

MEDINA CITY COUNCIL  
Monday, January 27, 2025

**Call to Order:**

Medina City Council met in regular session on Monday, January 27, 2025 at Medina City Hall. The meeting was called to order at 7:30 p.m. by President of Council John M. Coyne III, who led in the Pledge of Allegiance.

**Roll Call:**

The roll was called with the following members of Council present: R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo.

Also present were the following members of the Administration: Mayor Hanwell, Greg Huber, Keith Dirham, Patrick Patton, Chief Kinney, Chief Walters, Kathy Patton, Kimberly Marshall, and Andrew Dutton.

**Minutes:**

Mr. Shields moved that the minutes from the regular meeting on January 13, 2025 as prepared and submitted by the Clerk be approved, seconded by Mr. Simpson. The roll was called and approved with the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

**Reports of Standing Committees:**

**Finance Committee:** Mr. Coyne stated the Finance Committee met prior to Council this evening and will meet again in two weeks.

**Public Properties Committee:** Mr. Shields had no report.

**Health, Safety & Sanitation Committee:** Mr. Simpson had no report.

**Special Legislation Committee:** Mr. Rose stated they have drafted some legislation for the quadracycle and it will be moving through council in the very near future.

**Streets & Sidewalks Committee:** Ms. Haire had no report. Thanked the Streets Dept. for doing a wonderful and timely job plowing the city streets and filling in potholes.

**Water & Utilities Committee:** Ms. Hazeltine had no report.

**Emerging Technologies Committee:** Ms. DiSalvo stated there is a meeting scheduled on February 27th.

**Requests for Council Action:**

Finance Committee

25-022-1/27 – Updates to Sec. 31.02 & 31.05 - S & B Code – Municipal Court

25-023-1/27 – Expenditure Over \$20,000 – Litchfield Heating & Cooling

25-024-1/27 – Grant Application w/ Cleveland Clinic – AEDs for Parks & Rec.

25-025-1/27 – Expenditure – MNJ Technologies – IT Dept.

25-026-1/27 – Lease w/ MMHA for 135 N. Elmwood Ave.

25-027-1/27 – Then & Now – Superior Petroleum Equipment – Airport

25-028-1/27 – Increase P.O. #24-1684 – Wright Traffic Control

25-029-1/27 – Increase P.O. #24-1383 / Then & Now – Wintrow Construction – Railroad  
25-030-1/27 – Then & Now – Centerra Co-Op – Police Dept.  
25-031-1/27 – FMVE for Medina Street Bridge  
25-032-1/27 – Amend Ord. 166-24 – Add Exhibit B to contract – Ruhlin  
25-033-1/27 – Expenditure Over \$20,000 – Emerald Environmental – New Vendor – Engineering  
25-034-1/27 – Expenditure Over \$20,000 – Dex Imaging – IT Dept.

**Reports of Municipal Officers:**

**Dennis Hanwell, Mayor,**

- A. United Way of Summit and Medina Counties offering free tax prep for households earning less than \$67K per year. To schedule dial 2-1-1 or go to website [www.uwsummitmedina.org/fec](http://www.uwsummitmedina.org/fec)
- B. Thanks to council members and administration that attended the MLK Jr. service at St. Francis Xavier Church on Monday, January 20<sup>th</sup>.
- C. Main Street Medina annual meeting was Wednesday, January 22, 2025 at Williams on the Lake. Great progress with numerous activities of Main Street Medina making our square the envy of many. Thankful for members, sponsors and local business support.
- D. Praise and appreciation for our water and sanitation workers during these past frigid weeks. In the past ten days we have had 13 water breaks and two rail line breaks as a result of the extreme cold temperatures.
- E. Would like to wish Councilwoman Jessica Hazeltine the best in her future endeavors and thank her for her service to the City of Medina especially for ward one.

**Keith Dirham, Finance Director,** Keith reminded residents that the City of Medina does have a city income tax. It is collected through RITA. Their website is [www.ritaohio.com](http://www.ritaohio.com)  
Expressed to Jess that it has been a privilege working with her and good luck in future endeavors where ever they take you.

**Greg Huber, Law Department,** had no report. Thanked Jess for her services stating it has been a pleasure working with her.

**Kimberly Marshall, Economic Development Director,** Kimberly stated there is a ribbon cutting February, 7<sup>th</sup> for Farmhouse 1834 located at 309 South Broadway St. at 2 p.m.  
Reminder that the Workforce Talent Newsletter has rolled out and is published every Wednesday.  
To register for the newsletter, go to [Medinaoh.org](http://Medinaoh.org)  
Congratulations to Jess Hazeltine and best wishes.

**Chief Kinney, Police Department,** Update on the Deer Management Program: 8 harvested deer with season ending on February 2<sup>nd</sup>. Congratulations to Jess Hazeltine.

John Coyne added there have been 141 deer carcasses picked up off the roads in the city. He just hit a deer yesterday and as far as he knows it did not die.

**Joe Toth, LST Director**, Joe stated through 2024 the Life Support Team responded to 3,766 calls for the City of Medina and for all three entities they responded to 5,819. That is an increase of 460 from the previous year. Best wishes to Jess Hazeltine.

**Chief Walters, Fire Department**, had no report. Good luck to Jess.

**Jansen Wehrley, Parks and Recreation Director**, had no report.

**Dan Gladish, Building Official**, had no report.

**Nino Piccoli, Service Director**, was not in attendance.

**Patrick Patton, City Engineer**, had no report. Wished Jess the best.

**Andrew Dutton, Planning and Community Development Director**, had no report. Wished Jess the best in her future.

**Notices, communications and petitions.**

There were none.

**Introduction of visitors.**

Councilwoman Jessica Hazeltine was awarded a memento for her service since 2019.

**Introduction and consideration of ordinances and resolutions.**

Mr. Shields moved to suspend the rules requiring three readings on the following ordinances and resolutions: Ord. 18-25, Ord. 19-25, Ord. 20-25, Ord. 21-25, Ord. 22-25, Ord. 23-25, Ord. 24-25, Res. 25-25, Ord. 26-25, Ord. 27-25, Ord. 28-25, Ord. 29-25, Ord. 30-25, Ord. 31-25, Ord. 32-25, seconded by Mr. Simpson. The roll was called and the motion passed by the yeas of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

**Ord. 18-25**

**An Ordinance amending Section 31.05 and 31.07 of the Salaries and Benefits Code of the City of Medina, Ohio relative to the Civil Service Secretary and revised job description.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 018-25, seconded by Mr. Simpson. Keith stated he and Laureen from Civil Service brought this forward to increase the pay for this position as necessary. The roll was called and Ordinance/Resolution No. 018-25 passed by the yeas of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose.

**Ord. 19-25**

**An Ordinance authorizing the payment of \$40,000.00 to Main Street Medina for the City's 2025 Membership Renewal.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 019-25, seconded by Mr. Simpson. George Sam expressed his thanks for all the support Main Street Medina receives from the Mayor, Council and staff. He spoke of their mission, vision and events for 2025.

Mayor Hanwell stated the ordinance tonight is respectfully requesting to raise the stipend that the city provides to Main Street Medina from \$30,000 a year to \$40,000 a year. The roll was called and Ordinance/Resolution No. 019-25 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

**Ord. 20-25**

**An Ordinance amending Ordinance No. 140-21, passed September 13, 2021, and authorizing the Mayor to enter into an Amendment to Wellness Service Agreement between the Medina Community Recreation Center and Medina Hospital, a Cleveland Clinic Hospital, for a Wellness Partnership.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 020-25, seconded by Mr. Simpson. Mayor Hanwell stated this is a 3-year extension for 2025, 2026 & 2027 and is part of the agreement that the Cleveland Clinic Medina Hospital will be providing \$20,000 to the Rec Center annually for the Rec Center to use for wellness related activities and equipment. We are thankful for the partnership. The roll was called and Ordinance/Resolution No. 020-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

**Ord. 21-25**

**An Ordinance amending Section 371.01 (a) of the codified ordinances of the City of Medina, Ohio relative to Right of Way in Crosswalk.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 021-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 021-25, seconded by Mr. Simpson. Mayor Hanwell stated they are also requesting the State legislators to change the State law to remove a small provision of the crosswalk ordinance that says that the public has to yield to those in a crosswalk. Removing the section that says if they are on their half of the roadway. Emergency clause is requested as the sooner the better for the safety of those using our crosswalks. Mr. Coyne stated he is aware we are making a lot of improvements around the square to make it safer for pedestrians as we have more pedestrians using the square. The roll was called on adding the emergency clause and was approved by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 021-25 passed by the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo.

**Ord. 22-25**

**An Ordinance authorizing the Mayor to enter into an LPA Federal Local-Let Project Agreement with the Ohio Department of Transportation (ODOT) for the Prospect Street Bridge Project, Job #1062.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 022-25, seconded by Mr. Simpson. Patrick Patton stated they were awarded a little over \$1.8 million dollars through the ODOT Municipal Bridge Program for the replacement of the Prospect Street Bridge. This agreement will allow the city to bid and manage the project throughout construction. The roll was called and Ordinance/Resolution No. 022-25 passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

**Ord. 23-25**

**An Ordinance authorizing the Mayor to enter into an LPA Federal Local-Let Project**

**Agreement with the Ohio Department of Transportation (ODOT) for the S. Huntington Street Bridge Project, Job #1150.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 023-25, seconded by Mr. Simpson. Patrick stated as with the above ordinance this one was for \$1.7 million awarded through ODOT. The roll was called and Ordinance/Resolution No. 023-25 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

**Ord. 24-25**

**An Ordinance authorizing the Mayor to execute a Sponsor Partnership Responsibility Acknowledgement with the Northeast Ohio Areawide Coordinating Agency (N.O.A.C.A.) and to accept funding for a Federal Aid Project Grant for the State Road Reconstruction Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 024-25, seconded by Mr. Simpson. Mr. Patton stated we got awarded additional \$661,000 from NOACA for the State Road Project. This is in addition to the \$1.1 million that they previously awarded us. Bringing total to \$1.8 million dollars. The roll was called and Ordinance/Resolution No. 024-25 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose.

**Res. 25-25**

**A Resolution authorizing the filing of a grant application through the Ohio Department of Transportation for funding for the replacement of sidewalks along the City's State Road Reconstruction Project.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 025-25, seconded by Mr. Simpson. Patrick Patton stated this is another grant for that same project for a little over \$500,000 that we hope to get. The roll was called and Ordinance/Resolution No. 025-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

**Ord. 26-25**

**An Ordinance authorizing the Mayor to enter into Task Order #1 to the Agreement with Delta Airport Consultants, Inc. for professional services at the Medina Municipal Airport relative to Airport Snow Removal Equipment Acquisition.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 026-25, seconded by Mr. Simpson. Patrick stated the received a \$300,000 grant through FAA to purchase snow removal equipment and this agreement will allow Delta to put together the bid documents for the acquisition and the \$35,000 cost is covered 95% by the grant and the city share will be \$1,750. The roll was called and Ordinance/Resolution No. 026-25 passed by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne.

**Ord. 27-25**

**An Ordinance authorizing the Mayor to solicit Request for Qualifications (RFQ's) / Request for Proposals (RFP's) for Consultant Services for the PY25 Community Development Block Grant (CDBG) Program Application including administration and implementation.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 027-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 027-25, seconded by Mr. Simpson. Mr. Dutton stated the emergency clause is requested as this is the first step in a lengthy application process due in May/June 2025. The roll was called on adding the



emergency clause and was approved by the yea votes of R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, and N. DiSalvo. The roll was called and Ordinance/Resolution No. 027-25 passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

**Ord. 28-25**

**An Ordinance authorizing the Mayor to solicit Request for Qualifications (RFQ's) / Request for Proposals (RFP's) for Fair Housing Services for the PY25 Community Development Block Grant (CDBG) Program Application including administration and implementation.**

Mr. Shields moved for the adoption of Ordinance/Resolution No. 028-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 028-25, seconded by Mr. Simpson. Mr. Dutton stated this accompanies ord. 27-25 for a CDBG application. Emergency is requested as application is due May/June 2025. The roll was called on adding the emergency clause and was approved by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine. The roll was called and Ordinance/Resolution No. 028-25 passed by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose

**Ord. 29-25**

**An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation.**

Mr. Shields moved for the adoption of Ordinance/Resolution No. 029-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 029-25, seconded by Mr. Simpson. Finance Director Keith Dirham stated this is for the fuel dispensing equipment for maintenance of the fuel dispensing equipment at the airport. The spending so far in this year has been \$3,400.00 so we are asking for \$10,000 for this purchase order. Emergency is because funds were used already. The roll was called on adding the emergency clause and was approved by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, and J. Shields.

The roll was called and Ordinance/Resolution No. 029-25 passed by the yea votes of J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, and D. Simpson.

**Ord. 30-25**

**An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation.**

Mr. Shields moved for the adoption of Ordinance/Resolution No. 030-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 030-25, seconded by Mr. Simpson. Keith stated this is for repairs to the railroad and the emergency clause is needed as the repairs have already been made. The roll was called on adding the emergency clause and was approved by the yea votes of N. DiSalvo, R. Haire, J. Hazeltine, P. Rose, J. Shields, D. Simpson, and J. Coyne. The roll was called and Ordinance/Resolution No. 030-25 passed by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire.

**Ord. 31-25**

**An Ordinance of the Council of the City of Medina, Ohio, certifying that when a municipal obligation was incurred sums were lawfully appropriated in the funds to satisfy the obligation and sufficient sums currently exist to satisfy this obligation.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 031-25, seconded by Mr. Simpson. Mr. Shields moved that the emergency clause be added to Ordinance/Resolution No. 031-25, seconded by Mr. Simpson. Mr. Dirham explained this is for fuel and was a year-end issue. The P.O. was closed. The roll was called on adding the emergency clause and was approved by the yea votes of J. Hazeltine, P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, and R. Haire. The roll was called and Ordinance/Resolution No. 031-25 passed by the yea votes of P. Rose, J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, and J. Hazeltine.

**To be added to the agenda:**

Mr. Shields moved to add Ord. 32-25 to the agenda, seconded by Mr. Simpson. The roll was called and motion passed by the yea votes of J. Shields, D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and P. Rose

**Ord. 32-15**

**An Ordinance authorizing the Mayor to enter into a Programmatic Agreement with the Ohio Historic Preservation Office for the administration of programs using HUD allocated funds.** Mr. Shields moved for the adoption of Ordinance/Resolution No. 032-25, seconded by Mr. Simpson. Mr. Dutton stated this is an agreement entered into every 5 years. This states the city will follow the required sec. 106 of the National Historic Preservation Act when using federal funds such as CDBG in home and city projects. Mr. Rose stated he would vote no on this, he doesn't feel comfortable with the process and has little faith in the websites when looking for information. The roll was called and Ordinance/Resolution No. 032-25 passed by the yea votes of D. Simpson, J. Coyne, N. DiSalvo, R. Haire, J. Hazeltine, and J. Shields.

**Council Comments:**

Mr. Simpson expressed to Jess it was a pleasure working with her. Best wishes.

Ms. Haire expressed to Jess she enjoyed working by her side over the years.

Mr. Shields thanked Jess for her commitment and passion to all residents especially Ward 1.

Ms. DiSalvo stated it's been a pleasure working with Jess.

Mr. Rose stated they are diametrically opposed politically but both have the heart of the city in mind. Wished her best of luck in the future.

Mr. Coyne thanked Jess for all she has done on council, he hopes she still gets involved with the community.

Jessica Hazeltine thanked the voters, her fellow council members, administration, the mayor and council clerks Kathy & Teresa. Jess thanked her children and Rick for their support. She said she

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appreciates the Isabella family as they are her second family. Thank you to Bill Lamb and Laura Cavey, as they were instrumental in giving her the confidence to run. Gratitude for former Ward 1 council representative Andrea Burdell-Ware as she has always been in her corner as well as Eric Heffinger who encouraged her along the way when they served on council together.

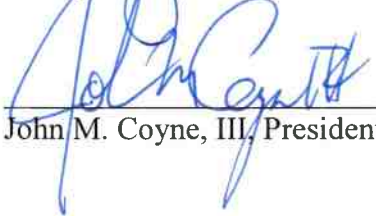
**Adjournment**

There being no further business, the meeting adjourned at 8:24 p.m.



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Kathy Patton, Clerk of Council



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John M. Coyne, III, President of Council