

Finance Committee
Monday, November 22nd, 2021
5:30 p.m. Medina City Hall – Rotunda

In attendance: J. Coyne – Chairman, P. Rose, J. Shields, B. Lamb, J. Hazeltine, Dennie Simpson and E. Heffinger.

Also present: Mayor Hanwell, Greg Huber, Patrick Patton, Keith Dirham, Nino Piccoli, Kimberly Marshall, Jansen Wehrley, Chief Kinney, Andrew Dutton, Barb Dzur, Rick & Tammy Kirby, Sarah (Gazette) and Kathy Patton.

1. Assignment of Requests for Council Action

2. 21-128-6/14 – Ray Mellert Park Capital Bill Grant

Jansen stated the environmental study has been done and is looking for council approval of concept plan for improvements to Ray Mellert Park. Grant funding for the Dog Park at Ray Mellert to include environment study, design plans, grading, fencing, concrete and park features. We must expend in excess of \$34,300 estimated project to cost \$70,000.00.

Ray Mellert parking Lot expansion scope to include environment study design plans, grading, paving and lining of the new lot. Must expend in excess of \$69,580.00 estimated project to cost \$142,000.00. Deadline is June 30th, 2022 - needs to be under contract.

- Hold

3. 21-212-11/8 – Electric Aggregation Program

Mr. Shields moved to approve giving Mayor Hanwell authorization to sign a contract at 4.0 rate with no rebate to the City, seconded by Mr. Simpson. Motion passed 6-1abst., (JC)

4. 21-226-11/22 – Then & Now – Wintrow Construction

Invoice amount \$16,632.77 for railroad derailment repairs. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

5. 21-227-11/22 – Establish Ad Hoc 1969 Courthouse Lease Committee

Request to formally appoint Council President John Coyne and Council Pro-Tem Jim Shields to represent Medina City Council on the above committee and Mayor Hanwell to represent the City Administration. The committee will work to develop the draft lease for the City of Medina to use the 1969 Courthouse building for Municipal Court operations. Once a lease is discussed and accepted by the Committee, it will be presented to Medina City Council and Board of Medina County Commissioners for modification and/or approval. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

6. 21-228-11/22 – Budget Amendments

#2021-043 – Bond Issuance / Repay Advances / Grants

Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

7. 21-229-11/22 – Amend S&B Code 31.13 – Vacation Period

For the year 2020, the last day of the vacation period shall be December 31st, 2021 rather than

the last day of the payroll year as described in Section D. Mr. Shields moved to approve with emergency clause, seconded by Mr. Simpson. Motion Passed 7-0.

8. 21-230-11/22 – Purchase (3) 2022 Interceptors (1 K9), & (1) 2022 Nissan – Police Chief Kinney – Police Department to Purchase (2) 2022 Ford Interceptors and (1) 2022 Ford Interceptor with rear air as a K9 vehicle; (1) 2022 Nissan Rogue Sport as a detective bureau vehicle. Contract from Montrose Ford. Requesting P.O. in the amount of \$170,000.00. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

9. 21-231-11/22 – Increase PO #2021-1667 – Lake County Sewer – Service
Increase existing Purchase order to \$25,000.00 with Lake County Sewer, this increase will allow the Street Department to continue the necessary repairs on the City Storm sewer system. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

10. 21-232-11/22 – Accept (2) Easements – Gates Mills Bridge Replacement
In order to complete project #1061 Gates Mills Bridge Replacement, the city must acquire (3) easements from property owners. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

11. 21-233-11/22 – Amend S&B Code 31.14© - Sick Leave
Three days has always been the past practice for pay code employees, and mimics the Teamsters contract. Requesting Council amend 31.14 (C) as follows: A full-time employee may also use *three days of* such sick leave, upon approval of the responsible administrative officer of the employing unit, for each death in their immediate family. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion Passed 7-0.

12. 21-234-11/22 – Letter of Interest to NOACA re: Charging Stations
NOACA notified the city that they have been selected for installation of two (2) fast charging EVCS through a federally funded program. Requesting council to accept the attached Partner Agreement with NOACA and authorize the Mayor to sign the agreement. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Simpson. Motion passed 7-0.

13. 21-235-11/22 – Amendment to Wellness Services Agreement w/Hospital
This provides services and health risk assessment to City staff as part of their Healthy Medina Program. Charge per participant is \$83.00 which is consistent with last year's charges. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

14. 21-236-11/22 – 1st Amendment to Sublease Agreement – Hospital / MCRC
Council to authorize first amendment to extension to sublease agreement for Medina Hospital to continue to provide services at the Medina Community Recreation Center. Existing lease expires March 1, 2022 and sublease will commence on March 2, 2022 continuing through March 31, 2027. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

15. 21-237-11/22 – Amend S&B Code 31.02 € - Part-Time Pay Rate
The Ohio Minimum wage has increased requiring changes to some part time pay rates. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

16. 21-238-11/22 – 3rd Amend to Health & Fitness Agreement – Hospital / MCRC
Extend the current Cleveland Clinic Fitness Center Health and Fitness Agreement for Clinic's

Employee Health Plan for 2022. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

17. 21-239-11/22 – Branch Road Infrastructure Improvements

Extend Sanitary sewer and water from Commerce Drive to same parcel and install necessary storm sewer to drain the roadway. Subject to the Law Directors approval. Mr. Shields moved to approve subject to Law Director's approval, seconded by Mr. Simpson. Motion passed 7-0.

18. 21-240-11/22 – Amend S&B Code 31.15 – Travel Policy

The current City Travel Policy was found as noncompliant in both 2019 and 2020 audits. Establishing a more comprehensive travel policy for the City of Medina was recommended. This travel policy was written in compliance with State Auditors' guidelines. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

19. 21-241-11/22 – Adopt Revised Purchasing Card Policy

Requesting Council approve Purchasing Card Policy for City of Medina. Line #14 of the current purchasing card policy was revised. Mr. Shields moved to approve, seconded by Mr. Simpson. Motion passed 7-0.

There being no further business the Finance Committee meeting adjourned at 6:30 p.m.

John M. Coyne, Chairman