Control Permit to an archer applicant to allow only bow-hunting (long bow and crossbow) of white-tailed deer;
    - (b) The permit is limited to areas deemed safe by the Mayor or is designated representative by State and licensed hunters or property owners who have provided proof of successfully passing a hunter education course, or other pre-approved equivalent type of safety training on such forms and subject to such rules and regulations as the Mayor or his designated representative may prescribe.
    - (c) Written permission from the property owner(s) has been obtained;
    - (d) Compliance with all laws, rules and regulations of the City and State is required;
    - (e) All applicants shall agree, in writing, to defend release and indemnify the City for any negligent acts committed by the applicant;
    - (f) Any other requirements as deemed necessary to preserve and protect the health, safety and welfare of the residents as determined solely by the Mayor or his designated representative.
    - (g) The Mayor or his designated representative is hereby authorized to promulgate any and all rules and regulations necessary to carry out the provision of this section and all other rules and regulations necessary to insure public health and safety.
    - ~~(h) Trapping of wild animals may be permitted only:~~
      - ~~i When done in accordance with the state laws and regulations for nuisance wild animals set forth by the Chief of the Division of Wildlife, or~~
      - ~~ii During the statewide trapping season when done in accordance with state laws and regulations as set forth by the Chief of the Division of Wildlife only after receiving a Municipal Wildlife Control Permit.~~
- (b) Whoever violates any provisions of this section is guilty of a misdemeanor of the first degree and shall be subject to the penalty provided in Section 501.99.

- SEC. 2:** That in order to defray the expenses incurred with the management of this program, a fee of \$ 75.00 for a new stand location and \$ 50.00 for a same stand location per archer applicant is established and must accompany any application for the Municipal Deer Control Permit.
- SEC. 3:** That the City in cooperation with ODNR and the Division of Wildlife will explore and strive to adopt long term non-lethal options for deer population control including methods that may provide the necessary relief on a cost-effective basis.
- SEC. 4:** That no other method for the control of the deer population is permitted other than such as is authorized herein; all other provisions of the Codified Ordinances of the City of Medina not specifically modified herein shall remain unaffected by these measures and fully enforceable.
- SEC. 5:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.
- SEC. 6:** That this Ordinance shall be in full force and effect at the earliest period allowed by law.

**PASSED:** September 12, 2022      **SIGNED:**   
President of Council

**ATTEST:**       **APPROVED:** September 14, 2022  
Clerk of Council

**SIGNED:**   
Mayor

OK  
D Hanwell  
2-19-25

## REQUEST FOR COUNCIL ACTION

FROM: Mayor Dennis Hanwell  
DATE: February 18, 2025  
SUBJECT: Cyber Security Liability Insurance Renewal

No. RCA 25-056-2/24  
Committee: Finance

### SUMMARY AND BACKGROUND:

Respectfully request Council to authorize the Mayor to sign the agreement and supplemental applications with Travelers Casualty and Surety Company of America for Cyber Security Liability Coverage for the City of Medina. This company was recommended by our broker, Crain Langner. Coverage is effective 4/1/25 through 4/1/26.

We respectfully ask the Council to permit taking this approval from Finance to Council and passing at the February 24, 2025, meetings to avoid having to use the Emergency Clause.

The alternative would be to take it to Finance on February 24, 2025, and then to Council on March 10, 2025, however this would require it be passed with the emergency clause due to the 4/1/25 expiration of the existing policy. The Mayor's office did not receive this proposal until the afternoon of February 18, 2025.

Estimated Cost: \$ 26,603.00

#### Suggested Funding:

- Sufficient funds in Account No. 001-0707-52213
- Transfer needed from Account No.  
to Account No.

NEW APPROPRIATION needed in Account No.

Emergency Clause Requested: Dependent on above proposed schedule.

Reason: Existing policy expires 4/1/25

---

### COUNCIL USE ONLY:

Committee Action/Recommendation:

Council Action Taken:

Ord./Res.  
Date:

City of Medina				
Cyber Comparison				
April 1, 2025 - April 1, 2026				
			Expired Term	Renewal Quote
			The Travelers Indemnity Company	The Travelers Indemnity Company
Premium			\$26,603	\$26,603
RETROACTIVE DATE			NA	NA
DEDUCTIBLE			\$50,000	\$50,000
LIMITS				
Privacy and Security & Media Liability			\$2,000,000	\$2,000,000
Regulatory Fines/Penalties			\$2,000,000	\$2,000,000
PCI Fines/Penalties			\$2,000,000	\$2,000,000
Breach Response / Notification Costs			\$2,000,000	\$2,000,000
Betterment			\$100,000/ 50% Coparticipation	\$100,000/ 50% Coparticipation
Data Restoration / System Damage			\$2,000,000	\$2,000,000
Hardware Restoration / Bricking			\$2,000,000	\$2,000,000
Business Interruption Lost Income/Extra Expense			\$2,000,000	\$2,000,000
	cyber peril		✓	✓
	system failure		✓	✓
Dependent Business Interruption			\$100,000	\$100,000
	system failure		✓	✓
Lost Income Due to Reputational Damage			\$250,000	\$250,000
Public Relations Expenses			\$2,000,000	\$2,000,000
Cyber Crime:				
Cyber Extortion			\$2,000,000	\$2,000,000
Funds Transfer			\$100,000/\$5,000 Retention	\$100,000/\$5,000 Retention
Social Engineering			\$100,000/\$5,000 Retention	\$100,000/\$5,000 Retention
Vendor or Client Payment Fraud			\$100,000/\$5,000 Retention	\$100,000/\$5,000 Retention
Telephone Hacking			\$100,000/\$5,000 Retention	\$100,000/\$5,000 Retention
POLICY AGGREGATE LIMIT			\$2,000,000	\$2,000,000
PLEASE NOTE coverage is subject to the conditions and exclusions described in the policy. For complete terms and conditions, refer to the policy itself.				