



CITY of MEDINA

Historic Preservation Board

Regular Meeting Minutes

September 11, 2025

Meeting Date: September 11, 2025

Meeting Time: 5:00 PM

Present: Kevin Hutchinson, Rebekah Knaggs, Leslie Traves, Paul Wood, Andrew Dutton (Community Development Director), and Sarah Tome (Administrative Assistant)

Absent: Elizabeth Biggins-Ramer, Patty Stahl

The Court Reporter swore in all attendees.

Approval of Minutes

Ms. Traves made a motion to approve the minutes from August 14, 2025 as submitted.

The motion was seconded by Mr. Wood.

Vote:

Knaggs	<u>Y</u>	Traves	<u>Y</u>
Wood	<u>Y</u>	Hutchinson	<u>Y</u>
Approved	<u>4-0</u>		

Applications

1. H25-11 Lisa Reau 257 South Court Street and 226 South Elmwood Avenue COA

Mr. Dutton stated that the Board had reviewed signage for the Legacy Hotel and event center at their previous meeting. He noted that the approval had included the condition that the background material for the "Tribute Portfolio", "La Vista", Legacy Main Entrance", and four freestanding signs would have to be provided for review*. He continued that the Board also had information regarding lighting before them.

Present for the case was Lisa Reau of Autonomy Capital, 3991 North Jefferson Street. Ms. Reau stated 4,000K lighting was initially proposed, as it was used for street lamps in the city. She continued that the lighting was changed to 3,000K, which was a warmer color. Ms. Reau presented the Board with examples of different light temperature levels. She also presented the Board with a sample of the proposed sign material and noted that the signs would be wrapped in a brass colored vinyl.

After discussion, Ms. Traves made a motion to approve the proposed light color and sign material, as presented.

Ms. Knaggs seconded the motion.

**Mr. Dutton incorrectly stated that the "Tribute Portfolio" sign material was also before the Board for review. On 8/14/25, the "Tribute Portfolio" sign was removed from the condition of approval to provide materials.*

Vote:

Traves	<u>Y</u>	Wood	<u>Y</u>
Hutchinson	<u>Y</u>	Knaggs	<u>Y</u>
Approved	<u>4-0</u>		

2. H25-14 Robert Henderson 238 South Elmwood Avenue COA/CSP

Mr. Dutton stated that the applicant was proposing the following alterations to the north and east building façade:

- Installation of an entryway with a pitched black metal roof, exposed wood beams (brown), and stone pillars.
- Painting of the walls white and doors and trim black.
- Construction of a parapet wall.
- Installation of a black metal roof on the attached storage shed.
- Relocation of an existing 20 sq. ft. wall sign to the center of the new parapet wall.

Present for the case was Robert Henderson, 5432 Brook Run Drive. Mr. Henderson stated that he was looking to paint and upgrade the exterior of the building. Mr. Henderson presented the Board with material and color samples and described the project.

Ms. Knaggs inquired if the proposed parapet wall would make all of the building's rooflines even. Mr. Henderson stated that it would. He also noted that the building's appearance was being upgraded due to the hotel project next door.

After discussion, Mr. Hutchinson made a motion to approve the façade alterations, with the colors being Greek Villa, Black Fox, and a matte black texture.

Ms. Knaggs seconded the motion.

Vote:

Wood	<u>Y</u>	Hutchinson	<u>Y</u>
Knaggs	<u>Y</u>	Traves	<u>Y</u>
Approved	<u>4-0</u>		

3. H25-16 Dave Sterrett 101 Public Square CSP

Mr. Dutton stated that the applicant was proposing a 31.4 sq. ft. wall sign centered between the two windows on the second story, which was compliant with area requirements. He stated that the applicant had proposed two window signs.

Present for the case was Dave Sterrett, 411 West Smith Road. Mr. Sterrett stated that the wall sign would be made of ¼ in. aluminum and would feature raised lettering. He noted that the sign text and logo would be black and red, with a cream background and a green edge. He presented the Board with samples of the green and cream colors. There was a discussion of the red color proposed.

Mr. Sterrett presented the Board with an updated proposal for the window signs, which included a red wagon and cream lettering.

Michelle Sahr, owner of Off the Wagon, stated that the company was a family-owned toy store with locations in Kent and Chagrin Falls.

Ms. Knaggs made a motion to approve the window signs, as presented, and the wall sign with the gallery green trim and the cream base.

Mr. Wood seconded the motion.

Vote:

Hutchinson	<u>Y</u>	Knaggs	<u>Y</u>
Traves	<u>Y</u>	Wood	<u>Y</u>
Approved	<u>4-0</u>		

4.	H25-17	Riz Saliba	211-215 South Court Street	COA
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Mr. Dutton stated that the application was only for the proposed color changes and new exterior lighting and signage had been withdrawn. He continued that the applicant was proposing to paint the front façade of the buildings Naval (dark blue), Stone Lion (neutral tan), and Azurite (blue green). He noted that painting would include both storefronts, the second floor bay window at 213, three second floor window hoods at 215, and the cornice.

Present for the case was Riz Saliba, 215 South Court Street, and Manfred Heck of Main Street Medina, 39 Public Square, Suite 305. Mr. Heck stated that Main Street Medina's Design Committee had provided the renderings for Mr. Saliba. He noted that the proposed dark blue color had come from the LilyNicholas building, while Stone Lion matched the building's mortar, and the Azurite provided a contrast to the brick.

Ms. Traves asked if they would like to paint the building this fall. Mr. Heck stated that they would.

Mr. Hutchinson asked if the second-floor window frames would be painted naval. Mr. Heck stated that they would.

Mr. Hutchinson made a motion to approve the application as presented.

Mr. Wood seconded the motion.

Vote:

Knaggs	<u>Y</u>	Traves	<u>Y</u>
Wood	<u>Y</u>	Hutchinson	<u>Y</u>
Approved	<u>4-0</u>		

Adjournment

Having no further business, the meeting was adjourned.

Respectfully submitted,

Sarah Tome

Elizabeth Biggins-Ramer, Vice-Chairwoman