

For Businesses and Job Seekers

Employment Opportunity with Medina County District Library

The Medina County District Library is seeking a Customer Service Clerk to provide great customer service to patrons and staff. Duties include but are not limited to registering new patrons, checking out materials, assisting patrons with Library equipment, collecting monies, preparing and making bank deposits, resolving problems for patrons, processing library materials, processing passport applications, answering telephones, serving as a receptionist welcoming patrons to the library and performing other clerical duties as assigned. For more information on this position and to apply, click <u>HERE</u>.





Medina

Employment Opportunity with the City of Medina

City of Medina is accepting employment applications supplemented by a detailed resume to fill a part-time Office Clerk position for the Engineering Department. Under the supervision of the City Engineer, this position will be responsible for providing clerical support for the whole department; looking for prior municipal service, along with good organizational and problem-solving skills. Knowledge of basic principles and practices of civil engineering, particularly applied to a municipality, would be highly desired. Ability to work independently and under time schedules. Hours are approximately 24 hours weekly at a rate of pay of \$21.74/hr. High school diploma or equivalent and experience with Microsoft Word and Excel preferred. Applications/resumes are currently being accepted by email at civilservice@medinaoh.org or hand delivered to the Medina Civil Service office at Medina City Hall, 132 N. Elmwood, Lower Level, between 8am-4pm. Applications accepted until position is filled. This is not a Civil Service position. EOE

TEMPUR + SEALY

Employment Opportunity with Tempur Sealy

Tempur Sealy, a leading designer, manufacturer, distributor, and retailor of bedding products, is

etailor of bedding products, is

looking for applicants to join their team at 1070 Lake Road in the following capacities:

- Transportation Supervisor
- Quality Inspector
- Sewer/Mattress Border
- General Manufacturing/Production

For more information on these positions and to apply, click <u>HERE</u>.



Employment Opportunity with Huntington Bank

Huntington Bank is accepting applications for a Financial Relationship Banker at their 975 N Court Street branch. This position plays a key role in looking out for their consumer and business customers. Financial Relationship Bankers are responsible for retaining and growing consumer and business customer relationships by proactively identifying financial goals and needs and recommending appropriate deposit, loan and other banking products and services. For more information on this position and to apply, click <u>HERE</u>.

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