

ORDINANCE NO. 154-25**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO TASK ORDER #2 TO THE AGREEMENT WITH DELTA AIRPORT CONSULTANTS, INC. FOR PROFESSIONAL SERVICES AT THE MEDINA MUNICIPAL AIRPORT RELATIVE TO THE AIRPORT DBE PROGRAM & GOAL.**

WHEREAS: The City sought proposals from qualified engineers to perform certain engineering services for the Medina Municipal Airport; and

WHEREAS: Ordinance No. 86-24, passed April 22, 2024, authorized an agreement with Delta Airport Consultants, Inc. to perform certain engineering services for projects.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEDINA, OHIO:

SEC. 1: That the Mayor is hereby authorized and directed to enter into Task Order #2 to the Agreement with Delta Airport Consultants, Inc. relative to the Airport DBE Program & Goal.

SEC. 2: That that a copy of Task Order #2 is marked Exhibit A, attached hereto and incorporated herein.

SEC. 3: That in accordance with Ohio Revised Code §5705.41(D), at the time that the contract or order was made and at the time of execution of the Finance Director's certificate, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appropriated and free from any previous encumbrance.

SEC. 4: That the funds to cover this order, in the amount of \$13,500.00 is available as follows: \$12,825.00 in Account No. 147-0659-54411 (grant) and \$675.00 in Account No. 547-0659-54411 (city share).

SEC. 5: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

SEC. 6: That this Ordinance shall be in full force and effect at the earliest period allowed by law.

PASSED: September 22, 2025

SIGNED: John M. Coyne, III
President of Council

ATTEST: Kathy Patton
Clerk of Council

APPROVED: September 23, 2025

SIGNED: Dennis Hanwell
Mayor

TASK ORDER NO. TWO (2)
PROFESSIONAL SERVICES AGREEMENT



**DELTA AIRPORT
CONSULTANTS, INC.**

PROJECT: DBE Program and Goal Update

AIRPORT: Medina Municipal Airport

DELTA PROJECT NO.: 25053

DATE OF ISSUANCE: August 1, 2025

ATTACHMENTS: 1) Scope of Services

METHOD OF PAYMENT: Lump Sum

TASK ORDER AMOUNT: \$13,500

PROJECT DESCRIPTION: • DBE Program and Goal Update

ORD 154-25
Exh. A

The original Agreement for Professional Services between City of Medina (OWNER) and Delta Airport Consultants, Inc. (CONSULTANT) for Professional Services at Medina Municipal Airport dated April 22, 2024, shall govern all TASK ORDERS executed under this Agreement unless modified in writing and agreed to by CONSULTANT and OWNER.

ACCEPTED BY:

Digitally signed by Douglas E
Sander
Date: 2025.08.01 13:26:11 -04'00'

Douglas E. Sander, PE
Vice President
Delta Airport Consultants, Inc.
20545 Center Ridge Road, Suite 450
Cleveland, OH 44116

APPROVED BY:

Dennis Hanwell 9/23/25

Dennis Hanwell
Mayor
City of Medina
PO Box 703
Medina, OH 44258-0703

ATTACHMENT 1
SCOPE OF SERVICES



**DELTA AIRPORT
CONSULTANTS, INC.**

DBE Program and Goal Update
Medina Municipal Airport
Delta Project No. 25053

August 1, 2025

PHASE	DETAILED TASKS
DBE Program Assistance	DBE Plan Assistance Sub Contract Administration