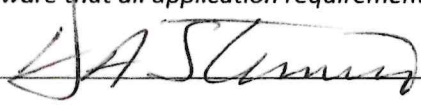




BOARDS & COMMISSIONS APPLICATION

132 North Elmwood Avenue
330-722-9038
www.medinaoh.org

Application Number H25-12

GENERAL	Date of Application <u>7/18/2025</u>
	Property Location <u>139A N. Court St., Medina Ohio 44256</u>
	Description of Project <u>Fabricate and Install laser cut acrylic letters and logo to be stud mounted directly to the sign fascia</u> <u>Letters - 1/2" thick - color Oxford Blue - sign area total 29" x 89.5" - 17.4 SF</u>
CONTACT INFORMATION	Applicant Name <u>Dave Sterrett - Medina Signs</u>
	Address <u>411 West Smith Rd.</u> City <u>Medina</u> State <u>Ohio</u> Zip <u>44256</u>
	Phone _____ Email _____
	Property Owner Name <u>TWIN PINES LLC</u>
	Address <u>4322 S CLEVELAND MASSILLON RD</u> City <u>NORTON</u> State <u>Ohio</u> Zip <u>44203</u>
	Phone _____ Email _____
APPLICATION TYPE	Planning Commission Site Plan ☐ Conditional Zoning Certificate ☐ Code or Map Amendment ☐ Preliminary Plan ☐ Final Plat ☐ Conditional Sign (EMC/Shopping Ctr) ☐ TC-OV ☐ Other ☐
	Historic Preservation Board Certificate of Appropriateness ☐ Conditional Sign ☒
	Board of Zoning Appeals Variance ☐ Appeal ☐
APPLICANT SIGNATURE	By signing this application, I hereby certify that: 1) The information contained in this application is true and accurate to the best of my knowledge; 2) I am authorized to make this application as the property owner of record or I have been authorized to make this application by the property owner of record; 3) I assume sole responsibility for correspondence regarding this application; and 4) I am aware that all application requirements must be submitted prior to the formal acceptance of my application.
	Signature <u></u> Date <u>7/18/2025</u>
OFFICIAL USE	Zoning District <u>C-2</u>
	Meeting Date <u>8-14-25 & 10-9-25</u>
	Fee (See Fee Sheet) \$ <u>50</u> Check Box when Fee Paid ☒

H25-12 Medina Chamber Signs Revised

Property Owner: Twin Pines LLC
Applicant: Dave Sterrett
Location: 139 North Court Street
Request: Conditional Sign Permit approval for a wall sign *and window signs*

LOCATION AND SURROUNDING USES

The subject site is composed of 0.44 acres located on the southwest corner of North Court Street and Friendship Street. Adjacent properties contain the following uses:

- North – Retail
- South – Residential & Vacant
- East – Bar and Retail
- West – City Hall



BACKGROUND & PROPOSED APPLICATION

At the August Historic Preservation Board meeting, the applicant received approval for a 17.4 sq. ft. wall sign on the north side of the building. The “Oxford Blue” sign has been installed with individual acrylic channel letters.

The applicant is proposing white window signs on the west side of the building including a 1.5 sq. ft. Chamber Logo on the door and 3 sq. ft. “WELCOME” text on an adjacent window. Honeycomb graphics shown on the application are not considered signs and do not require Board approval.

COMMUNITY DEVELOPMENT DEPARTMENT STAFF RECOMMENDATION

Staff recommends **approval** of application H25-12 for a wall sign and window signs, as presented.

CONDITIONAL SIGN PERMIT DESIGN GUIDELINES (SECTION 1147.16)

In reviewing a proposal for a conditional sign permit, the Historic Preservation Board and Planning Commission shall consider whether the proposal meets the following design guidelines, which are in addition to the design criteria for all signs listed in Section 1147.07(d):

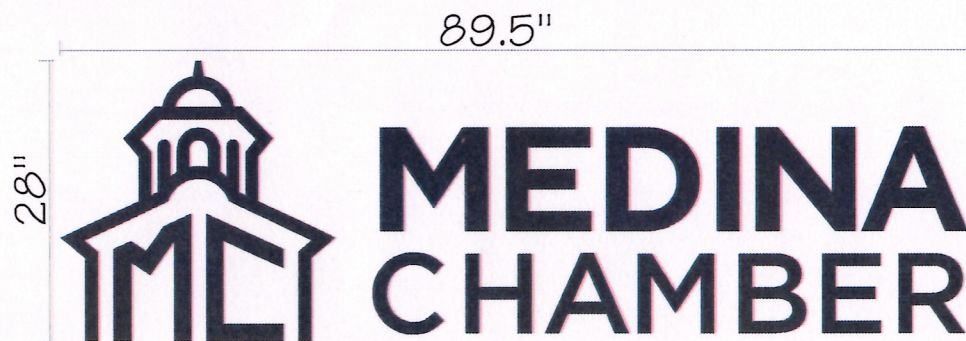
- (a) Lettering should be large enough to be easily read but not overly large or out of scale with the building or site.
- (b) The ratio between a message and its background should permit easy recognition of the message.
- (c) The size, style, and location of a proposed sign should be appropriate to the site and use with which the sign is associated.
- (d) A sign should complement the building with which it is associated, as well as adjacent buildings, by being designed and placed to enhance the architecture of the building.
- (e) The color of a sign should be compatible with the color of the building facade with which it is associated. A sign should be designed with a minimum number, and harmonious use, of colors.
- (f) A permanent window sign should be comprised of individual letters, logos or design elements that are not encompassed by a solid opaque background, so as not to obscure the view through the window with which the sign is associated.
- (g) The size of the lettering and graphics on a projecting sign should be appropriate for viewing by pedestrians.
- (h) A ground sign that provides a directory of occupants for a multi-occupant building should have simplicity of design, to compensate for the additional amount of information provided (i.e. utilize common elements such as the same background color, or other common elements, etc.).
- (i) The area of a wall sign should not exceed eighty percent (80%) of the area of the frame of architectural space specifically intended for signage.
- (j) A projecting sign that is comprised of multiple elements hanging from the same supports should be designed such that all such elements are compatible in size, shape, and color.
- (k) Multiple signs associated with a single use should contain similar materials, colors, and design elements, regardless of sign type(s).
- (l) An awning or canopy sign should be located on the valance of the awning or canopy.
- (m) Temporary sidewalk signs shall be constructed of materials compatible with the permanent building signs. Plastic framing, white background dry erase boards and changeable letter tracks are discouraged.

CITY OF MEDINA DESIGN GUIDELINES FOR HISTORIC PROPERTIES AND DISTRICTS - SIGNAGE

Signage is used to locate a business and to advertise what products or services that business offers to the public. When designing a sign, it is important to consider the building it is representing. A sign that complements the building makes the business and the entire district more attractive to visitors. Signage should enhance the facade and not distract from it. Reference Preservation Brief 25.

Recommendations

- Historic signage should be retained and restored when it is suitable to the current business.
- New signage should be designed and constructed using materials and methods that are consistent with the building's architectural style.
- The size of the sign should be relative to the location in which it will be placed on the building (i.e. fit within a frieze or in a window or transom).
- Limit the size of the sign to the least amount necessary to reach the public.
- The color and lettering of the sign should complement the building. Attach signage in a way that it will not damage historic materials (i.e. on masonry structures, attach only in mortar joints).
- Small signs may be placed at secondary entrances that are accessible to the public in order to identify the business and should also comply with these recommendations.



OXFORD BLUE
CMYK
76,47,0,80

FRONTAGE 50'

Front Wall Stud mounted laser cut Acrylic
.5" - Oxford Blue

Customer:	Stephanie Mueller		
Company:	Greater Medina Chamber of Commerce		
Address:	139A N. Court St.		
City:	Medina	State/ZIP:	Ohio 44256
Phone:	(330) 723-8773		
Email:	memberservices@medinaohchamber.com		

Medina Signs

Since 1947

411 West Smith Rd.

Medina, Ohio 44256

330-723-2484 medinasigns@gmail.com

Job No.:	NA	Date:	7/18/2025
Order Date:		Salesperson:	Dave Sterrett
		Estimate:	0.00
Comments:			
028-19A-21-070			

Oxford Blue



