

**Finance Committee**  
**Monday, April 28, 2025**  
**6:00 p.m. Medina City Hall – Council Rotunda**

**In attendance:** John Coyne – Chairman, J. Shields, P. Rose, Chet Simmons, D. Simpson and N. DiSalvo. R. Haire was absent.

**Also present:** Mayor Hanwell, Matt Lanier, Keith Dirham, Patrick Patton, Teresa Knox, Dan Gladish, Kimberly Marshall, Chief Walters, Nino Piccoli, Jansen Wehrley, Barb Dzur, Andrew Dutton, George-MSM, Skip Sipos, and Joe from Albrecht.

1. Assignment of Requests for Council Action

2. 25-094-4/28 – Budget Amendments

a. #2025-016 – Parks

Jansen stated this is a passthrough for a revenue share that they have with an ice cream vendor out at Fred Greenwood Park. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

3. 25-095-4/28 – PY25 CDBG Allocation Grant

Andrew stated this is their bi-annual CDBG Community Development Block Grant request for application an award for \$150,000.00. Public hearing was March 12<sup>th</sup>, and again on April 23<sup>rd</sup>. Medina Co. Public Transit and City of Medina Code Enforcement. Emergency clause is needed as application is due. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 6-0.

4. 25-096-4/28 – South Town Streetscape Improvements

Andrew stated in 2023 Mainstreet Medina commissioned the South Town District Plan, south of Smith and north of Lafayette west of Broadway and east of Huntington. MSM secured \$62,000.00 in grant funding to install a gateway feature and street elements on South Court Street in South Town. Packet was presented by Andrew. Proposal is to install a 20 ft. illuminated gateway entrance pillar at South Court and Smith, 15 ft. tall pillars at S. Court and Lafayette and 16 flower pots or shrub tubs in the tree lawn on South Court Street.

George Sam stated the stake holders down there both business owners and property owners have seen a lot of this stuff and they like the idea and style.

Installation will take place this fall 2025.

Kimberly explained that George has taken the grant application process to the next level where he has reached out / met with legislators in Columbus, OH. to obtain this funding. If we don't execute on the grant project that would be bad for us as well.

George stated installation is what they are looking for help with, it's long term maintenance and for that they are looking at a public private partnership to try and get planters planted and maintained throughout the year with volunteers. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

5. 25-097-4/28 – Amend Code 133.01 – Association Memberships – Service

Nino stated this is a national cooperative purchasing program. Gives us the opportunity for better pricing and to be a participating member HGAC = Houston Galveston Area Council. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

6. 25-098-4/28 – Water Line Easement – S. Court Water Main Loop

Patrick stated this was the easement authorized to bid for the S. Court water main project which loops our water main from Highpoint Drive north to the water tower and has been bid and awarded and we need this easement in place to move forward. Joe from Albrecht is present. Emergency is needed as bid was awarded and we need to get this done before Acme is open. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 6-0.

7. 25-099-4/28 – Access & Landscape Easement at S. Court Street Water Tower Site

Patrick stated same commercial development – Acme site. Albrecht would like to install a driveway onto SR3 they have approval from ODOT, with conditions to do that. Need easement from city to proceed.

Mayor explained the driveway is for right turn in and right turn out – not a full-service driveway. Joe from Albrecht stated they are requesting an emergency for this access and landscaping easement as it works in conjunction with the First Energy Utility Easement so that work can begin as soon as possible on the relocation of the utility poles. Albrecht is paying for the relocation of the utility poles. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 6-0.

8. 25-100-4/28 – Fair Market Value Estimates for Prospect St. Bridge

Patrick explained they are going to be replacing the Prospect St. Bridge and need to acquire four temporary easements. Patrick needs the emergency clause as he would like to get this started as soon as possible. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 6-0.

9. 25-101-4/28 – Expenditure – HSH Construction & Excavating

Patrick stated this is in part with transferring water services as we wanted to abandon our old waterline that ran through Lake Medina and this is the last project to wrap this up. HSH has submitted a proposal for \$30,400.00 and we will be billing the county for half of this when completed. Funds are coming out of the #108 account. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

10. 25-102-4/28 – First Energy Utility Easement

Patrick stated in order for Albrecht to widen SR3 there are some power poles that need to be moved. This will be the City of Medina granting the easement to First Energy. This needs the emergency clause. John will abstain from voting as his law firm represents First Energy. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 5-1. John Coyne abstained.

11. 25-103-4/28 – Construction Agreement – Highpoint Dr. Widening

Patrick stated this will become a city improvement, we will obtain ownership and maintenance responsibility when we are done. Installing per our standards. We inspect and take ownership. Sidewalk and pavement widening. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 6-0.

12. 25-104-4/28 – Expenditure – Health & Fitness Equipment – MCRC

Jansen stated this is to purchase 3 new motion trainers. Jansen has \$35,000 budgeted for fitness equipment. Units are used frequently for therapy. They will have consoles. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 6-0.

13. 25-105-4/28 – American Dream Video Release – MCRC

This is a nationally streaming TV show with over 20 million viewers and hosted by realtors in order to highlight things in their communities. No cost to the city and is a good opportunity. Board of Control looked it over and Mr. Huber felt council should review also. Filming to start in May and need the emergency clause. Mr. Shields moved to approve with emergency, seconded by Mr. Simpson. Motion passed 6-0.

14. 25-106-4/28 – MMHA Lease – 135 N. Elmwood

Mayor Hanwell stated this has been a work in progress for a while now. Mr. Huber has been working with Skip and Mr. Larabee representing the MMHA. A three-year agreement upon the current Medina Municipal Court staff moving over to the 1969 Courthouse. Review upon the termination of the lease. To be passed by Finance committee with law director approval. Mr. Shields moved to approve subject to final approval of the Law Director, seconded by Mr. Simpson. Motion passed 6-0.

15. Executive Session: (imminent litigation)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:28 p.m. for conferences with the City's Law Director concerning disputes involving the City which are the subject of pending or imminent court action to include the Mayor and Matt Lanier. The roll was called and passed with the yea votes of J. Shields, P. Rose, J. Coyne, N. DiSalvo, D. Simpson and C. Simmons.

The Executive Session adjourned at 6:38 p.m.

There being no further business the Finance Committee reconvened and adjourned at 7:27 p.m.

John Coyne III, Chairman