

**ORDINANCE NO. 70-25****AN ORDINANCE AMENDING SECTION 31.04 (B) OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO TRAINING PERIODS, AND DECLARING AN EMERGENCY.**

**WHEREAS:** Section 31.04 (B) of the Salaries and Benefits Code of the City of Medina, Ohio presently reads as follows pertaining to training periods:

(B) Payment of an extra employee for training purposes shall be permitted for a period not to exceed four (4) weeks. The pay for that period shall be at Step “A” of the current grade for that position or of the pay grade immediately below. The aforesaid four-week training period shall not occur during an existing employee’s vacation time. If an out-going employee chooses to use earned benefits to complete their employment after the training period; both employees may be paid. (Ord. 80-12)

The Director of Finance is authorized to extend the training period for the position of Deputy Director of Finance for a period not-to-exceed twelve weeks. The pay for that period shall be at Step “A” of the current grade for that position or of the pay grade immediately below. (Ord. 132-06)

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:**

**SEC. 1:** That Section 31.04 (B) of the Salaries and Benefits Code of the City of Medina, Ohio shall be *amended* to read as follows pertaining to training periods:

(B) Payment of an extra employee for training purposes shall be permitted for a period not to exceed four (4) weeks. The pay for that period shall be at Step “A” of the current grade for that position or of the pay grade immediately below. The aforesaid four-week training period shall not occur during an existing employee’s vacation time. If an out-going employee chooses to use earned benefits to complete their employment after the training period; both employees may be paid. (Ord. 80-12)

**The Mayor is authorized to extend the training period for new hires as set forth above for a period of not-to-exceed twelve weeks if the position warrants additional training.**

The Director of Finance is authorized to extend the training period for the position of Deputy Director of Finance for a period not-to-exceed twelve weeks. The pay for that period shall be at Step “A” of the current grade for that position or of the pay grade immediately below. (Ord. 132-06)

**SEC. 2:** That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

**SEC. 3:** That this Ordinance shall be considered an emergency measure necessary for the immediate preservation of the public peace, health and safety, and for the further reason of a current need for extra training of new Civil Service Secretary; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and signature by the Mayor.

**PASSED:** April 14, 2025

**SIGNED:** James A. Shields  
President of Council Pro-Tem

**ATTEST:** Kathy Patton  
Clerk of Council

**APPROVED:** April 14, 2025

**SIGNED:** John M. Coyne, III  
Acting Mayor