

Finance Committee
Monday, August 25, 2025
6:00 p.m. Medina City Hall – Council Rotunda

In attendance: John Coyne – Chairman, J. Shields, P. Rose, D. Simpson, N. DiSalvo, C. Simmons, and R. Haire.

Also present: Mayor Hanwell, Greg Huber, Keith Dirham, Nino Piccoli, Kathy Patton, Andrew Dutton, Chief Kinney, Cindy Lastuka, Dan Gladish, Chief Walters, Kimberly Marshall, Jansen Wehrley, Skip Sipos, Bruce Gold, George Sam, Jarrod Fry, Rick Kirby, Sarah Crawford, Julie Pflaum (Meow Mix)

1. Assignment of Requests for Council Action

2. 25-155-8/25 – Amend Ord. 162-22, Municipal Deer Control Permit Fee

Jansen Wehrley stated this is to remove Section 2 in its entirety from Ord 162-22 with regards to the municipal deer control permit process. Section 2 outlines in order to defray expenses incurred with the management program, that a fee of \$75 for a new stand location and \$50 for a same stand location is required per archer applicant to obtain a deer control permit. Jansen noted that there is a lot of cost involved with deer management program. We feel this is an unnecessary barrier as part of the program, the applicants are helping us with this program and we would recommend getting that section removed. 18 deer were harvested from last year's program and 91 deer were hit by vehicles this year in the city. Emergency clause is requested as applications are currently coming in and we would like to communicate with applicants that the fee is not going to be required this year.

Ms. Haire has received a lot of calls and emails about the deer. There is a lot of destruction of property happening in our city, including her fence. She feels the resident's frustrations because she herself is frustrated and would like to move to Plan C. There are even people feeding the deer despite the ordinance that was passed.

Paul feels if they loosened some rules with the acreage of some of those yards we could still safely get more deer.

Mayor Hanwell stated they have had a number of reports of feeding the deer and for the people that are telling you their neighbors are feeding the deer to forward that information to the police dept. who will then take the ordinance to them putting them on notice and once they are on notice, if they continue to feed the deer, then they will be sited. We don't have to wait to the end of the season to implement plan C if we are not getting the numbers we want we can start plan C possibly mid-season.

Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

3. 25-156-8/25 – Adopt Citizen Participation Plan – Community Development

Andrew Dutton stated the city receives Community Development Block Grant funds every two years. As such, we are required to adopt a Citizen Participation Plan. The plan is our process for gathering input proposals for our CDBG funding, holding public hearings and informing the public of how the money will be spent. This was adopted in 2019 and is required to be updated every six years. We need the emergency clause as we are a little late with this update. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

4. 25-157-8/25 – Adopt Residential Anti-Displacement & Relocation Assistance Plan

Andrew Dutton explained this is a plan that is required to be adopted for our CDBG program. We are overdue on updating and need the emergency clause. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

5. 25-158-8/25 – Extend Parking Agreement with Medina Supply – Comm. Development

Andrew stated in 2023 the city entered an agreement with Medina Supply to offer parking at their lot just north of the tracks on S. Broadway Street and it was a 2-year agreement set to expire soon. We've installed fencing, lighting and signage to establish the lot. It's been successful in providing parking in South Town for both events and for employee parking and just general parking. This is an extension of that agreement. In addition, Main Street Medina has received a grant for \$15,000 to install artwork in South Town. With this grant, Main Street is proposing to install some artwork on the south and west sides of Medina Supply Building. This agreement allows for both the parking and artwork. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

6. 25-159-8/25 – Accept Grant Funding – Veteran's Treatment – Municipal Court

Cindy Lastuka stated they were awarded in August another \$75,000 for the Veteran's Treatment Court and goes from July 1st to June 30, 2026. Money is due at the end of August and that is why the emergency clause is needed. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

7. 25-160-8/25 – Uncollectible Utility Account Write-off

Keith stated they can't pursue collections on this due to bankruptcy and needs council authorization to wave this to get it out of their system. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

8. 25-161-8/25 – Fund Transfer - Special Assess. Bond Retirement Fund Balance

Keith stated they have cash left over in this fund and don't have any bonds left to pay with it. The code stipulates that we have to seek permission from the court of common pleas to make this transfer and he is asking council to make the authorization to request that permission. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

9. 25-162-8/25 – Amend S&B Code, Section 31.13 (1)(J) – Police

Chief Kinney stated this is a request to amend the Salary and Benefits Code. Last year's ordinance allowed the board of control to award additional vacation for experienced new hires but unintentionally it excluded a police employee that came to them as a lateral transfer just before the cut-off date.

This amendment adjusts the date back to September 1st, 2021 so that employee can be considered of the additional vacation by the BOC. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

10. 25-163-8/25 – Adopt Medina County All-Hazards Mitigation Plan – Fire Dept.

Chief Walters explained that this is the County's All-Hazard Mitigation Plan that addresses flooding, encompassing natural and man-made disaster mitigation planning. They last adopted the plan in 2019 and it's supposed to be updated every 5 years. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

11. 25-164-8/25 – 2025 City Auction

Nino Piccoli stated this is for approval of the annual city auction scheduled for October 25th, 2025. Mr. Shields moved to approve subject to the Law Director's approval, seconded by Mr. Simpson. Motion passed 7-0.

12. 25-165-8/25 – Increase P.O. #25-1375 – Rescue Painting – MCRC

Jansen stated Rescue Painting is who they've been using since their shut down for fair week to do some extensive painting in locker rooms and around the interior of the rec center. Experiencing some material shortages delaying the project and need to increase the P.O. to include some additional touchup work and refinishing the wood benches in the locker rooms. The request was originally for \$6,600 and Jansen would like to amend that to \$8,800 making the Purchase Order total \$28,800. Mr. Shields moved to approve as amended, seconded by Mr. Simpson. Motion passed 7-0.

13. 25-166-8/25 – Vacate City R-O-W from SFX Church Property

Andrew stated that in 1987 Saint Francis Xavier vacated .14 acres of land and dedicated it to the City of Medina to locate classroom trailers on. The property at that time was zoned CB (commercial Business) this zoning no longer exists in the City of Medina. Since that time the area around this right-of-way has been rezoned to PF (Public Facilities). Saint Francis has requested that the .14 acres right-of-way be vacated and transferred back to the church. Planning Commission reviewed this request and approved. It's been council's policy to hold three readings for all zoning amendments and Andrew is requesting that council waive the three readings as this is very straight forward. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

14. 25-167-8/25 – Budget Amendments

a. 2025-031 – Parks – Jansen stated this is to appropriate some carryforward to cover some accounts such as large locker room reno projects and moving monies to programs and admin to spend on vans, bus trips and various things at the rec center. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

b. 2025-032 – Misc. – Keith stated there are a number of items in here – donations, transfers for unclaimed funds and transfers within the fund. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

15. 25-168-8/25 – Fund Transfers – Unclaimed Monies

Keith stated this is for the unclaimed monies he mentioned above from a number of different sources. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

16. 25-169-8/25 – Fund Transfer – Annual Parking

Keith explained the Parking Fund revenues are never sufficient to cover the costs so he does an annual transfer of just what ever is needed to keep that fund in operation. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

17. 25-170-8/25 – Accept Easements – Prospect St. Bridge

Nino spoke for Patrick stating in order to complete the reconstruction of the Prospect St. Bridge, the city needs to acquire four easements. Two of the four have signed the easements and we are asking council to accept these easements for a total of \$688.00. The emergency clause is needed as the easements were signed 30 days ago and we need to get them recorded. Mr.

Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

18. 25-171-8/25 – Contract Adjustment Medina Municipal Courthouse

Nino requested council accept four change orders for the Municipal Courthouse renovation project. Modification was previously approved by BOC on August 4th, 2025. The total contract amount will not have to be increased in order to accept change orders as there are sufficient funds in place because of existing allowances and actual cost for several of the bid packages have been less than what was budgeted. Modifications are to replace sanitary and storm drains under slab on first floor, elevator electrical upgrades, roof penthouse and framing mods and fire line rerouting. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0. No legislation is required for this.

19. 25-172-8/25 – Medina Meow Fix Funding Request

Mr. Coyne stated back in 2023 Council authorized a set amount of \$5,000 to be transferred and to be used for the Medina Meow Fix funding request in the City of Medina operated through the SPCA. Julie Pflaum bookkeeper for Meow Fix stated the \$5,000 has helped fund them and it all has been expended. Julie is requesting additional funding for Meow Fix for TNR in the city. Julie stated they are coming up on almost 4,000 cats that have come through their program in Medina County. John Coyne explained Council will gather more information, and at the next Finance meeting, they will determine the appropriate amount either \$2,500 or \$5,000. Mr. Rose will check with the SPCA to see if they are willing to hold and distribute the funds.

20. 25-173-8/25 - \$50,000 Exp. to Next Step Up Shelter

Mayor Hanwell stated Mr. Huber took a look at this and what they are requesting is \$50,000 from the City for the Next Step Up Shelter also asking money from the State of Ohio as well as from the other two cities as this is a countywide effort. We have \$90,000.00 from the nation opioid settlement account. One of the purposes of that fund is treatment and recovery efforts to include housing. Asking for this to be contingent on the funding as well on the other two cities in the county and not just the City of Medina. Mr. Shields moved to approve the \$50,000 subject to the county and other two cities also contributing to this cause, seconded by Mr. Simpson. Motion passed 7-0.

Plan C for Deer Program.

Mayor Hanwell stated there are some publicly owned land that we are evaluating right now because the city can provide the permission as the property owner. Plan C is to permit our Police Department to bait deer into a controlled area and then eliminate large groups of deer as a last resort.

21. Executive Session: (collective bargaining negotiations/land acquisition)

It was moved by Mr. Shields and seconded by Mr. Simpson to enter into Executive Session at 6:48 p.m. for two purposes, to consider the purchase of property for public purposes or the sale of property at competitive bidding because premature disclosure would give an unfair competitive or bargaining advantage to a person who's personal, private interest is adverse to the general public interest and also preparing for, conducting, or reviewing negotiations or bargaining sessions with employees concerning their compensation or other terms and conditions of their employment. To include the Law Director, the Mayor, Andrew Dutton and Jansen Wehrley. The roll was called and motion passed with the yea votes of N. DiSalvo, P. Rose, J. Shields, J. Coyne, D. Simpson, R. Haire, and C. Simmons.

There being no further business the Executive Session adjourned at 6:53 p.m. Finance Committee reconvened and adjourned at 7:27 p.m.

John Coyne III, Chairman