

**Finance Committee**  
**Monday, March 14, 2022**  
**6:00 p.m. Medina City Hall – Multi-Purpose Room**

**In attendance:** J. Coyne – Chairman, P. Rose, J. Shields, B. Lamb, R. Haire. and J. Hazeltine. Dennie Simpson was absent.

**Also present:** Mayor Hanwell, Greg Huber, Keith Dirham, Nino Piccoli, Jansen Wehrley, Chief Walters, Andrew Dutton, Kimberly Marshall, Laureen Wilson, Barb Dzur, Dan Gladish, Rick & Tammy Kirby, Sarah Crawford – Gazette and Kathy Patton.

1. Assignment of Requests for Council Action

2. 21-128-6/14 – Ray Mellert Park Capital Bill Grant

Mr. Wehrley stated this grant has a deadline to be under contract by June 30, 2022. The Engineering Department is currently working on the parking lot design. They have engaged an environmental design group to consult and offer guidance on specifications for the dog park portion of the project. Grant documents have been submitted to the State and the Mayor has signed off on those, now we just need to decide where the funding for the project is going to come from so we can finish up the design and get the numbers and authorization to bid.

John Coyne suggested taking it out of the 301 fund. John views the unanticipated capital fund for emergency use. We have enough money in the 301 to cover the difference and using Ward One Open Space Fund balance of \$33,151.41. About \$75,000 would come from the 301 capital. Mr. Rose moved to approve, seconded by Mr. Bill Lamb. Motion passed 6-0.

3. 22-050-3/14-Expenditure (ARPA Funds) – MNJ Technologies – Comm Dev.

Andrew Dutton stated this is a proposal to use ARPA funds to purchase 2 laptops for the Community Development Dept. and the other for the Planning Administrative Assistant. \$3,024.00. Mr. Rose moved to approve, seconded by Mr. Bill Lamb. Motion passed 6-0.

4. 22-051-3/14 – Expenditure – N. Royalton Power Equipment - Cemetery

Mr. Wehrley stated this is for a purchase of a lawn mower for the Cemetery. P.O. total for \$11,593.00. Mr. Rose moved to approve, seconded by Mr. Bill Lamb. Motion passed 6-0.

5. 22-052-3/14 – 2022 Material Bids – Service Department

Mr. Piccoli stated this is for advertising and bidding annual Materials. Mr. Rose moved to approve, seconded by Mr. Bill Lamb. Motion passed 6-0.

6. 22-053-3/14 – Amend Ord. 174-21 – W. Smith Reconstruction

Mr. Piccoli states this would increase the fair market value by \$500.00 total revised price would be \$6,655.00 and the emergency is requested because of the right-of-way acquisition. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Rose. Motion passed 6-0.

7. 22-054-3/14 – Accept Easement – W. Smith Reconstruction

Mr. Piccoli stated the city must acquire several easements and this ordinance will accept one of these easements. Emergency is requested due to timelines with ODOT. Mr. Shields moved to

approve with the emergency clause, seconded by Mr. Rose. Motion passed 6-0.

8. 22-055-3/14 – Woodside Green Subdivision Phase 11 Dedication Plat

Mr. Dutton stated this is the final plat approval and will connect the roads and create two buildable lots. Approved by the Planning Commission. The developer has submitted the required fees covering the costs of improvements as well as the cost for city inspection and city trees. Mr. Shields move to approve, seconded by Mr. Rose. Motion Passed 6-0.

9. 22-056-3/14 – FAA Grant Application – Airport Narrative Report & ALP Update

Mr. Huber stated this is an application for a grant that would pay for the engineering of a new airport layout plan that the FAA has requested from us. We have to do these every 7 to 8 years. Emergency is requested because the grant application must be submitted by April 8<sup>th</sup>. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Rose. Motion passed 6-0.

10. 22-057-3/14 – General Liability Insurance Renewal

Mayor Hanwell stated RFP's were sent out and we received four proposals all under our current payment. Our broker recommended Wichert Insurance for General Liability coverage, Jackson Dieken for Cyber Security, and AJ Gallagher for Airport Liability. Emergency clause needed since it takes effect on April 1, 2022. Mr. Shields moved to approve with the emergency clause, seconded by Mr. Rose. Motion passed 6-0.

11. 22-058-3/14 – Budget Amendments

#2022-008 – Cleveland Clinic Wellness Funds Check

Mr. Dirham stated this is the wellness funds check we received and we have to appropriate them in order to spend them. Mr. Shields move to approve, seconded by Mr. Rose. Motion Passed 6-0.

#2022-009 – Civil Service Testing

Laureen Wilson stated they have a lot of testing happening and basically was unprepared for it due to Lt. Birckbichler retiring and will need some unappropriated funds to cover contractual services. Since they collected applications for patrol officers and dispatchers due to several openings, they are anticipating even more tests. Mr. Shields move to approve, seconded by Mr. Rose. Motion Passed 6-0.

12. 22-060-3/14 – Exp. Over \$15,000 – OH Assoc. of Chiefs of Police – Civil Service

Laureen Wilson stated this is part of what she was asking in the last RCA. For the lieutenant test assessment center and it is \$5,800.00 for 7 sergeants and then we have 26 officers eligible to test for the sergeant position. Mr. Shields move to approve, seconded by Mr. Rose. Motion Passed 6-0.

13. 22-061-3/14 – Zoning Map Amendment – 881 Lafayette Rd. I-1 to C-3

Mr. Dutton stated this is to change zoning of two properties requested by the Medina Metropolitan Housing Authority. Planning Commission recommended the approval. This does require a Public hearing. John Coyne stated they will probably do three readings on this. Regi Haire stated she has a number of questions about this but not sure if tonight is best of if she should wait until the public hearings.

Regi asked if this location was chosen primarily because of it being cost effective? Was there

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consideration in this location because it may be desirable to the local industry being there on Lake and Smith. Mr. Dutton stated probably. Regi asked about Medina Transit. Mrs. Hazeltine asked if this is located on the property that was donated by the County. Mayor Hanwell stated there were two properties.

14. 22-062-3/14 – AARP Community Challenge Grant 2022

Barb Dzur stated the Mayor found this grant and they would like to apply to see if they can get the Pickleball courts at Ray Mellert park paid for in full by this grant because there is no match for it, and then we can re-designate the money in the ARPA funds for something else. The application is due next week. Mr. Shields move to approve, seconded by Mr. Rose. Motion Passed 6-0.

There being no further business, the Finance Committee adjourned at 6:33 p.m.

John M. Coyne, Chairman