

ORDINANCE NO. 127-24**AN ORDINANCE AMENDING SECTION 31.02 (B)(5), (B)(6), AND 31.05 OF THE SALARIES AND BENEFITS CODE OF THE CITY OF MEDINA, OHIO RELATIVE TO THE MEDINA MUNICIPAL COURT.**

WHEREAS: Section 31.02 (B) (5) and (6) of the Salaries and Benefits Code of the City of Medina, Ohio presently reads as follows pertaining to the Municipal Court:

(5) MUNICIPAL COURT

	<u>Hourly Rate</u>
Court Security Officer**	Pay Grade 6A
Building Custodian	Pay Grade 55A
Judicial Aid	\$18.00/hr. – O.R.C. 1901.33
1 Part-Time Probation Officer	7 A-F

**The position of Court Security Officer may be filled by more than one person.

(6) MUNICIPAL COURT GRANT POSITIONS

	<u>Hourly Rate</u>
1 Intensive Supervision Probation Officer* Part Time	\$25.94/hr. – July 1, 2023 \$26.85/hr. – January 1, 2024 \$27.59/hr. – January 1, 2025
1 Probation Officer/Group Facilitator**	\$28.60/hr. – July 2023 \$29.60/hr. – January 2024 \$30.64/hr. – January 2025

*Positions effective July 1, 2023 to June 30, 2025. (Ord. 82-24)

**Position of Probation Officer/Group Facilitator shall receive health care, vacation, sick and holiday benefits as set forth herein for full time employees. Position of Probation Officer/Group Facilitator can be full or part-time as dictated by grant. Currently, as of January 13, 2020 – 11.5 hours/week are being paid from JRIG Grant and 28.5 hours/week from the CCA Grant.

WHEREAS: Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio presently reads in part as follows pertaining to the Law Department:

MUNICIPAL COURT

<u>Number</u>	<u>Classification</u>	<u>Steps Authorized</u>
1	Chief Probation Officer ****	16 A-F
1	Deputy Chief Probation Officer	10 A-F
1	Court Reporter	11 A-F
1	Probation Officer	7 A-F
1	Probation Officer/Specialized Docket **	8 A-F

1	Probation Secretary*	5 A-F
1	Assignment Commissioner	6 A-F
1	Building and Properties Custodian	31 A-F
1	Probation Officer/Group Facilitator*****	Sec. 31.02(B)(6)
1	Court Security Officer***** (part/time)	Sec. 31.02(B)(5)
1	Building Custodian (part/time)	Sec. 31.02(B)(5)

*That the position of Probation Secretary may be filled by more than one person, not to exceed forty-eight (48) hours in one week if filled by two part-time positions, and shall be paid from the Probation Services Fund.

**The Probation Officer/Specialized Docket employee is getting paid for 24 hrs. each week from the Veteran's Court Specialized Docket Subsidy Fund acct #109-0757 (Ord. 82-24)

**** For the position of Chief Probation Officer, Account No. 001-0705 of the General Fund will absorb wages up to Pay Grade 13F. The balance of the funding for this position shall come from Account No. 161-0705, Probation Services Fund. (Ord. 37-04, Effective 4-1-04)

*****The position of Court Security Officer may be filled by more than one person.

*****The position of Probation Officer/Group Facilitator shall receive health care, vacation, sick and holiday benefits as set forth herein for full time employees. Position of Probation Officer/Group Facilitator can be full or part-time as dictated by the grant. Currently, as of January 13, 2020 – 11.5 hours/week are being paid from JRIG Grant and 28.5 hours/week from the CCA Grant.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That Section 31.02 (B)(5) and (6) of the Salaries and Benefits Code of the City of Medina, Ohio shall be amended to read as follows pertaining to the Municipal Court:

(5) MUNICIPAL COURT

		<u>Hourly Rate</u>
	Court Security Officer**	Pay Grade 6A
	Building Custodian	Pay Grade 55A
	Judicial Aid	2A \$18.00/hr. — O.R.C. 1901.33
1	Part-Time Probation Officer	7 A-F
1	Probation Secretary *	5 A-F

*** The position of Probation Secretary may be filled by more than one person, not to exceed forty-eight (48) hours in one week if filled by two part-time positions, and shall be paid from the Probation Services Fund.**

**The position of Court Security Officer may be filled by more than one person.

(6) MUNICIPAL COURT GRANT POSITIONS

		<u>Hourly Rate</u>
1	Intensive Supervision Probation Officer*	\$25.94/hr. – July 1, 2023
	Part Time	\$26.85/hr. – January 1, 2024
		\$27.59/hr. – January 1, 2025
1	Probation Officer/Group Facilitator**	\$28.60/hr. – July 2023

\$29.60/hr. – January 2024

\$30.64/hr. – January 2025

*Positions effective July 1, 2023 to June 30, 2025. (Ord. 82-24)

****Position of Probation Officer/Group Facilitator shall receive health care, vacation, sick and holiday benefits as set forth herein for full time employees. Position of Probation Officer/Group Facilitator can be full or part-time as dictated by grants. ~~Currently, as of January 13, 2020 11.5 hours/week are being paid from JRIG Grant and 28.5 hours/week from the CCA Grant.~~**

SEC. 2: That Section 31.05 of the Salaries and Benefits Code of the City of Medina, Ohio shall be amended to add the additional information as follows, pertaining to the Municipal Court:

MUNICIPAL COURT

- a. **Judge – Paid per ORC 141.04 (5)**
Presiding and Administrative Judge – Paid per ORC 1901.11 (B)(2)
- b. **Assigned and Substitute Judges – Paid per ORC 1901.121**
- c. **Administrative Assistants (Court Managers) – Number and pay as prescribed by the Court in accordance with ORC 1901.33 (D).**
- d. **Magistrates – Number and pay as prescribed by the Court in accordance with Rule 53 (A) and (B) of the Ohio Rules of Civil Procedure.**
- e. **Chief Bailiff – Paid as prescribed by the Court in accordance with ORC 1901.32 (1)**
- f. **Deputy Bailiffs – Number and pay as prescribed by the Court in accordance with ORC 1901.32 (2).**
- g. **One (1) Clerk of Court – 85% of the salary of the Judge in accordance with ORC 1901.31 (C)(2).**
Temporary Clerk of Court – Same as the Clerk in accordance with ORC 1901.31 (A)(3).
Note that the authority to appoint a Temporary Clerk rests with the Judge per ORC 1901.31 (A)(3).
- h. **Deputy Clerks of Court – Number and pay as prescribed by the Clerk in accordance with ORC 1901.31 (H).**
- h. **IT Technicians – Number and pay as prescribed by the Court, to be paid from Court IT Funds in accordance with ORC 1901.261 (A) (Computer Legal Research Fund (#160) and 1901.261(B) (Court Clerk Computer Fund #167)**
- i. **Jury Commissioners – Number and pay as prescribed by the Court in accordance with local Judicial Order.**

SEC. 3: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 4: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: June 24, 2024

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: June 25, 2024

SIGNED: Dennis Hanwell
Mayor