



CITY of MEDINA

Historic Preservation Board

Regular Meeting Minutes

July 10, 2025

Meeting Date: July 10, 2025

Meeting Time: 5:00 PM

Present: Elizabeth Biggins-Ramer, Kevin Hutchinson, Leslie Traves, Paul Wood, Andrew Dutton (Community Development Director), and Sarah Tome (Administrative Assistant)

Absent: Rebekah Knaggs, Patty Stahl

Approval of Minutes

Ms. Biggins-Ramer made a motion to approve the minutes from June 12, 2025 as submitted.

The motion was seconded by Mr. Wood.

Vote:

Biggins-Ramer	<u>Y</u>	Hutchinson	<u>Y</u>
Traves	<u>Y</u>	Wood	<u>Y</u>
Approved	<u>4-0</u>		

The court reporter swore in all attendees.

Announcement

Mr. Dutton stated that 233 South Court Street, home of “All Fired Up”, would be repainted. He noted that the property owner would be using new colors that were as close as possible to the original colors, as they were no longer available. Mr. Dutton presented the Board with color samples. It was established that no formal review would be required for the repainting as it was considered “like for like”.

Applications

1. H25-09 Dana Klaus 260 South Court Street COA

Mr. Dutton stated that the existing building featured a recessed entrance on the north side and a double door entrance on the south side. He continued that the applicant was proposing to replace the south entrance’s commercial metal framed double doors with unique black metal double doors that incorporated design details. Mr. Dutton noted that, while the proposed doors were not necessarily consistent with historic doors in the area, they were consistent with style of the business and site. Additionally, he added that there was a gate located in the alley just south of the building which contained a similar color, material, and design elements. Mr. Dutton stated that staff recommended approval of H25-09, as presented.

Present for the case was Mark Klaus, 260 South Court Street. Mr. Klaus stated that the doors were handmade metal doors. He described the process of going from a 1960's era early modern storefront to the current façade of the building. He added that the doors were 8 ft. tall, which kept with Victorian doors in the area. Mr. Klaus stated that the aluminum frame for the current doors would be removed and replaced with a black metal surround so as to present a cohesive style.

Mr. Wood made a motion to accept the doors as proposed.

Ms. Biggins-Ramer seconded the motion.

Vote:

Hutchinson	<u>Y</u>	Traves	<u>Y</u>
Wood	<u>Y</u>	Biggins-Ramer	<u>Y</u>
Approved	<u>4-0</u>		

2.	H25-10	James Gaume	229 South Court Street	CSP
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Mr. Dutton stated that the Board approved color changes for the building at 229 South Court Street in June of 2025. He added that the sign had not been included in that application and the applicant was before the Board for sign approval. Mr. Dutton stated that the request was to install a 6.6 sq. ft. black routed PVC sign in the center framed area of the modified facade. Mr. Dutton stated that staff recommended approval of H25-10 for a wall sign, as presented.

Present for the case was James Gaume, 522 West Mill Street. Mr. Gaume stated that he would not be sure of the exact size of the sign until he built the framed areas on the façade. He noted that the business owner had been concerned about the smaller size of the proposed sign, but indicated that the proposed façade would highlight the sign better than the current facade.

Ms. Traves asked if there was a maximum size that would be allowed for the sign. Mr. Dutton stated that the allowable square footage would be equal to the width of the storefront and the proposed sign was well under the maximum.

There was a discussion as to the previously approved façade colors. Mr. Gaume stated that, the intent was for the header to remain sage in color, though colors of other elements could change from what had been approved. He noted that a fourth color may also be added, drawn from other buildings in the block to tie the color scheme together.

The Board noted that the applicant would need to come back before the Board for revised approval if the approved colors were changed or new colors were added.

After further discussion, Mr. Wood made a motion to approve the sign, as submitted.
Mr. Hutchinson seconded the motion.

Vote:

Traves	<u>Y</u>	Wood	<u>Y</u>
Biggins-Ramer	<u>Y</u>	Hutchinson	<u>Y</u>
Approved	<u>4-0</u>		

Adjournment

Having no further business, the meeting was adjourned.

Respectfully submitted,

Sarah Tome

Leslie Traves, Chairwoman