

5:30 p.m. – Water & Utilities Committee Meeting

Finance Committee

Monday, June 9, 2025

6:00 p.m. Medina City Hall – Council Rotunda

In attendance: John Coyne – Chairman, J. Shields, P. Rose, C. Simmons, D. Simpson, N. DiSalvo, and R. Haire.

Also present: Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Kathy Patton, Dan Gladish, Kimberly Marshall, Andrew Dutton, Chief Kinney, Jarrod Fry, Sarah Crawford, Brian Ferron, Chuck Reimer and Rick Kirby.

1. Assignment of Requests for Council Action

2. 25-126-6/9 – Budget Amendments

a. #2025-023 – Police

Keith stated the Purchase order had been closed because we didn't know there were any invoices out there and now we need that appropriation replaced. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

b. #2025-024 – Police Donation Check

Chief stated they are requesting this donation for appropriation. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

3. 25-127-6/9 – Advance Request – OPWC Loan

Mr. Dirham stated this is their typical process when they get a grant, they advance the money to the fund, spend the money and then we submit it to get paid by the grant or and then repay the advance. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

4. 25-128-6/9 – Advance Request – Bond Anticipation Notes

Mr. Dirham stated this is the advances for the bond anticipation notes that we discussed previously. \$3 million for the bond anticipation note, and \$5 million from police and court special projects. It's an advance and has to be repaid. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

5. 25-129-6/9 – Transfer Request – Cable TV Fund

Keith stated council wanted to put the reconciling amount from RITA every year into the Cable TV Fund. This is the reconciliation amount from RITA less the 20% that's required to go to the 108 Fund. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

6. 25-130-6/9 – Partnership Agreement – PY2025 CHIP Program

Barb Dzur explained they are asking council to sign the agreement. Emergency is requested as there is a time restraint with the application. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

7. 25-131-6/9 – Expenditure / New Vendor – Harold E. Schueler – Law Dept.

Mr. Huber stated Mr. Schueler is a forensic toxicologist and we need to hire him to prepare

expert reports and testimony on a couple cases we are handling. Our previous toxicologist has retired and we need a new P.O. for this new hire. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

8. 25-132-6/9 – Expenditure, Central Square – Police Dept.

Chief Kinney explained this is their annual maintenance subscription for their software. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

9. 25-133-6/9 – Authorize Mayor to Endorse Insurance Check – CHIP Grant

Barbara explained one of their 2018 CHIP clients had a house fire and because that was a rehab project we have a lien on that property and so State Farm is issuing a check made out to the home owner and the city, and we would like the mayor to endorse the city check. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 25-134-6/9 – Purchase 2025 Sanitation Truck

Mr. Piccoli stated this purchase is \$255,114.00 and is a 25 cubic yard vehicle. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 25-135-6/9 – 2026 Tax Budget

Keith stated the only part of this that is used is the revenue estimate portion of it and he updates that as they go along but he wanted to have the June RITA income tax to make that update before he actually puts it together. Emergency is because it needs submitted in July. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

12. Executive Session: (contract negotiations) - Cancelled

There being no further business the Finance Committee reconvened adjourned at 6:12 p.m.

John Coyne III, Chairman