



MEDINA TALENT SEARCH

For Businesses and Job Seekers

April 9, 2025

Employment Opportunities with OhioGuidestone

OhioGuidestone, a social service agency focusing on the needs of the whole person by providing telehealth and in-person prevention services, as well as mental health and substance use treatment, is seeking full-time Therapists/Social Workers to join their team here in Medina. This role will carry a caseload with mental health and dual-diagnosed clients. For a complete job description and to apply, click [HERE](#).



OhioGuidestone
WHERE NEW PATHS BEGIN

Employment Opportunity with the Medina County Career Center



At the Medina County Career Center (MCCC), their staff is committed to making a difference—one life at a time—by helping students achieve their dreams and supporting all colleagues. The MCCC is seeking an Accounts Payable Manager to join their team. The Accounts Payable Manager processes all building accounts payables and purchase orders, including all opens for program club and rotary accounts, and other information pertinent to the Treasurer. This position professionally, courteously, and respectfully treats all customers of the Treasurer's Office, including the public, other government agencies, the business community, fellow employees, and any other customers, both in person, when answering incoming phone calls, emails, letters, and any other form of contact, and to project customer-friendly attitude. For more information on this position and to apply, click [HERE](#).

Employment Opportunity with ChemGroup

ChemGroup, a leading distributor of industrial and specialty chemicals, is seeking a Customer Service Representative to join their team at 909 W. Smith Road. Responsibilities include but are not limited to:



- Act as the primary customer contact to process customer orders, input data into the ERP system and communicate with the operations team and sales personnel on product availability and shipment status.
- Communicate and follow up with customers on all issues relating to their order
- Update customer files with address changes, pricing quoted by salesperson, delivery instructions or other customer notes as needed

For more information on this position and to apply, click [HERE](#).

Employment Opportunity with the Medina County Domestic Relations Court



The Medina County Domestic Relations Court, located at 225 E. Washington Street, is seeking a highly organized and tech-savvy Paralegal to join the Court. The ideal candidate will possess strong computer literacy and exceptional organizational skills, with a experience in civil law. Responsibilities include but are not limited to:

- Manage difficult and varied clerical work
- Performs case management activities through Case Management System
- Produces reports and materials of a technical nature from brief oral instructions.

For more information on this position and to apply, click [HERE](#).